



INFORMATION REPORT

TO:	Chair and Members Planning Committee
COMMITTEE DATE:	March 19, 2019
SUBJECT/REPORT NO:	Business Licensing By-law 07-170 Update (PED19064) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Luis Ferreira (905) 546-2424 Ext. 3087
SUBMITTED BY:	Ken Leendertse Director, Licensing and By-law Services Planning and Economic Development Department
SIGNATURE:	

COUNCIL DIRECTION

N/A

INFORMATION

The purpose of this Information Report is to provide an update on the review and rewrite of the Business Licensing By-Law 07-170 which began in February 2016.

The review and rewrite of the By-Law is a key element of the Planning and Economic Development Department's ongoing Open for Business initiative with the primary objective to delete duplication; increase clarity and ease of understanding; clarify intent; remove unnecessary regulation; and improve overall readability. In addition, the rewrites have resulted in new policies, procedures and regulatory processes while addressing emerging issues and new trends.

Since the commencement of this project the By-law has changed substantially. In addition to housekeeping items through the entirety of the By-law, the following Schedules of the By-law have been reviewed and rewritten with additions and deletions to adequately reflect modern industry standards and best practices:

February 24, 2016 Schedule 11 Payday Loan Business was introduced to the Licensing By-law as a new schedule.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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- April 13, 2016 Amendments to the General Provisions of the By-law including the deletion of the following Licensing categories:
- Schedule 5 Building exterior Cleaners;
 - Schedule 10 Mobile Homes and Mobile Home Parks; and,
 - Schedule 24 Sign Posters and Bill Distributors, Etc.
- January 25, 2017 Amendments to the General Provisions of the By-law and the following new schedule introduced:
- Addition of a new category Schedule 24 Personal Transportation Provider i.e. Uber/Lyft; and,
 - Amendments to Schedule 25 Taxicabs.
- March 29, 2017 Amendments to the General Provisions of the By-law and the following:
- Removal of Recreational Camping Establishments from the Licensing By-law;
 - Amendments to Schedule 22 Auctioneers; and,
 - Amendments to Schedule 27 Tobacco Retailers.
- April 26, 2017 Amended Schedule 7 Kennels and Pet Shops.
- June 14, 2017 Amended Schedule 6 Food Service Vehicles.
- June 28, 2017 Amendments to the General Provisions of the By-law and the following:
- Amendments to Schedule 22 Second-Hand Goods, Jewellery and Precious Metals;
 - Removal of Pawnbrokers from Schedule 22 and creating a new stand-alone category Schedule 5; and,
 - Removal of Salvage Business from Schedule 22 and creating a new stand-alone category Schedule 10.
- October 25, 2017 Amended Schedule 21 Food Premises as it relates to Hess Village.
- November 22, 2017 Amended Schedule 8 Limousines as it relates to owners and drivers.
- December 8, 2017 Amended Schedule 25 taxicabs as it relates to vehicle age and new inspection process.

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- February 28, 2018 Amended Schedule 11 Payday Loan Business resulting from new provincial legislation;
Amended Schedule 25 Taxicabs related to adjusting Tariff/Fare Meter and agreement rates; and,
Amended Schedule 25 Taxicabs related to the issuance of additional Accessible Taxicab Plates.
- May 9, 2018 Amended Schedule 21 Food Premises as it relates to Hess Village Paid Duty Police Enforcement.
- August 17, 2018 Amended Schedule 1 Adult Entertainment Establishments by introducing a new exemption to the Licensing By-law for “Burlesque Entertainment”.
- September 12, 2018 Amended Schedule 24 Personal Transportation provider as it relates to vehicle age; and,
Amended Schedule 25 Taxicabs as it relates to vehicle age.
- December 19, 2018 Amended Schedule 21 Food Premises as it relates to mandatory waste receptacles at drive-thru facilities.

Current Projects

Schedules that are currently under review:

1. A framework to create a new Schedule for Tree Service to be included in the Licensing By-law;
2. The removal of Parking Lots from Schedule 16 Public Garages and assign a separate schedule; and,
3. Amend Schedule 16 Public Garages to meet new industry standards.

Future projects

1. Reviewing Schedule 20 Residential Care Facilities;
2. Reviewing Schedule 6 Food Service vehicle to include licensing drivers;
3. Systematically review all licensing schedules that have not been checked to ensure relevance to current standards; and,
4. As appropriate, engage Industry Stakeholders and conduct public consultations.

APPENDICES AND SCHEDULES ATTACHED

None

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