



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Recreation Division

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	February 21, 2019
SUBJECT/REPORT NO:	Renewal of the Licence Agreement with the Copetown Lions Club for Copetown Hall (HSC19009) (Ward 12)
WARD(S) AFFECTED:	Ward 12
PREPARED BY:	Ritta Nazi (905) 546-2424 Ext. 1714 Steve Sevor (905) 546-2424 Ext. 4645
SUBMITTED BY:	Chris Herstek Director, Recreation Division Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That the City of Hamilton enter into a five (5) year Licence Agreement with the Copetown Lions Club (CLC) effective March 1, 2019 which permits the CLC to continue to maintain and operate the Copetown Community Hall and surrounding sports fields as a banquet and event facility at the nominal rate of \$1 per year;
- (b) That the Licence Agreement include a clause permitting up to two (2) extensions, each up to five (5) additional years at the discretion of the General Manager of Healthy and Safe Communities Department; and
- (c) That the General Manager of Healthy and Safe Communities Department be authorized to execute, on behalf of the City of Hamilton, this Licence Agreement, as well as any ancillary and extension agreements, in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

In 1993, the Town of Ancaster entered into an agreement with the Copetown Lions Club (CLC) to maintain and operate the Copetown Community Hall (the Hall). The Club has continued to honour that agreement and run the Hall as a banquet and event facility ever since. In addition to operating the Hall, the Club also maintains the associated

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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fields and schedules the use of the adjacent baseball diamonds. The Hall has long been entrenched in activities of the local community.

City staff are satisfied with the relationship that has developed with the CLC. The CLC has been operating and managing the Hall appropriately and the City has no current plans to assume operational responsibility of the facility.

While the Recreation Division would like to continue with the current arrangement, City staff also believe it necessary to update its Licence Agreement with the CLC to reflect current circumstances and realities. In this regard, City staff are recommending that CLC be permitted to run the Hall at a nominal rent.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There are no financial implications associated with Report HSC19009.

Staffing: There are no staffing implications associated with Report HSC19009.

Legal: Legal Services staff have advised that it is appropriate to update the Licence Agreement to reflect current circumstances.

HISTORICAL BACKGROUND

The CLC has been serving the local community for 40 years. One of their first acts as a club was to acknowledge the need for a community centre in the area. The members at that time worked with the Town of Ancaster to fund and build the Hall.

On February 22, 1993, the Corporation of the Town of Ancaster passed By-Law No. 93-18, which authorized the Town to enter into an agreement with the CLC with respect to the management and operation of the Hall.

CLC has operated the Hall since its inception and has continued to operate it in the same manner to present day. The Club is responsible for all advertising related to availability, programs and activities. Presently, the facility is primarily used for social and business events. Members of the CLC are responsible for the contents and equipment used in the facility. CLC has also managed the park and the rental/booking of the baseball diamonds located on site.

The Hall is advertised as a place that provides groups in Hamilton and surrounding areas with facility rentals for social and business events. The main room in the Hall has a capacity of 250 people (seated) and an onsite kitchen. Along with accessible on-site parking, there is a smaller room that has a capacity of 90 people.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

There are no legislative or policy implications associated with Report HSC19009.

RELEVANT CONSULTATION

Legal Services Division staff have advised that it's prudent to create a new Licence Agreement with the CLC to replace the 1993 agreement with Ancaster to more accurately reflect the current and future operation and management of the Hall and adjacent grounds.

Due to the fact that members of CLC are running the facility as a hall, staff from the City's Municipal Law Enforcement (MLE) Division have classified the facility as a Public Hall and as such, a Public Hall Licence is required. The CLC will be required to pay the initial licence fee of \$1,013 and a yearly renewal amount of \$577.

Staff from the Recreation Division and the CLC have been discussing potential terms of a new Licence Agreement and the CLC has agreed in principle to continue to operate the Hall and manage the rental/booking of the baseball diamonds.

The Ward Councillor has been consulted and is supportive of renewing the Licence Agreement.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The City of Hamilton has enjoyed a long-standing and mutually beneficial partnership with the CLC and City staff recognize the benefits this partnership provides for the community.

Should this Licence Agreement not be renewed, the City will be responsible for all costs associated with the maintenance and operation of the facility. The Recreation Division does not currently have the budget or the capacity to support the Hall's current operations without the assistance of the CLC.

In renewing its Licence Agreement under updated provisions, the CLC can continue to offer programs that satisfy the needs and requests of the community. Additionally, the CLC will be able to further support the community by reinvesting the rental fees collected to further benefit the facility and the community. The operation of the hall would also continue to supplement the costs of maintaining and operating the park and baseball diamonds.

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

None