



Hamilton

## MINUTES

Keep Hamilton Clean & Green Committee

Tuesday January 22, 2019

5:00 pm

Hamilton City Hall, Room 193

71 Main Street East

Hamilton, ON

Present: Chair: Larry Husack  
 Vice-Chair: Ron Speranzini  
 Members: Alan Mills  
 Rick Lipsitt  
 Marisa DiCenso  
 Lennox Toppin

Absent with  
 Regrets: Councillor Nann, Sue Dunlop, Mallory Pace

Absent without  
 Regrets: Bruce Thomson

Also Present: Kerry Le Clair, Lottridge Alley Group  
 Liz Tobin, Lottridge Alley Group  
 Brenda Duke, Beautiful Alleys  
 Ken Coit, Manager, Placemaking, Public Art and Projects, Planning  
 & Economic Development  
 Jennifer DiDomenico, Manager, Policy & Programs, Public Works  
 Florence Pirrera, Community Program Analyst, Business Programs,  
 Public Works  
 Diedre Rozema, Clean & Green Coordinator, Policy & Programs,  
 Public Works

Minutes: Diedre Rozema

### 1. WELCOME AND INTRODUCTIONS

Chair Larry Husack welcomed guests to the meeting.

### 2. APPROVAL OF AGENDA

Staff requested that the agenda be amended to add Items 7.1.2 (Upcoming dates / events) and 7.1.3 (Team Up to Clean Up).

(Di Censo / Lipsitt)



That the agenda for the January 22, 2019 KHCG Committee meeting be approved as amended.

**CARRIED**

### **3. DECLARATIONS OF INTEREST**

None declared.

### **4. CONSENT ITEMS**

N/A

### **5. PRESENTATIONS**

#### **5.1 LOTTRIDGE ALLEY GROUP**

Kerry and Liz from the Lottridge Alley Group presented information about the group's Clean & Green Neighbourhood Grant project. The Lottridge Alley Group received a \$500 Clean & Green Neighbourhood Grant in 2018 to complete clean-up, beautify and improve waste options in their local alleyway located north of Barton St E between Lottridge and Sherman.

Due to the reduced number of volunteers able to participate in 2018 compared to 2017, the clean up project in 2018 was different than the group had planned. Initial plans for 2018 were to replant the garden beds, reduce the amount of litter and improve lighting. Although the gardening efforts were successful, the lighting and garbage receptacles that were installed by the group were taken or vandalized.

As a result, the group will set realistic expectations based on the time and available resources they have to dedicate to the project.

Committee members thanked the group for their hard work in 2018, congratulated the group members on their successes and encouraged them to continue their great work (as time and resources permit) going forward.

#### **5.2 TRAFFIC SIGNAL BOX WRAPS**

Ken Coit, Manager of Placemaking, Public Art and Projects with the City of Hamilton, presented information about this anti-graffiti initiative to wrap traffic signal and street light electrical boxes in the downtown and Community Improvement Plan areas. The wraps will feature the work of local artists or tell heritage stories (depending on the wrap location and specific funding source). The program will generally follow the City of Hamilton's public art process to determine which stories the community want to be told by this art.



The project is currently anticipated to be a pilot for downtown and commercial areas which have approximately 173 boxes to be considered. Some additional work remains to determine how the units will be maintained. There is potential for this model to be applied city wide if successful.

## **6. MINUTES OF PREVIOUS MEETING**

### **6.1. Minutes of November 20, 2018**

#### **(Lipsitt / Speranzini)**

That the Keep Hamilton Clean & Green Advisory Committee Meeting Minutes, dated November 20, 2018 be approved as presented.

**CARRIED**

### **6.2. Business arising from minutes and notes: none**

## **7. DISCUSSION ITEMS**

### **7.1. Administrative**

#### **7.1.1. 2018 Budget**

Staff presented the Committee's 2018 expenses. Committee members had no concerns about the Committee's 2018 expenses.

#### **7.1.2. Upcoming Dates**

Staff shared information about upcoming dates:

- **April/May 2019:** Citizen recruitment process for advisory committees is anticipated to be complete. Current committee members will continue to meet in the meantime.

Committee members felt that it would be beneficial to their work if Council representatives' participation with the Advisory Committee ended at the same time as the end of the term of citizen representatives. Under the current process, citizen representatives will continue to meet for approximately 8 months without the Council representatives that supported them during the 2014-2018 term. One possible solution identified by the Committee to help address this concern is that Clerks begin the recruitment process in advance of the municipal election so that the new citizen representatives are selected and in place to coincide with the start of each term of City Council when Council appointees to Advisory Committees are identified.

The staff liaison will send the Committee's concerns to the City Clerk for their information.



- **February 6-8, 2019:** Keep America Beautiful National Conference in Baltimore, MD. The KHCG Staff Liaison will be attending this conference on behalf of the Committee and will report back on lessons learned at the next KHCG meeting.
- **February 19, 2019:** KHCG meeting at 5:00 pm in City Hall Room 193.

Committee members shared additional information about community events that are of interest to the Committee:

- **January 29, 2019:** The City of Burlington is hosting a public information session focused on the Private Tree Bylaw pilot project. Interested Committee members can see: [Burlington.ca/privatetree](http://Burlington.ca/privatetree). This project may be something for the Committee to watch as it may include information relevant or useful to consider in Hamilton's Urban Forest Strategy.
- **February 2, 2019:** Seedy Saturday will be held from 10 am – 3 pm at St Lawrence Catholic Elementary School (88 Macaulay Street East). The event is a seed swap and includes workshops and a marketplace.

Brenda Duke from Beautiful Alleys shared the following information about the spring cleanup:

- **April 27, 2019:** Beautiful Alleys spring cleanup. The group has also received a grant to complete improvement and beautification work in the alley between Grant and Fullerton.

### 7.1.3 Team Up to Clean Up

Staff presented a summary of volunteer participation based on registration data. Participation decreased very slightly in 2018. Committee members discussed possible ways to increase participation from the community and schools. Ron and Larry volunteered to participate in a working group. Diedre will schedule a time to meet as a working group.

## 7.2. Clean & Green Neighbourhood Grant

### 7.2.1. 2019 grant deadlines

Staff proposed a timeline for the 2019 Clean & Green Neighbourhood Grant process. Committee members had no concerns with the proposed timeline as long as the 3-week long application period provides applicants with enough time to prepare their application.



### 7.2.2. Adjudication process and request for volunteers

Staff provided information about the Adjudication role for the Clean & Green Neighbourhood Grant applications. The process will be very similar to the adjudication process used in 2018. KHCG members can support the process by sharing grant info with potential applicants. Lennox will share information at Seedy Saturday (details above under item 7.1.2).

Staff requested support from 3-4 KHCG Members to volunteer to participate on the Grants Working Group. The following Committee members volunteered: Lennox, Ron and Rick.

#### **(Mills / Di Censo)**

That the 2019 Clean & Green Neighbourhood Grants timelines and process be approved as presented.

**CARRIED**

### 7.3. Cigarette Litter Prevention Program update

Staff provided a summary of work completed since September 2018 and presented an example of the finalized campaign graphics. Committee members discussed opportunities that the Committee could actively support the campaign.

Committee members suggested that staff provide opportunities for neighbourhood groups or small businesses outside of project focus areas to participate. This will be incorporated into the project plan.

### 7.4. Looking ahead: Clean & Green Strategy upcoming challenges

Since current Committee members are now expected to continue to meet until April, this item was deferred to a future meeting.

## **8. MOTIONS**

None.

## **9. NOTICE OF MOTIONS**

None.

## **10. GENERAL INFORMATION / OTHER BUSINESS**

### 10.1 Committee member thank you



The Chair and Vice Chair presented members with certificates of appreciation. Thank you cards will be sent to the 2015-2018 Council representatives to acknowledge their support during the term.

## **11.ADJOURNMENT**

**(Lipsitt / Toppin)**

That, there being no further business, the meeting be adjourned at 7:05 p.m.

**CARRIED**

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**Next Meeting:** Tuesday, February 19, 2019 City Hall, Room 193