



Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE MINUTES 19-001

8:00 a.m.

Tuesday, January 15, 2019

Room 192 & 193

Hamilton City Hall

71 Main Street West

Present: Councillor Esther Pauls (Chair)
 Susan Pennie – Waterdown BIA
 Tony Greco – Locke Street BIA
 Susie Braithwaite – International Village BIA
 Cristina Geissler – Concession Street BIA
 Maggie Burns – Ottawa Street BIA
 Rachel Braithwaite – Barton Village BIA
 Lisa Anderson – Dundas BIA
 Jennifer Mattern – Ancaster BIA
 Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA
 Kerry Jarvi – Downtown Hamilton BIA

**Absent with
 Regrets:** Bender Chug – Main West Esplanade BIA
 Anne Marie Bergen – King West BIA

Also Present: Mayor Eisenberger

FOR INFORMATION:

(a) CEREMONIAL ACTIVITIES (Item 1)

(i) Greetings from Mayor Eisenberger (Item 1.1)

Mayor Eisenberger addressed the Committee and gave his support and best wishes to the BIA members for the upcoming term.

(b) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Greco/S. Braithwaite)

That the agenda for the January 15, 2019 Business Improvement Area Advisory Committee meeting be approved, as presented.

CARRIED

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(ii) December 11, 2018 (Item 4.1)

(Mattern/Pennie)

That the December 11, 2018 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

CARRIED

(e) STAFF PRESENTATIONS (Item 9)

(i) 2018 BIA Audits Update (Item 9.1)

Shelley Hesmer, Manager of Accounting Services, and Scott Plugers, Senior Manager of Audit, KPMG provided an update on the 2018 BIA Audits, with the aid of a handout. A copy of the handout has been included in the official record.

(Jarvi/Anderson)

That the staff update, respecting the 2018 BIA Audits, be received.

CARRIED

A copy of the handout is available on the City's website or through the Office of the City Clerk.

(ii) Graffiti Management Strategy Update (Item 9.2)

Cindy Heuck, Student Coordinator, along with Municipal Law Enforcement Students, addressed the Committee respecting an update on the Graffiti Management Strategy, with the aid of a presentation. A copy of the presentation has been included in the official record.

(R. Braithwaite/Mattern)

That the staff presentation respecting an update on the Graffiti Management Strategy, be received.

CARRIED

A copy of the presentation is available on the City's website or through the Office of the City Clerk.

(iii) Emergency Management and Preparedness Update (Item 9.3)

Connie Verhaeghe, Senior Emergency Management Coordinator, and Kirsten Marples, Emergency Management Coordinator provided Committee with an Emergency Management and Preparedness Update,

with the aid of a presentation. A copy of the presentation has been included in the official record.

(Burns/MacKinnon)

That the staff presentation respecting Emergency Management and Preparedness, be received.

CARRIED

A copy of the presentation is available on the City's website or through the Office of the City Clerk.

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Update from Julia Davis, Business Development & BIA Officer (Item 13.1)

Julia advised the Committee that the Christmas Grant Program funding will be available within the next two weeks.

Julia spoke to the recent Cannabis decision made by Council. Committee members have requested an update from staff to provide more details on the decision at an upcoming meeting.

Julia advised the Committee that the Governance Training session is being finalized and will take place in the last week of February 2019.

(Mattern/Jarvi)

That the verbal update from Julia Davis, Business Development & BIA Officer, be received.

CARRIED

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

(g) ADJOURNMENT (Item 15)

(Pennie/Jarvi)

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 9:31 a.m.

CARRIED

Respectfully submitted,

Councillor Esther Pauls, Chair
Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk