



Hamilton

## Area Rating Special Capital Re-Investment Reserve Fund Checklist

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### Mandate

The mandate of the Area Rating Special Capital Re-Investment Reserve Fund is to help offset the infrastructure deficit in the Hamilton former Wards. As such, these funds should not be used to provide grants to an individual, group or external outside agency except if it is for social infrastructure as defined below.

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### Submission of Checklist

Finance will keep a record of the checklist if the motion is approved by Council when funding the project.

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### Scenario 1: Infrastructure Funding

Must select **ONE** of the following:

- The funding requested is to build, replace or improve infrastructure in the Ward.  
Includes: Roads, Water Supply, Sewer Supply, Facilities and are essential to sustain, or enhance societal living conditions
- The funding requested is a contribution towards a larger City project in the Ward in order to leverage similar funding from an outside agency or senior levels of government.  
Includes: government programs where matching funds are available

Must agree to **ALL** statements below:

- This infrastructure funding is **not** a grant to an individual, group or external outside agency.
  - The project is on City property, located in the Ward which is funding the project.
  - This project is compliant with the City's Procurement Policy.
  - The department responsible for the infrastructure has been consulted regarding the Operating Budget impacts of the project.
  - Capital Budgets staff has been consulted regarding the financial costs of the project.
  - A Capital Budget Project Detail Sheet is attached indicating all project costs and associated Operating Budget impacts.
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### Scenario 2: Social Infrastructure Funding

Select all that apply:

- The funding requested is to an outside agency, to improve social infrastructure assets in the Ward.  
Includes: School playgrounds, public art project and infrastructure for non-profit organization
- A disclosure has been included in the Capital Budget Project Detail Sheet and associated motion indicating other City funding the agency has been approved for.  
Includes: City Enrichment Fund, Hamilton Future Fund, Neighbourhood Engagement Grant Matching Program

Must agree to **ALL** statements below:

- This project is compliant with the City's Procurement Policy.
- The department / agency responsible for the infrastructure has been consulted regarding the Operating Budget impacts of the project.  
Note: There **cannot** be Operating Budget impacts for the City if it is not a City asset
- Capital Budgets staff has been consulted regarding the financial costs of the project.
- A Capital Budget Project Detail Sheet is attached indicating all project costs and associated Operating Budget impacts.  
Note: There **cannot** be Operating Budget impacts for the City if it is not a City asset
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**Committee Date:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Councillor Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_