Present: Janice Lukas, Marie Robbins, Yulena Wan, Doreen Ssenabulya, Katherine Kalinowski
Regrets: Denise Christopherson Katie Hood, Councillor Naan Zenaida Roque Cruz (LOA), Miracle Chukwu (LOA),
Absent: N/A
Also Present: Nadia Olivieri (Staff Liaison)
Guests: Melissa Steep – Project Manager, Customer Experience & Innovation Transit (HSR)
Chair: Doreen Ssenabulya (Vice Chair)

WELCOME & INTRODUCTIONS (5:35 pm)
Members went around the table and introduced themselves

1. APPROVAL OF AGENDA
   (Y. Wan/Jan Lukas)
   That the Status of Women Committee agenda of February 28, 2019 be accepted as presented. CARRIED

2. DECLARATIONS OF INTEREST - None declared.

3. APPROVAL OF MINUTES
   (Y. Wan/M. Robbins)
   That the Status of Women Committee minutes of January 24, 2018 be accepted as presented. CARRIED

4. PRESENTATIONS- Melissa Steep
   Description of the history of HSR provided.
   Brochure about the project- How do we make HSR your first choice?
   Doing a survey – want to hear from everyone; will assist anyone who needs assistance completing the questionnaire.
   Advertising through newspaper, bus shelters; handing out materials at libraries, community centers; meeting people face to face through a “community bus”. Printed survey can be picked up at any Municipal Service Centre.
So far 4000 surveys collected (56% of respondent are women, 1% of respondent are self-identified)
Site: Hamilton.ca/re-envision
Survey is not offered in another language.

The Status of Women Committee would like to submit an email to Melissa to give the SMP (Jay Adams) indicating their concern about the lack of standard practice to make the survey available in other languages.

Is there a “Public Survey Policy and Procedure”?

John Ariyo – a lot of the survey is emulating our Future Hamilton approach to collecting information.

Committee member Marie Robbins explains that ESL courses have a section in the curriculum dedicated to discuss transportation.

Some feedback from the committee: survey is complicated.

The Survey was created by Engineers at McMaster University. They are collecting information along Vulnerability index and Robustness index
The engineers are going to be responsible for refiguring the system.

NB: all fleets now have video surveillance – signs on board advising of video surveillance.

There is an “After 8:00 pm” stop request. Bus will stop in between stops if it is safe to do allow a passenger to disembark between stop signs.

5. DISCUSSION ITEMS
5.1. 2019 Activity plan – development of an Activity Plan
5.1.1.2019 SWC Events –
   Women of Distinction March 7, 2019
   Table will be made available to committee members (4) and women who would not otherwise be able to attend (6)

5.1.2. Matters arising from previous minutes
5.1.2.1. The value of retention as just important as good hiring practices.
   This is something for next committee to follow up on – What is in place at the City of Hamilton to ensure positive culturally competent employment; how does this tie into
the Equity, Diversity and Inclusion lens?

5.1.2.2. The tremendous occupancy (114%) in women shelters in December. Housing and Homelessness is the first area where the Equity, Diversity and Inclusion lens will be applied. There is a crisis in the City of Hamilton: 170 women sleeping on mats at shelters. The Committee should ask someone from the Housing Services Department and Women Housing Development Collaborative (Collaborative of Women servicing agencies) to speak to the Committee to inform the Committee on the possible root cause for the crisis.

5.1.2.3. City of Hamilton Housing and Homelessness Strategy
The Province asked for a 10 year plan. We are at the 5 year mark. Can the information collected to date be shared with the Committee (Kristen Maxwell and James O’Brien are the contacts at the City)

5.1.2.4. Ottawa St. Housing project – Committee wants to support any initiatives that will assist this project.

For next meeting: include a business item “purposed activity plan”

6. OTHER BUSINESS
6.1. Information Sharing (relevant to SWC activities)

Staff Liaison read email from Cllr. Nann congratulate the committee members, past and present, on their long history of advocacy in regards to using an Equity, Diversity and Inclusion lens on the entire city system.

No other new business information to share.

7. ADJOURNMENT 6:40 pm
The Status of Women Committee having addressed all agenda items, adjourned at 6:40pm.

NEXT MEETING: March 28, 2019, 5:30 p.m.
Hamilton City Hall, Room 193