



INFORMATION REPORT

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| TO: | Chair and Members Audit, Finance and Administration Committee |
| COMMITTEE DATE: | December 17, 2018 |
| SUBJECT/REPORT NO: | Freedom of Information Quarterly Report (July 1 to September 30) (CL18003(b)) (City Wide) |
| WARD(S) AFFECTED: | City Wide |
| PREPARED BY: | Lisa Barroso, Manager, Records / Freedom of Information 905 546-2424 x2743 |
| SUBMITTED BY: | Janet Pilon Acting City Clerk Corporate Services |
| SIGNATURE: | |

Council Direction:

As directed by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types and numbers of requests received and processed under the *Municipal Freedom of Information and Protection Act*.

Information:

Listed on Appendix "A", attached to Report CL18003(b), are details of the Freedom of Information requests received during the third quarter of 2018 from July 1 to September 30. These details include the length of time it took to process each request, the status or disposition of the request, the type of request, and the originator of the request, based on the categories set by the Information & Privacy Commissioner. We also include the total of time spent by each city department on Freedom of Information requests.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the *Municipal Act* and the City's Procedural By-law.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.