

**Advisory Committee for Persons with Disabilities
Housing Working Group
Meeting Notes
2:00p.m. – 4:00p.m.
Tuesday, November 20, 2018
Room 193/City Hall
71 Main Street West**

Present: Mary Sinclair, Patty Lynes. John Hawker, Tom Manzuk (Part), Jayne Cardno, Paula (Part)

Staff : Jessica Bowen, City of Hamilton

1.0 Welcome and Introductions

2.0 Approval of agenda

3.0 Approval of minutes for Oct. 16, 2018

- Jessica read the 5 points on the October meeting minutes

4.0 Business arising

Motion regarding support staff from city and housing division.
Mary has reworked the motion: Jayne read through the motion.
Discussion followed:

Draft Motion:

Motion to ACPD on 10 December 2018

Whereas, the Advisory Committee for Persons with Disabilities (ACPD) is appointed “to provide a forum where persons with disabilities and service representatives can express their concerns, share information and recommend improvements to the existing level of city services for persons with disabilities” and

Whereas, the Housing Division of the City of Hamilton has never consulted with ACPD on matters pertaining to the application process for persons with disabilities, and

Whereas, in February 2017, Council approved a motion from the ACPD housing working group “to produce a comprehensive information source for people with disabilities looking for appropriate housing for their specific special needs”, and

Whereas, on September 2018, Council approved the publication of “ A Guide to Finding Housing in Hamilton for People with Disabilities”, and,

Whereas, several people on the housing working group have limited vision, and,

Whereas, ...have limited vision and, would as per AODA legislation benefit from admin support for minutes, reports as well as navigating internal city departments, and

For the duration of the second phase of the project.

Whereas, it is important to continue the process to help people with disabilities navigate the coordinated access to housing system.

Therefore, ACPD respectfully request that the housing working group have a staff liaison appointed to assist with the Accessibility for Ontarians with Disabilities Act (AODA) communication policies. And, a person in the ATH office assist the ACPD housing working group to revise the various applications for approval by ACPD.

And, in addition, that the ATH assessment tool and inventory be made available for approval by ACPD.

- Motion to be revised and reviewed next meeting.
- Jayne proposing for the next phase of our work, we coordinate with City Lab-expert research.... Can work through our next phase for the application process and we can guide the work.
- Discussing the distribution of the housing guide. Mary will bring copies to ACPD, Discuss distribution to the meeting tomorrow (wheelchair and motorized).

- Mary found out guidebook distributed to housing. Mary wants to keep track and better manage who is getting the guidebook.
- Suggest we request that guidebooks be mailed out. We need to review where things are at and who has distributed to who.

5.0 Approval of distribution list of guidebook for November 21, and November 29th.

- What is the set up? (look up this event day).
- November 29th. Have a table and a list of web site. Mary will be speaking to James O'Brien or Jana Amos. We need a table, as outreach. With a pamphlet of what we do.
- Talk more about distribution. Other ways to get the word out-flyer; on-line. Discuss ideas.

1. Flyer
2. Communications department with the City of Hamilton
3. Library, who does disability service (one contact).

6.0 Revision of special needs questionnaire.

- Review next month

Next meeting: 19 December 2019