

**REPORT TO:** Governance Committee

**REPORT NO: #** 05 18 02

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**DATE:** June 26, 2018

**SUBJECT:** **Board of Directors Municipal Representation**

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### Recommendation

THAT the Conservation Halton Board of Directors **approve the membership entitlement for all participating municipalities effective for 2019 be based on the updated population statistics provided in the report;**

THAT the CAO/Secretary Treasurer be **authorized to advise the City of Hamilton that they will be entitled to three members on the Conservation Halton Board of Directors based on the revised apportionment, subject to the results of the judicial review of the Mining and Lands Commissioner decision requested by the City of Hamilton and effective for the inaugural meeting after the judicial review results;**

AND further that the CAO/Secretary Treasurer be **authorized to advise the Town of Milton that they will be entitled to four members on the Conservation Halton Board of Directors based on the Town of Milton population in the report.**

### Executive Summary

Based on the revised apportionment for the City of Hamilton for the 2018 Budget, Hamilton is entitled to three members on the Conservation Halton Board of Directors, which is one member more than the current number of Board of Director members of two. The Town of Milton would be entitled to four members according to the population included in the Town of Milton 2018 Budget Growth Forecast instead of the current three members. The total Board of Directors would be increased by two more members to a total of 20 members from the current 18 members. The number of representatives from other municipalities on the Board of Directors would remain the same.

### Report

The Conservation Authorities (CA) Act Section 2 sets out the number of Representatives from municipalities within a Conservation Authority watershed for meetings. According to the CA Act, the Representatives appointed by the municipality have authority to vote and generally act on behalf of their respective municipalities at the meeting.

Section 2(2) states:

The council of each municipality may appoint representatives to attend the meeting in the following numbers:

1. Where the population is 1,000,000 or more seven representatives.
  - 1.1 Where the population is 500,000 or more but less than 1,000,000 six representatives.
  - 1.2 Where the population is 250,000 or more, five representatives.
2. Where the population is 100,000 or more but less than 250,000, four representatives.
3. Where the population is 50,000 or more but less than 100,000, three representatives.
4. Where the population is 10,000 or more but less than 50,000, two representatives.
5. Where the population is less than 10,000, one representative.

The population numbers provided in the Conservation Authorities Act above refer to the population of a municipality within a watershed.

The Ministry of Natural Resources and Forestry (MNRF) has provided the following percentages of the municipality's area within the Conservation Halton (CH) watershed in the following table:

Municipality	Percentage (%) of Municipality in CH watershed provided by MNRF (**Revised 2018)	Municipality Population per 2016 Census or 2018 *Forecast	Municipal Population within CH Watershed based on MNRF %	Number of Municipal Representatives per CA Act	Current Board of Directors Municipal Representatives	Increase
Burlington	100%	183,314	183,314	4	4	
Halton Hills	45%	61,161	27,522	2	2	
Milton (*Forecast)	85%	121,754	103,491	4	3	1
Oakville	97%	193,832	188,017	4	4	
Hamilton (**Revised)	14%	536,917	75,168	3	2	1
Mississauga	4%	721,599	28,864	2	2	
Puslinch	15%	7,336	1,100	1	1	
<b>Total</b>				<b>20</b>	<b>18</b>	<b>2</b>

The population estimates included in the table were obtained from the Statistics Canada 2016 Census data with the exception of the Town of Milton. Applying the percentage of area the municipality is within the Conservation Halton watershed to the total municipality population results in the population within the watershed.

The population provided in the 2016 Census data for the Town of Milton was 110,128. With 85% of the Town of Milton falling within the Conservation Halton watershed, a population of 117,650 would be needed to arrive at a population within the Conservation Halton watershed of over 100,000 and entitling Milton to four Board of Director members. The population included in the Town of Milton 2018 Budget Growth Forecast is 121,754 which would exceed the population required for an additional member. An increase in the number of members for the Town of Milton to four members is recommended based on the population forecast.

The current number of Board of Director members of two for the City of Hamilton was based on a historical arrangement that applied 4% rather than the actual 14% of the City of Hamilton that is in the

Conservation Halton watershed. As a result of the Mining and Lands Commissioner ruling that the understanding did not constitute an agreement, the 14% was applied to Hamilton's total Current Value Assessment to determine the revised apportionment percentage for Hamilton in the 2018 Budget. Applying the 14% area to Hamilton's population would entitle Hamilton to an additional member for a total of three members.

### Impact on Strategic Goals

This report supports the Metamorphosis strategic theme of Striving for service excellence and efficiency.

### Financial Impact

The financial impact of two additional members on the Board of Directors is estimated to cost less than \$1,000 based on the 2018 Budget amounts for per diems and mileage expenses. This amount can be accommodated within the 2019 Budget.

Signed & respectfully submitted:



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Approved for circulation:



Hassaan Basit  
CAO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT:

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