

**MEG AGENDA ITEM REQUEST and DISPOSITION SHEET**

<b>Date of Meeting</b>	December 19, 2018	<b>Agenda Item Number</b>	<b>1.0</b>
<b>Topic</b>	CityLAB Pilot Project Extension		
<b>Requested By (MEG member)</b>	Hillary Dawson	<b>Time Required</b>	30 min
<b>MEG Action Requested</b>	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Information		
<b>Staff Presenting</b>	Jim Vanderveken Patrick Byrne, City of Hamilton (CityLAB)	<b>List staff / department impacted by this discussion:</b>	
<b>Attachments</b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Management Report <input type="checkbox"/> Other:		
<b>Recommendation</b> (As per Management Report attached, or if no report identify recommended action, including: 1. Proposed Direction 2. Financing 3. Staffing 4. Target date for Completion)	<ul style="list-style-type: none"> <li>• THAT MEG Allow execution of acceptable extension agreement conditional on approval by all parties of proposed budget and timelines</li> <li>• Extension agreement should ensure that CityLAB investments are contingent on visible location on the City Hall precinct</li> <li>• Funding of the Mohawk investment to come from President's Contingency as scheduled in the presentation</li> </ul>		
<b>MEG Action</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as Amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (MEG Responsible) Date _____ (MEG Meeting) <input type="checkbox"/> Other _____ (Specify)		
<b>Amended Recommendation</b>	THAT MEG agrees to the above recommendation. Trish will work with Finance and Hillary's team to ensure that the best scenario supporting the funding of this investment is determined. However, it is agreed that this funding can be built into the President's Contingency on an annual basis moving forward (until May 31 2022).  THAT it is agreed that a feedback loop should be built into the decision agreement – to include what faculty and students think about this project.		
<b>Meeting Notes</b> (TO BE COMPLETED AT THE MEETING)			