



# CITY OF HAMILTON

City Manager's Office  
Human Resources

<b>TO:</b>	Chair and Members Audit, Finance and Administration Committee
<b>COMMITTEE DATE:</b>	December 17, 2018
<b>SUBJECT/REPORT NO:</b>	2019 Budget Submission Volunteer Advisory Committee (HUR18021) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jessica Bowen (905) 546-2424 Ext. 5164
<b>SUBMITTED BY:</b>	Lora Fontana, Executive Director Human Resources and Organizational Development
<b>SIGNATURE:</b>	

## RECOMMENDATION

That the Volunteer Advisory Committee 2019 budget base submission be approved as follows and forwarded to the 2019 budget process (Audit, Finance and Administration Committee):

- (a) Advisory Committee on Immigrant & Refugees in the amount of \$3500.00;
- (b) Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee in the amount of \$4964.00. The LGBTQ committee's 2019 budget request totals \$3964.00 and an additional \$1000.00 is requested from the Committee's 2018 reserve;
- (c) Aboriginal Advisory Committee in the amount of \$3552.00;
- (d) Hamilton Mundialization Committee (HMC) in the amount of \$6390.00. The HMC's 2019 budget request totals \$5890.00 and \$500.00 is requested from the Committee's 2018 reserve fund in order to cover expenses that may arise from twin city visits or related to Mundialization events that arise throughout the year that are unplanned;
- (e) Hamilton Status of Women Committee in the amount of \$5500.00; The SWC 's 2019 budget request totals \$3500.00 and \$2000.00 is requested from the Committee's 2018 reserve fund in order to support the 2019 Women's March and 2019 Women of Distinction Awards;

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

- (f) Committee Against Racism (includes Lincoln Alexander Day Celebration) in the amount of \$15900.00. The Committee Against Racism's 2019 budget request totals \$8900.00 and \$7000.00 is requested from the Committee's 2018 reserve fund in order to provide ongoing support to the Hamilton Anti-Racism Resource Centre and to support anti-racism related community events.

## **EXECUTIVE SUMMARY**

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Human Resources Volunteer Advisory Committee Budgets for 2019 in the amount of \$34,806.00 which is comprised of \$29306.00 as the 2019 base budget and \$10,500.00 which is requested from individual Advisory Committee reserves are being submitted with the recommendation that they be approved. Five (5) of the base budget requests are the same amounts as the 2018 approved budgets and one (1) of the base budget requests has increased by 1% to accommodate additional events for 2019. Four (4) Committees have requested to draw funds from their Advisory Committee Reserve to support ongoing initiatives in 2019. The total request from individual advisory committee reserves is \$10,500.00.

***Alternatives for Consideration – See Page 2***

## **FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The base budget requested for 2019 for five (5) of the advisory committees is the same as the budget requested and approved for 2018. One (1) committee has requested an increase of 1% to accommodate for additional events that have planned in 2019.

**Staffing:** N/A

**Legal:** N/A

## **HISTORICAL BACKGROUND**

At their October and November 2018 meetings, the Human Resources Volunteer Advisory Committees gave consideration to their budget needs for 2019. Their base budget submissions are attached as Appendices A through to F to Report HUR18021 as approved.

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

The budget includes both incidental costs to support the Committees, as well as additional costs for specific events, programs and initiatives. The following is a summary of the request and detailed requests are attached as Appendices A to F to Report HUR18021.

Committee Name	2018 Approved	2018 Base	2019 Base Increase	2019 Base Request	Request from Reserve	Total 2019 Request
Advisory Committee on Immigrant & Refugees (Appendix A)	\$3500.00	\$3500.00	-	\$3500.00	-	\$3500.00
Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee (Appendix B)	\$3942.00	\$3942.00	\$22.00	\$3964.00	\$1000.00	\$4964.00
Aboriginal Advisory Committee (Appendix C)	\$3552.00	\$3552.00	-	\$3552.00		\$3552.00
Hamilton Mundialization Committee (Includes Kids for Kaga) (Appendix D)	\$5890.00	\$5890.00	-	\$5890.00	\$500.00	\$6390.00
Hamilton Status of Women Committee (Appendix E)	\$3500.00	\$3500.00	-	\$3500.00	\$2000.00	\$5500.00
Committee Against Racism (includes Lincoln Alexander Day Celebrations) (Appendix F)	\$8900.00	\$8900.00	-	\$8900.00	\$7000.00	\$15900.00

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

In accordance with the volunteer committee budget process, the budgets are recommended for approval.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTST**

The Volunteer Advisory Committees are able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, in future years, for specific activities. This provides the Committee with an opportunity to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Some of the committees have not yet determined all of their activities for 2019. Should additional funding for any of the Advisory Committees be required in 2019 and be available in the volunteer advisory committee reserves, requests for reserve funding will be made at the appropriate time.

### **RELEVANT CONSULTATION**

The Volunteer Advisory Committees discussed their 2019 budget needs at their October and November 2018 Committee meetings.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of the Volunteer Advisory Committees to enable them to continue to fulfil their terms of reference. One (1) of the Volunteer Advisory Committees (LGBTQ) is requesting a modest increase in their base budget of \$22.00.

### **ALTERNATIVES FOR CONSIDERATION**

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide valuable service and advice to both Council and staff of the City and bring voices to our deliberations that might otherwise not be heard.

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

### **Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

### **Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

### **Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

### **Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

### **Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix A to Report HUR18021 - Immigrant & Refugees Advisory Committee

Appendix B to Report HUR18021 - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee

Appendix C to Report HUR18021 - Aboriginal Advisory Committee

Appendix D to Report HUR18021 - Hamilton Mundialization Committee

Appendix E to Report HUR18021 - Hamilton Status of Women Committee

Appendix F to Report HUR18021 - Committee Against Racism

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*