



Open For Business Update

Presentation to Open For Business Subcommittee
February 27, 2019

Development Trends

OFB Highlights from 2015-2018

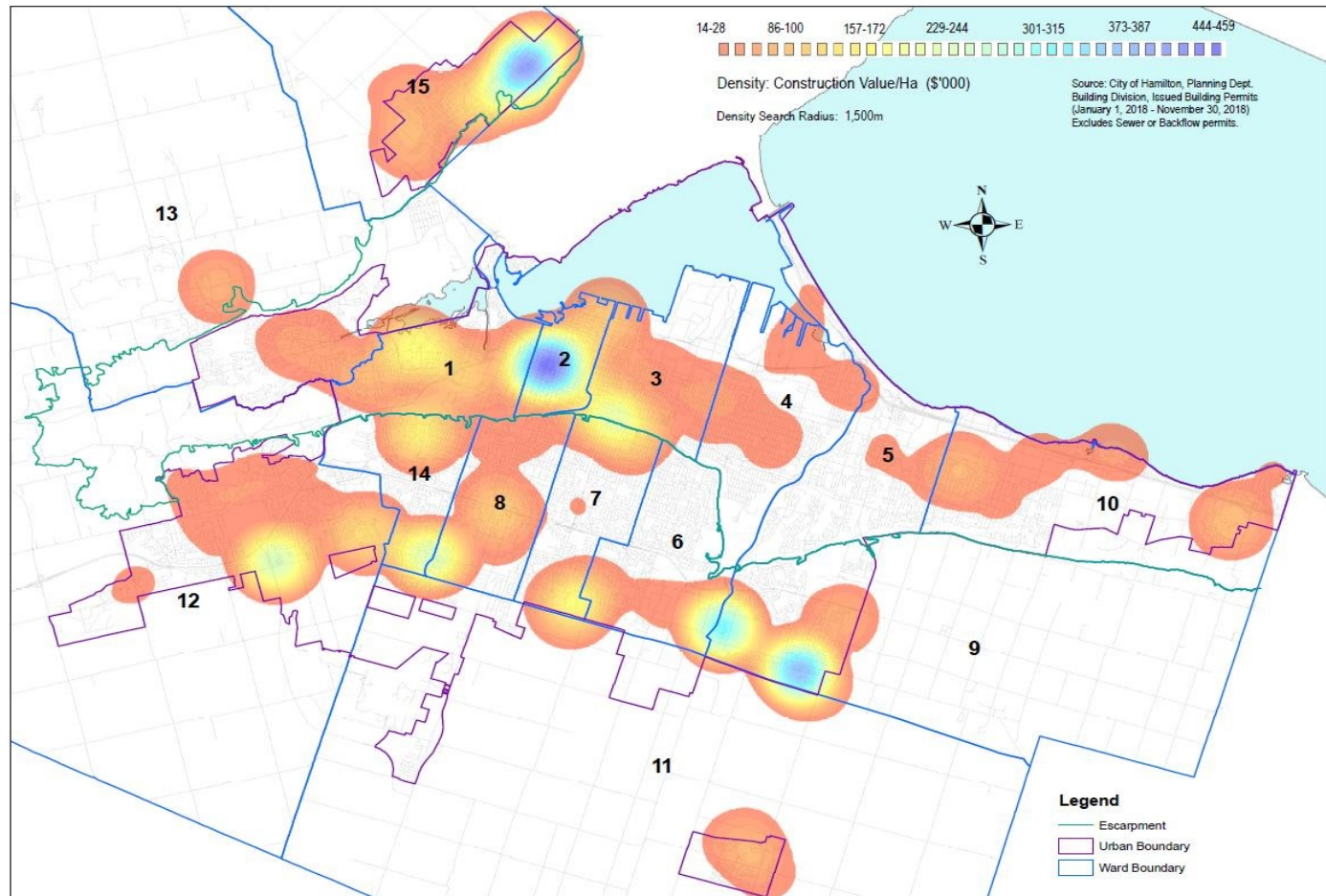
How We're Doing

OFB Focus Areas for 2019-2020

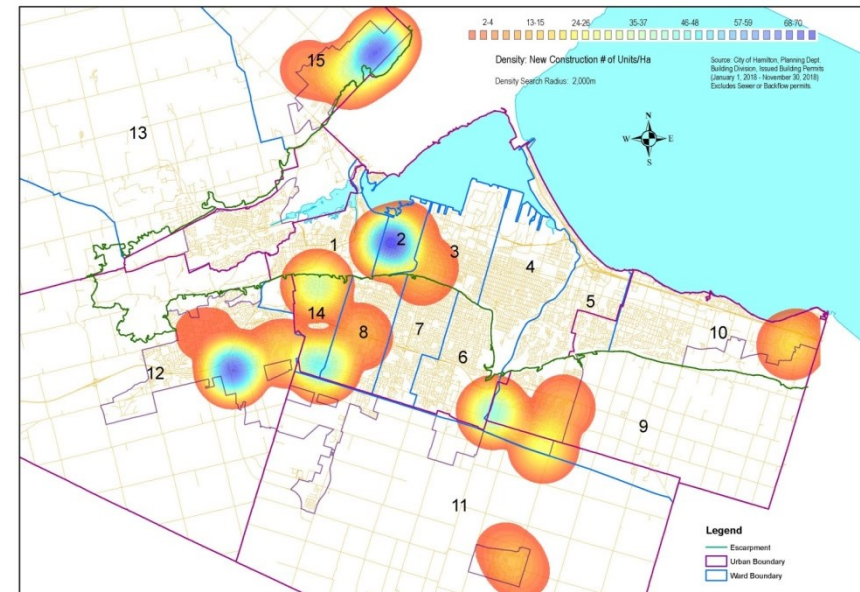
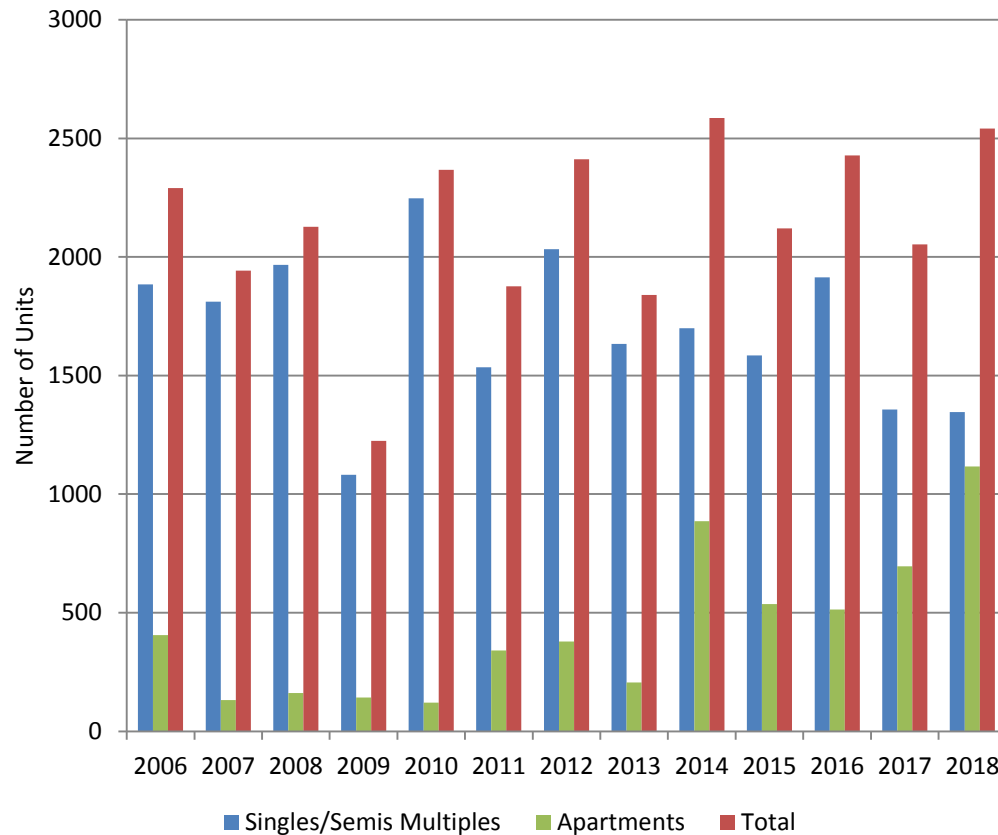
DEVELOPMENT TRENDS

Building Permits

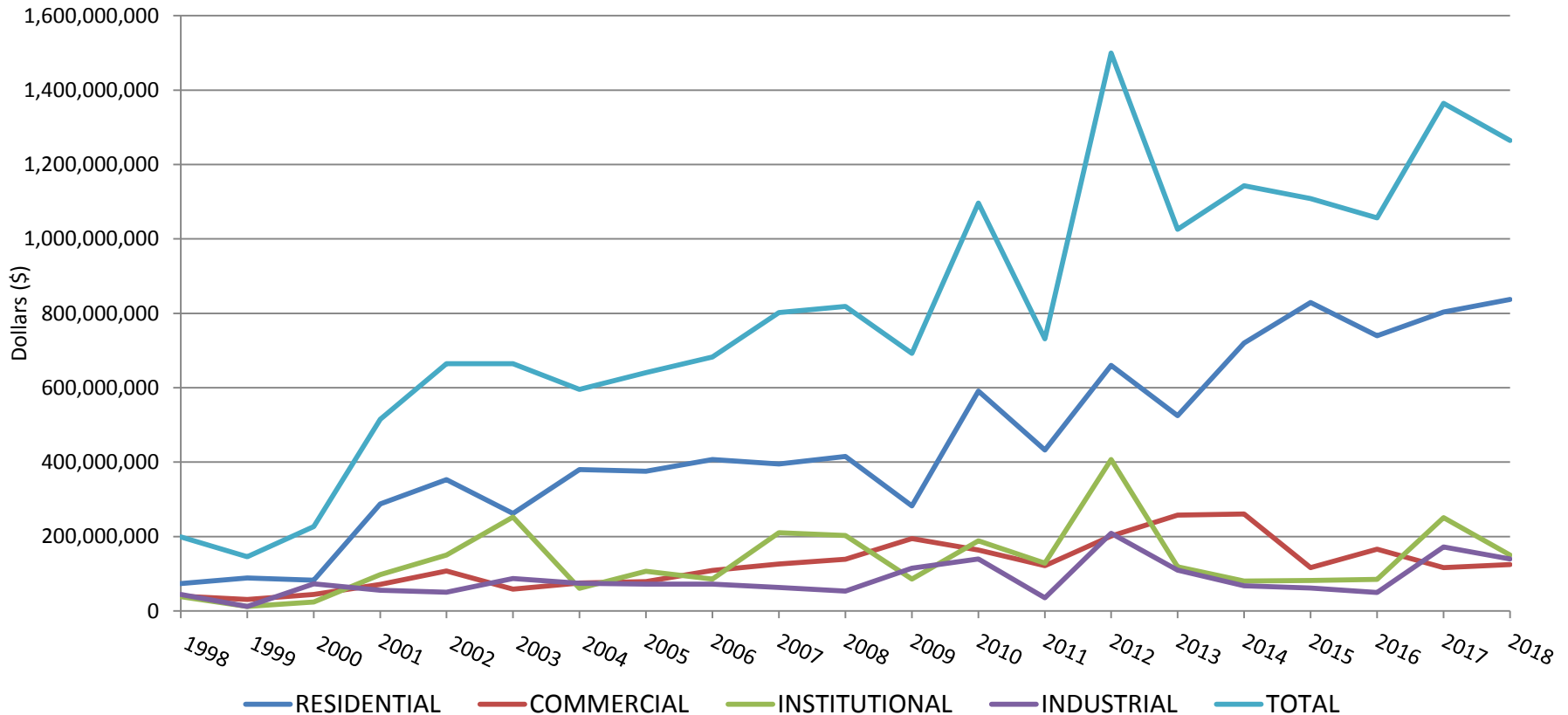
Year	Construction Value
2006	\$682,547,814
2007	\$801,719,348
2008	\$818,462,450
2009	\$692,402,386
2010	\$1,096,299,091
2011	\$731,019,287
2012	\$1,499,627,394
2013	\$1,025,785,000
2014	\$1,143,192,846
2015	\$1,108,192,846
2016	\$1,056,237,746
2017	\$1,364,145,418
2018	\$1,264,757,129



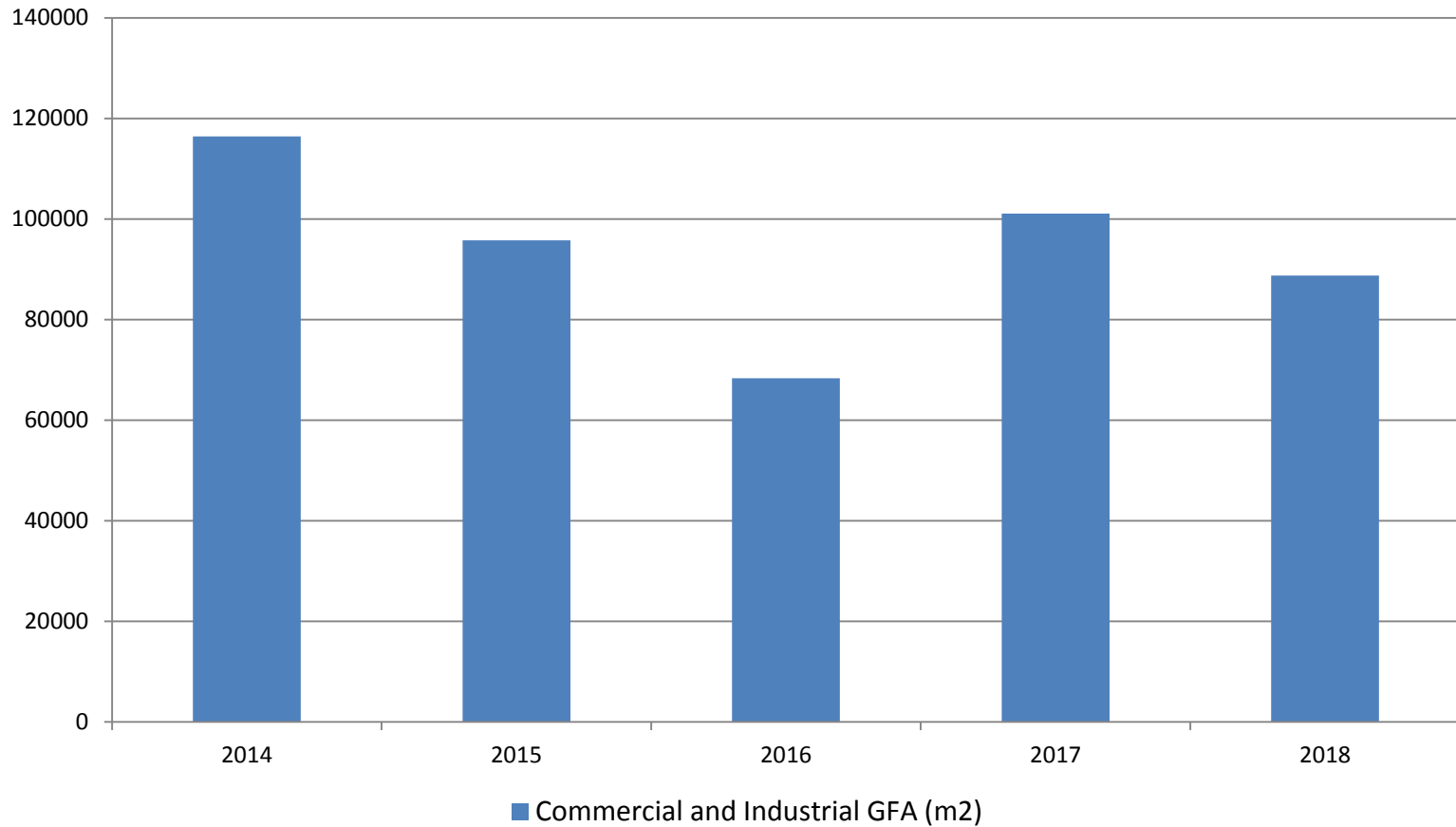
Housing Units



Building Permit Construction Value By Type

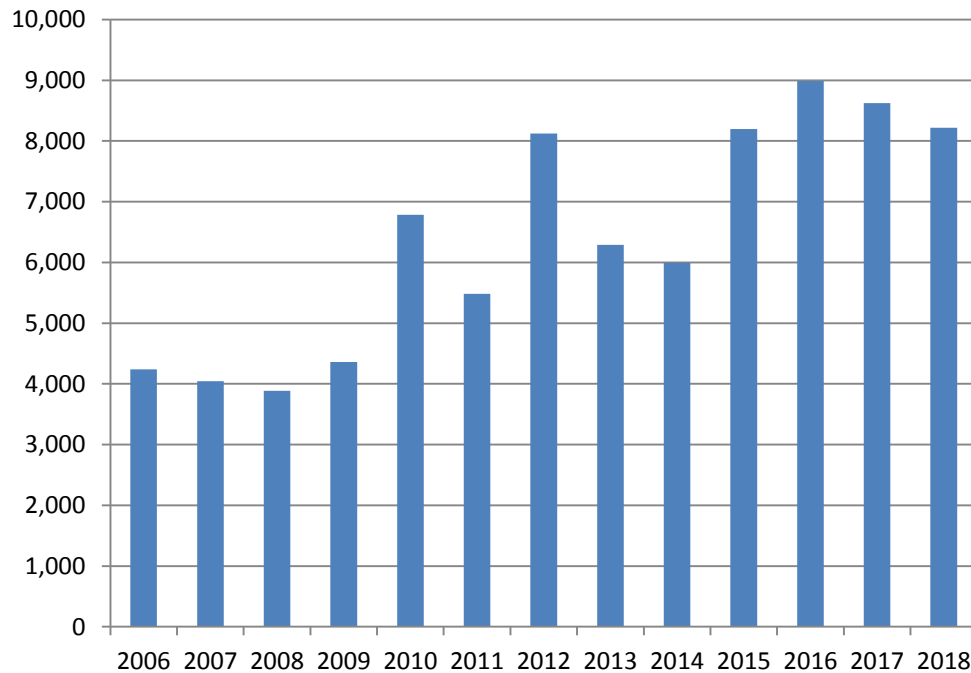


Commercial & Industrial GFA (m²)

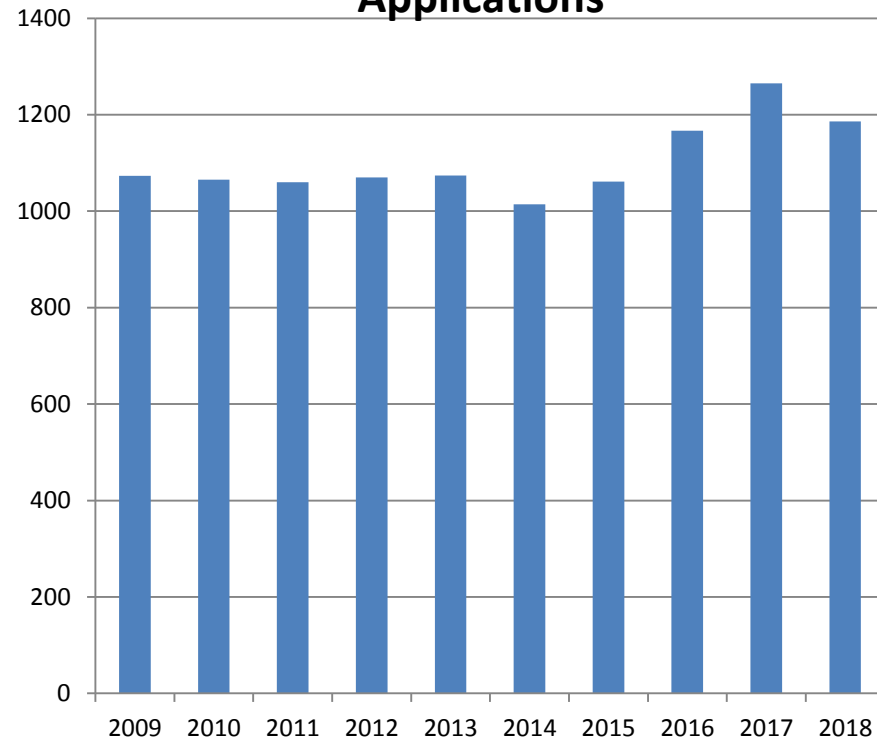


Activity Levels

Number of Building Permits Issued



Number of Development Applications



OFB HIGHLIGHTS 2015-2018

In May 2015 ...

- Re-launch of OFB Council Sub-Committee
- Presentation of findings from consultant's report on development approvals process review
- Appointment of Open For Business lead within the General Manager's Office
- Council approved budget investments in planning and economic development

34 initiatives in 34 months

- a) Eliminating the unnecessary steps
- b) Streamlining the necessary steps
- c) Clear guidelines and expectations
- d) Technology
- e) Staff development and customer service

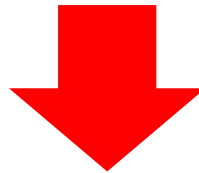
OFB HIGHLIGHTS 2015-2018

Temporary encroachment agreements.



OFB HIGHLIGHTS 2015-2018

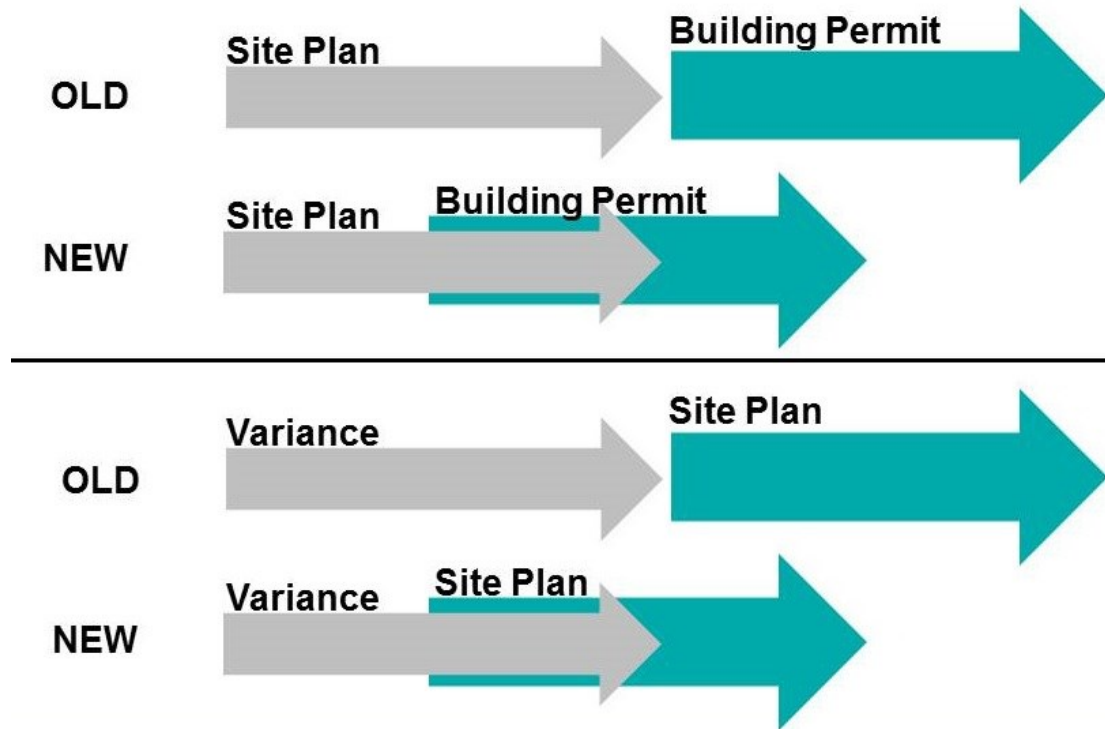
Commercial & Mixed Use Zoning



Retail

OFB HIGHLIGHTS 2015-2018

Concurrent review processes.



OFB HIGHLIGHTS 2015-2018

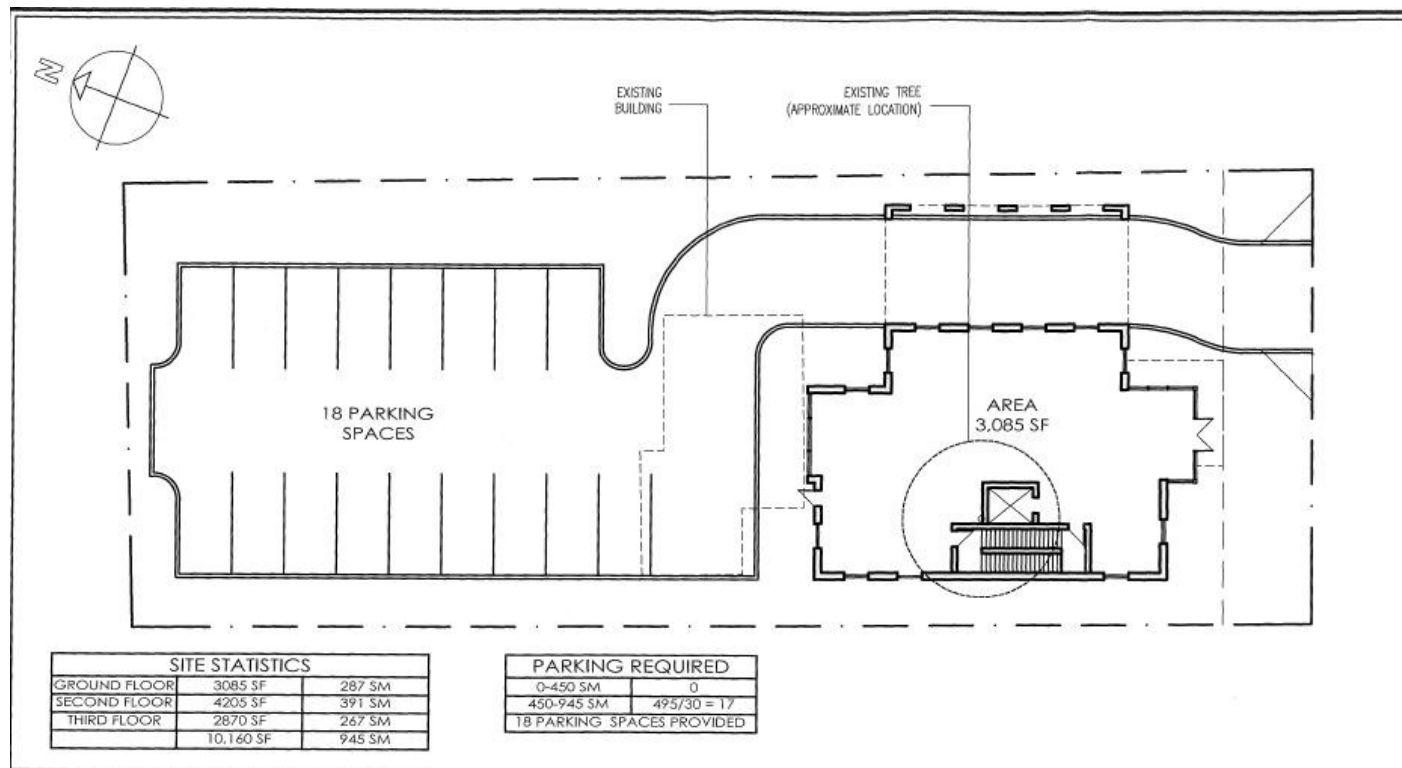
Conditional Building Permits for brownfield sites.



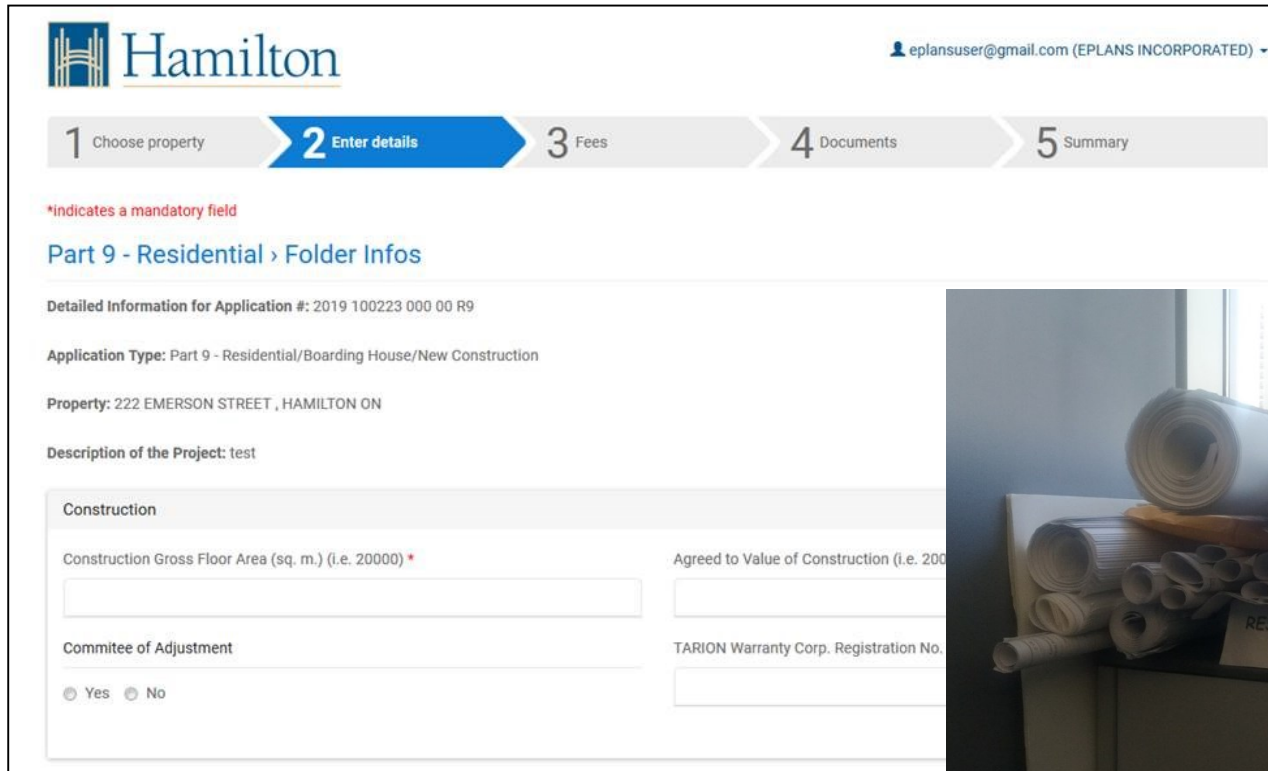
Lean Review of approval process for Draft Plans of Subdivision.



Zoning verifications as part of Formal Consultation process



Digital Building Permit Applications



The screenshot displays the Hamilton City website's digital building permit application interface. At the top, the Hamilton logo is on the left, and the user email 'eplansuser@gmail.com (EPLANS INCORPORATED)' is on the right. A progress bar shows five steps: 1 Choose property, 2 Enter details (highlighted in blue), 3 Fees, 4 Documents, and 5 Summary. Below the progress bar, a red asterisk indicates a mandatory field. The main section is titled 'Part 9 - Residential > Folder Infos'. It shows 'Detailed Information for Application #: 2019 100223 000 00 R9'. The 'Application Type' is 'Part 9 - Residential/Boarding House/New Construction'. The 'Property' is '222 EMERSON STREET , HAMILTON ON'. The 'Description of the Project' is 'test'. Under the 'Construction' section, there are two columns of input fields. The left column includes 'Construction Gross Floor Area (sq. m.) (i.e. 20000) *' with a text input field, 'Committee of Adjustment' with radio buttons for 'Yes' and 'No', and a 'TARION Warranty Corp. Registration No.' field. The right column includes 'Agreed to Value of Construction (i.e. 200000)' with a text input field. A red sticky note is visible on the bottom right of the application form.



Open Data

Development Applications - Active

List of active applications for Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision indicating the number of days the applications are active from the deemed complete date to the date of the Planning Committee meeting in relation to statutory timeframes for non-decision appeals prescribed by the Planning Act.

Update frequency: monthly

Format: [CSV](#) | [XLS](#)

[Data notes](#)

Development Approval Timelines

NEW

Timelines for the completion of various steps in the development review process within the Planning and Economic Development Department

Building Permit Review - Average timelines to issue a Building Permit. **Format:** [CSV](#) | [XLS](#)

Business Licence Review - Average timelines to issue a Business Licence and total number of licences issued. **Format:** [CSV](#) | [XLS](#)

Committee of Adjustment Hearings and Consent Applications - Average timelines for Committee of Adjustment Hearings and Consent applications. **Format:** [CSV](#) | [XLS](#)

Engineering Submissions for Site Plan - Average timelines to process Engineering Submission for Site Plan and total number of applications submitted. **Format:** [CSV](#) | [XLS](#)

Engineering Submissions for Subdivisions - Average timelines to process Engineering Submission for subdivisions and total number of applications submitted. **Format:** [CSV](#) | [XLS](#)

Reports to Planning Committee - Average timelines for Staff Reports of Development Applications to get to Planning Committee. **Format:** [CSV](#) | [XLS](#)

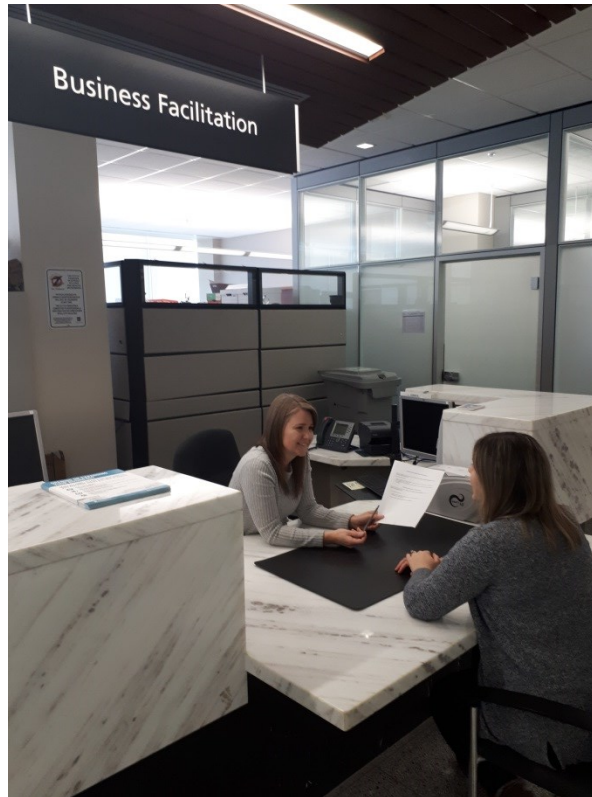
Zoning Verification - Average timelines for Zoning Verifications for Planning Files. **Format:** [CSV](#) | [XLS](#)

Update frequency: yearly

[Data notes](#)

OFB HIGHLIGHTS 2015-2018

Expansion of the Business Facilitation Team



OFB HIGHLIGHTS 2015-2018

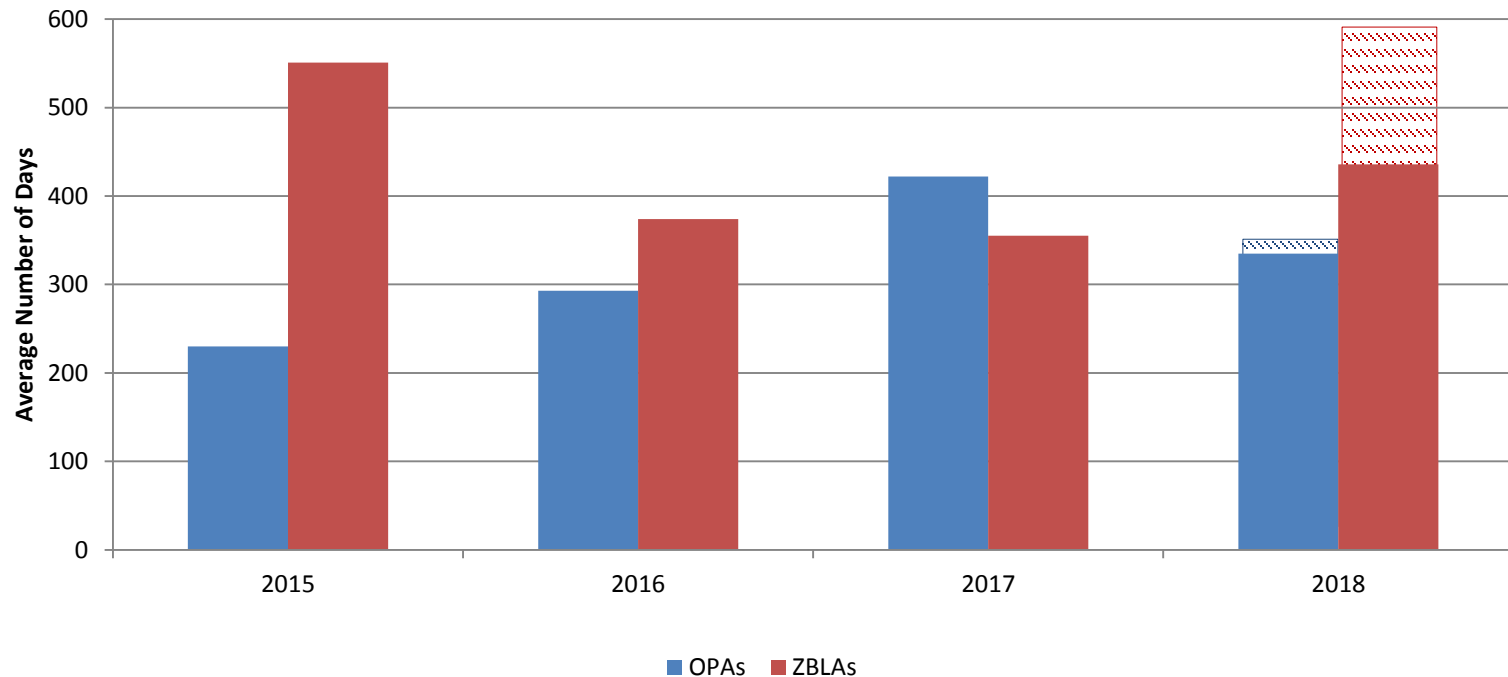
“PEDEats” staff sit-downs with new business owners



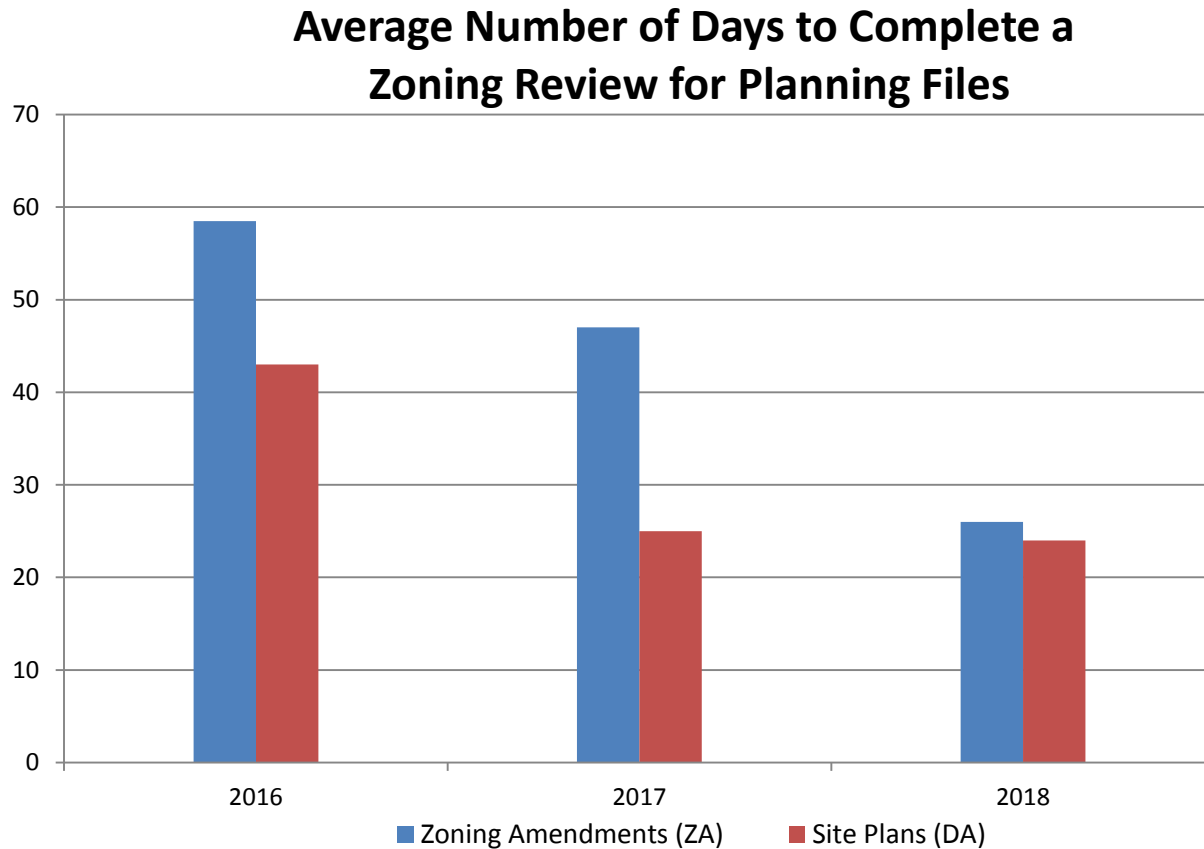
HOW WE'RE DOING

Official Plan / Zoning By-law Amendments

Approval Timelines - Reports to Planning Committee

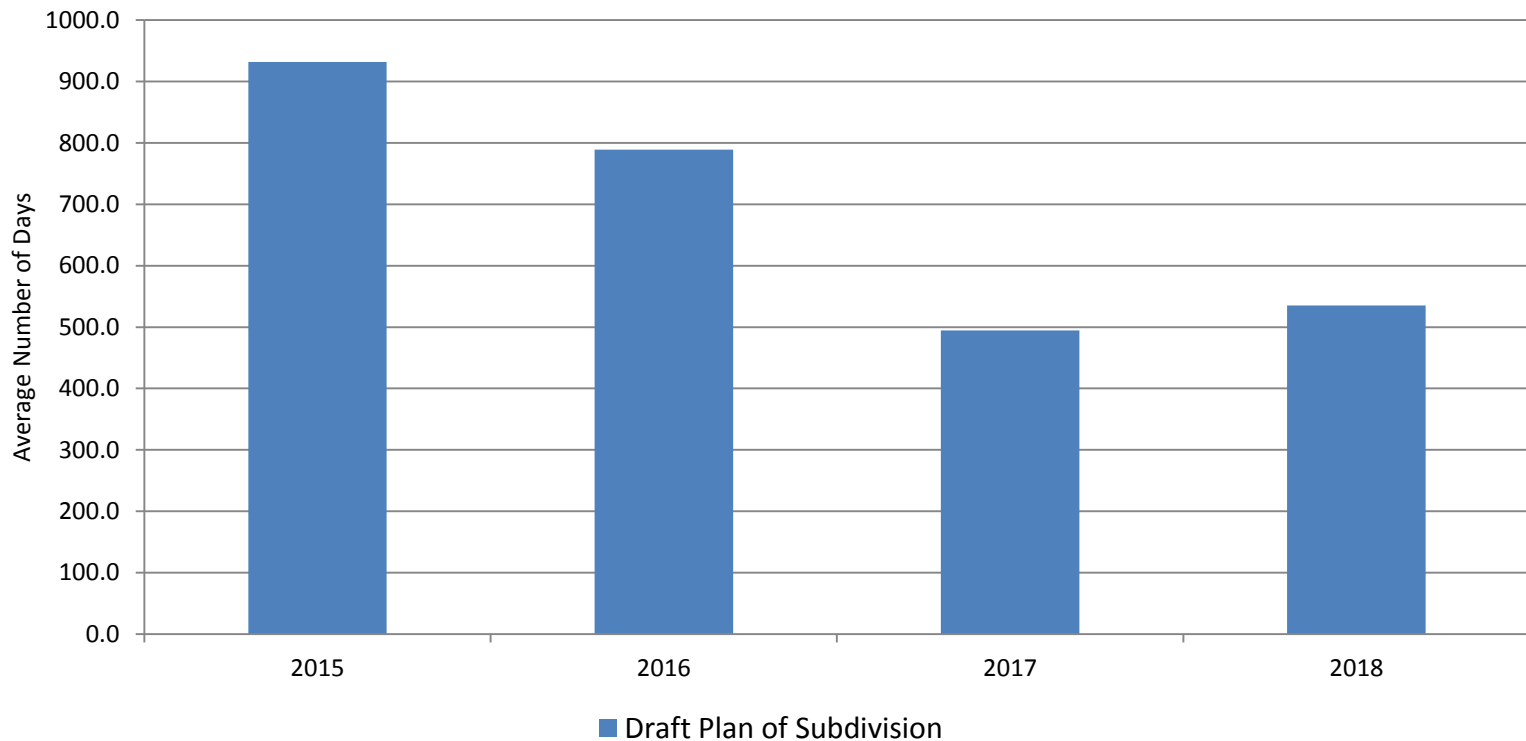


Official Plan / Zoning By-law Amendments



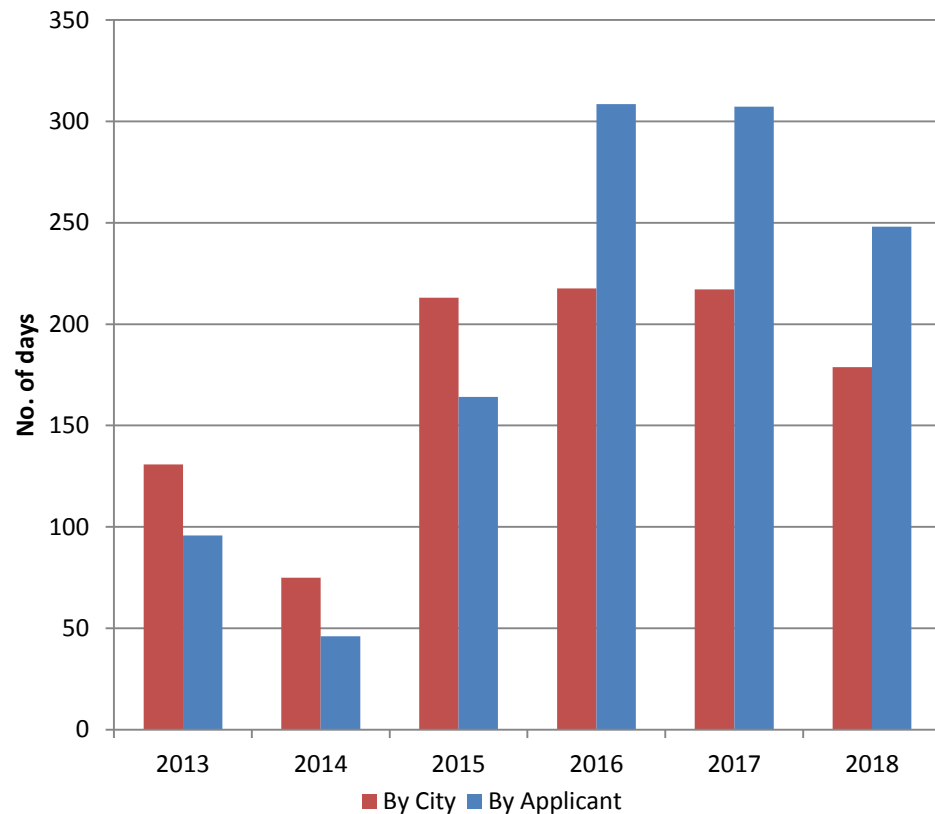
Subdivisions

Approval Timelines - Draft Plans to Planning Committee

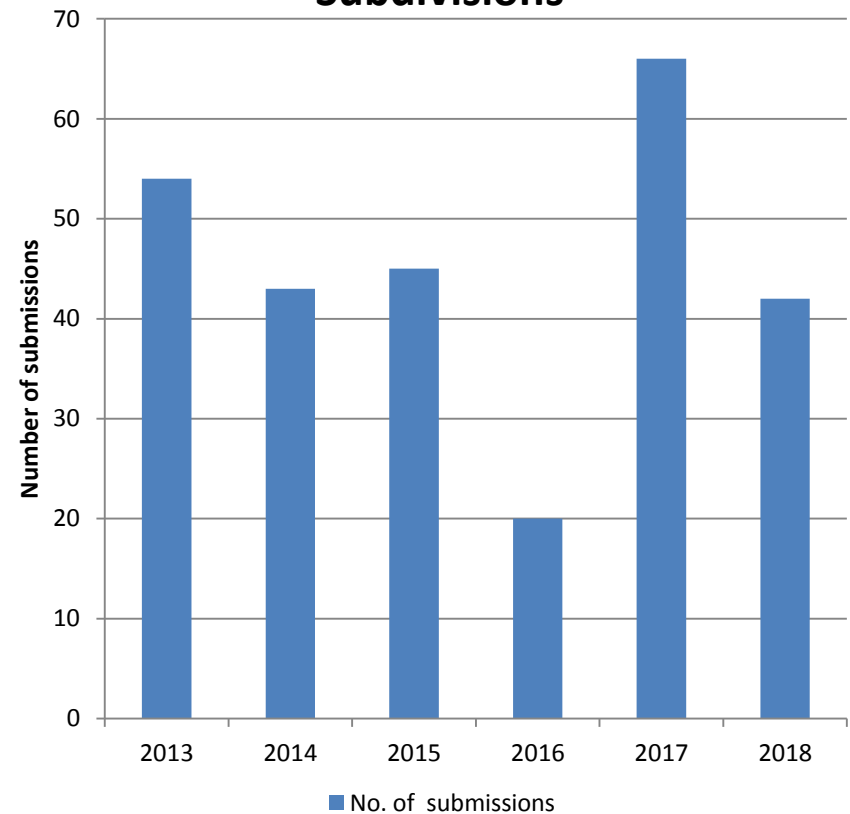


Subdivisions

Processing Time for Engineering Submissions (Subdivisions)

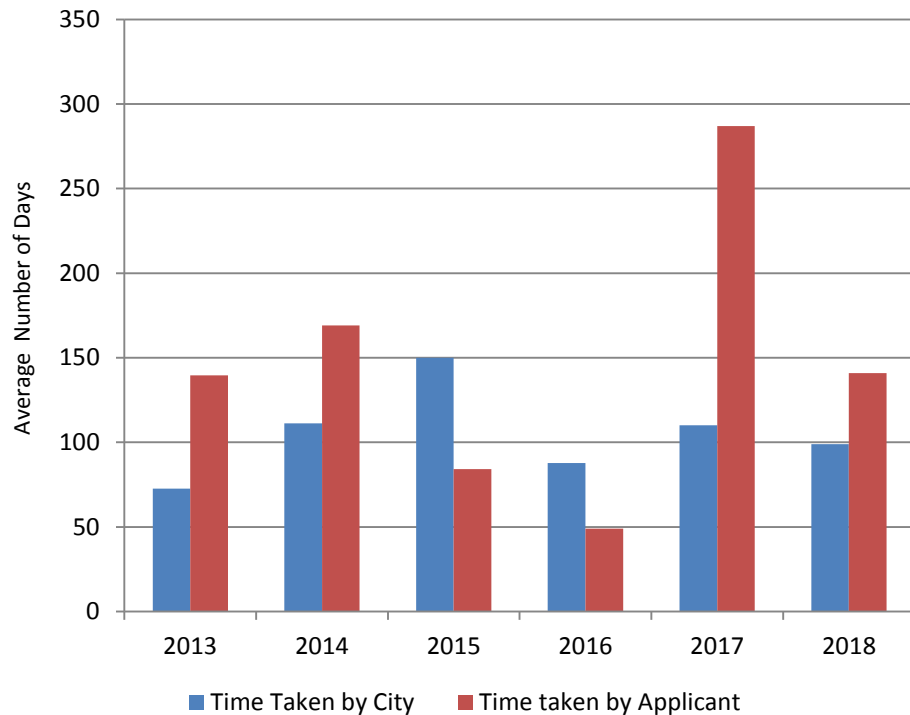


No. of Submissions per Year Subdivisions

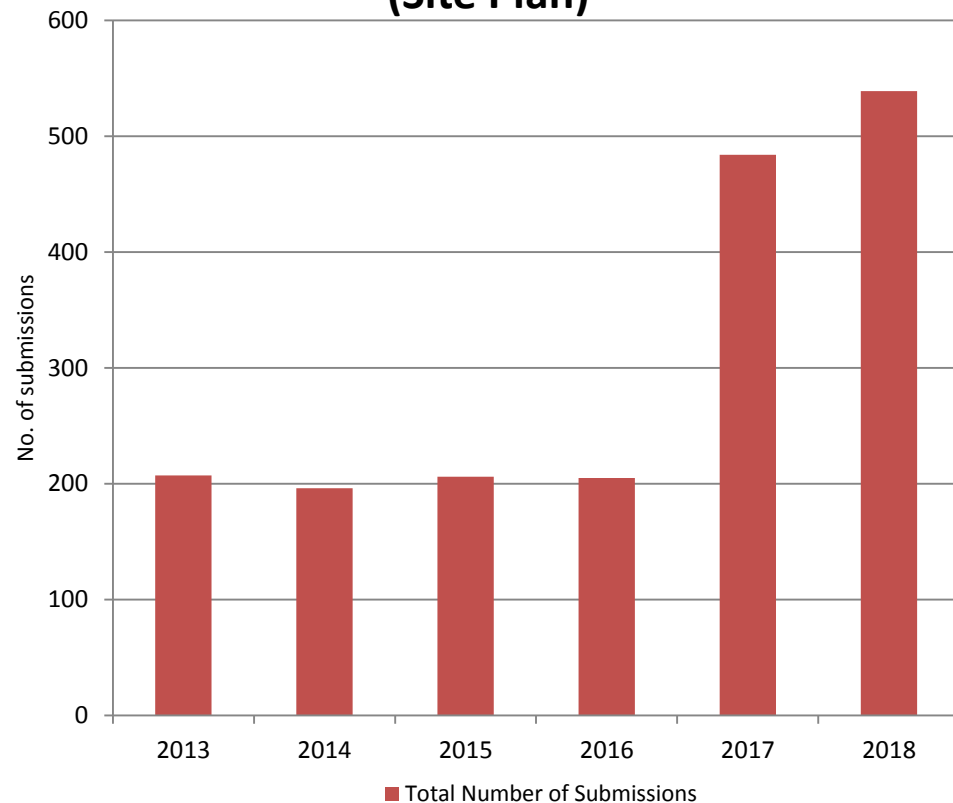


Site Plans

Processing Time for Engineering Submissions (Site Plan)

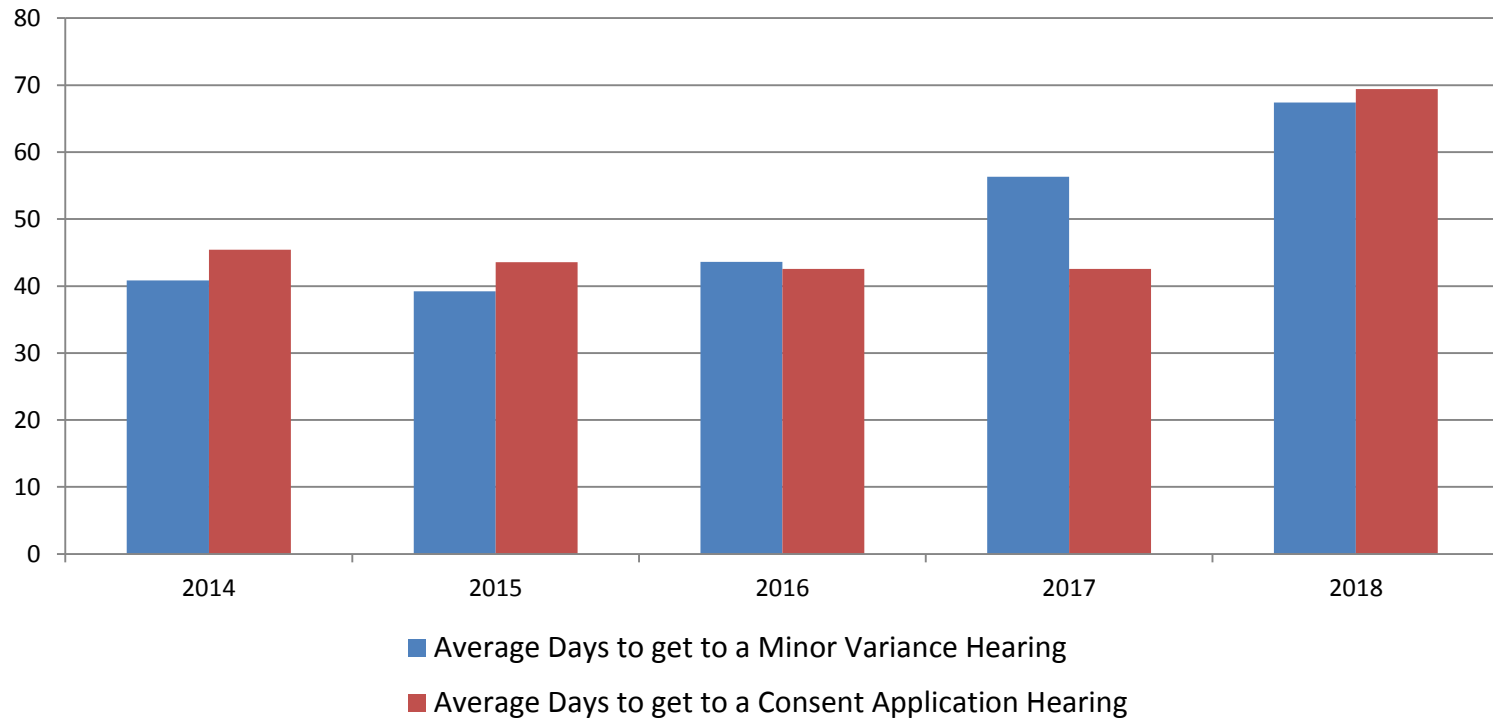


Engineering Submissions Per Year (Site Plan)



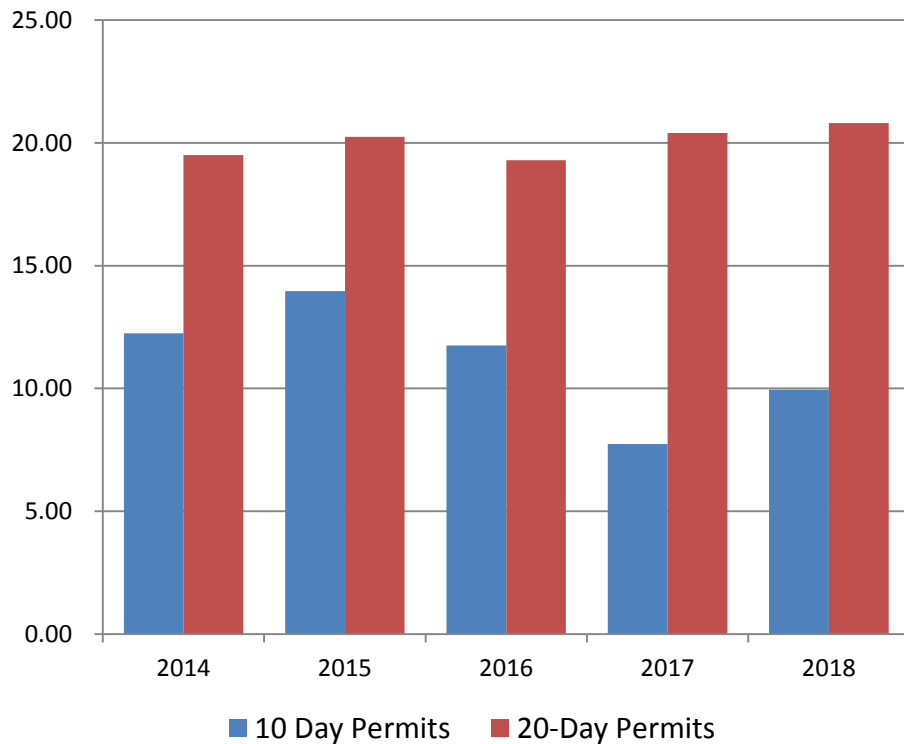
Committee of Adjustment

**Average Number of Days to get to Hearing for
a Minor Variance and Consent Application**

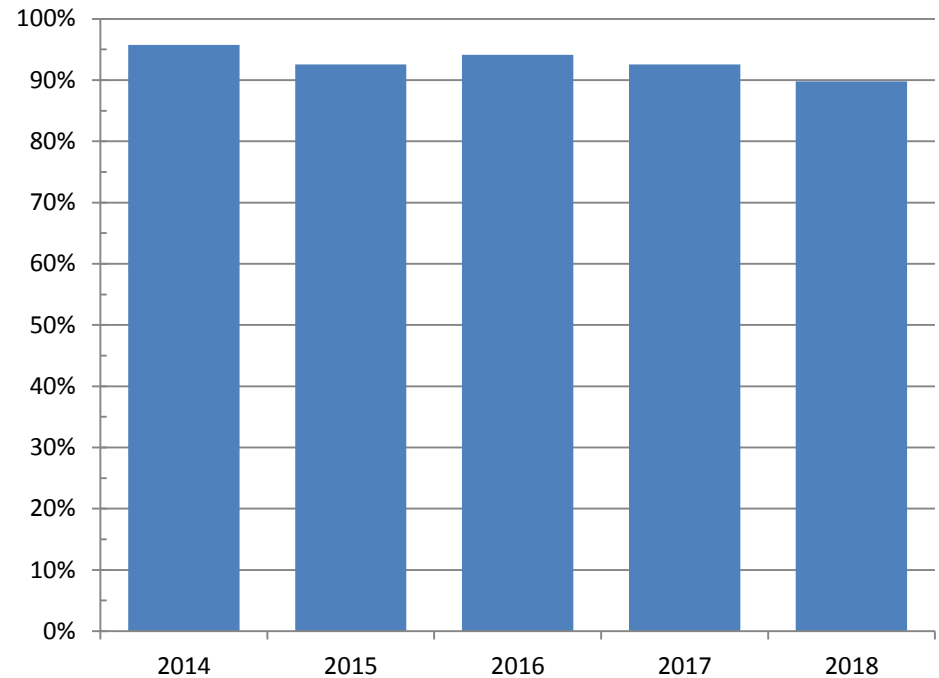


Building Permits

Average Review Time for Building Permits

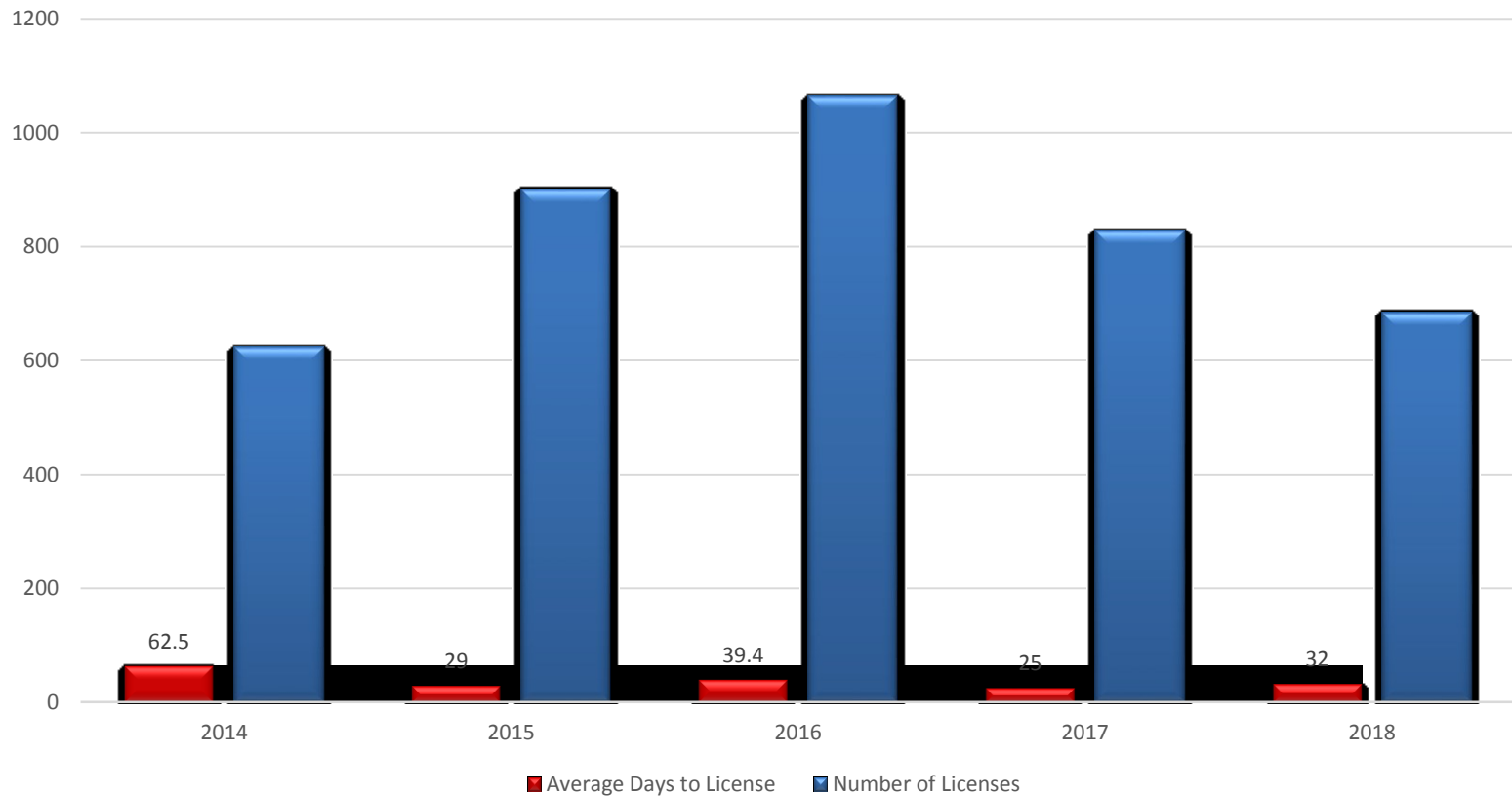


Percentage of Applications Reviewed within 5 Days of Statutory Timeline



Business Licenses

Approval Timelines - Business Licenses



OFB FOCUS AREAS 2019-2020

OFB FOCUS AREAS 2019-2020

Finalizing Service Levels

Service	Target
OPAs	65% to Committee within 1 year
ZBL Amendments	90% to Committee within 1 year (routine) 65% to Committee within 1 year (complex)
Draft Plans	75% to Committee within 18 months
Site Plans	80% to Conditional Approval within 90 days 80% to Final Approval within 1 year
Site Plan Comments	90% submitted within 3 weeks of circulation date
Zoning Reviews for Planning Applications	90% completed within 15 days
Eng. Submissions (site plans)	80% 1 st submissions within 6 weeks 80% 2 nd submissions within 4 weeks
Eng. Submissions (subdivisions)	80% 1 st submissions within 12 weeks 80% 2 nd submissions within 8 weeks
Water Assessments	90% within 15 days of screening
Minor Variances & Consents	90% to C of A within 45 days
Building Permits	90% issued within 5 days of statutory period

DRAFT

OFB FOCUS AREAS 2019-2020

- Workforce retention/attraction
- Continued migration towards digital applications
- Completeness and quality of applications
- LEAN process reviews (C of A applications)



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