



CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Environmental Services Division

TO:	Chair and Members Public Works Committee
COMMITTEE DATE:	June 3, 2019
SUBJECT/REPORT NO:	Proposals for Waste Management - Referral of Delegation Requests (PW19040) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Ryan Kent (905) 546-2424 Extension 7686
SUBMITTED BY:	Craig Murdoch Director, Environmental Services Public Works Department
SIGNATURE:	

RECOMMENDATIONS

- (a) That Requests for Delegation received by the City of Hamilton Clerks Office relating to Waste Management technology, waste policy or waste process improvements be referred to the Waste Management Advisory Committee;
- (b) That if a waste technology, waste policy or waste process improvement presented to the Waste Management Advisory Committee has real potential to benefit the residents of the City and meets the goals and mission of Council, that the Waste Management Advisory Committee will direct staff to prepare a report that will be brought to the Public Works Committee;
- (c) That all other presentations be received, documented and recorded in the minutes of the Waste Management Advisory Committee which proceed to the Public Works Committee as Consent Items; and,
- (d) That the Outstanding Business List item, Proposals for Waste Management be identified as completed and removed from the list.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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EXECUTIVE SUMMARY

A Motion was brought to Council as Item 7.2 on February 27, 2019 which is attached as Appendix "A" to Report PW19040, and stated the following:

THEREFORE, BE IT RESOLVED: That all proposals for waste management including diversion, conventional treatment, thermal treatments or alternative technologies from companies or individuals interested in doing business with the City of Hamilton or modifying or creating waste management policy be referred to the Waste Management Advisory Committee for consideration.

Council did not approve the Motion but referred it to staff for a report back to the Public Works Committee.

Alternatives for Consideration – See Page 4

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There are no financial implications associated with the recommendations in this report.

Staffing: There are no staffing implications associated with the recommendations in this report.

Legal: There are no legal implications associated with the recommendations in this report.

HISTORICAL BACKGROUND

The intent of the Motion was that all delegations related to waste management technologies or requests for policy changes be first presented to the Waste Management Advisory Committee (WMAC) which is an advisory committee of Council made up of Councillors and citizen members as well as staff who are subject matter experts. Following the presentation to WMAC, information related to the delegation presentation and results from WMAC will be reported back to Public Works Committee (PWC) through the minutes of the WMAC meeting. At the direction of WMAC, staff can prepare a report for PWC.

At this time, committees of Council, such as the Public Works Committee (PWC) approves and hears delegations related to a waste technology, waste policy or waste process improvement. Companies and individuals invested in waste processing technologies have the ability to approach the City with opportunities to test and/or implement their technologies. Proponents have taken different avenues to present their policy requests

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or technologies to the City including speaking with senior staff that are subject matter experts or speaking with Councillors either as individuals or through PWC as delegations.

It is currently permitted that proposals are presented directly to the PWC as a delegation without any prior formal review by staff or the Waste Management Advisory Committee (WMAC). However, this approach presents its challenges including staff not having adequate information to assess the proposal, such as all advantages and disadvantages, and provide well-informed answers to concerns raised by the PWC members. The current process leaves Council members to assess technologies based solely on information provided by proponents which may not be complete. If the existing process continues, these challenges will persist.

If the recommendations included in this report are approved, this would create a formal process for how proposals for a change to a waste technology, waste policy or waste process improvement are presented to City Council moving forward. This procedure would require individuals and/or companies that wish to have their proposal considered by the City, to first delegate their presentation to WMAC. This would allow the WMAC to hear the proposal, discuss the merits of the proposal and request further information if required. Once all information has been received, the WMAC will report back to Public Works Committee (PWC) through the minutes of WMAC providing details about the delegation. As applicable, any proposal for a waste technology, waste policy or waste process improvement that is deemed by WMAC to have potential benefit to the residents and/or the City, staff will be directed to prepare a report to PWC. This process will allow staff to generate a well-informed report and in turn, the PWC to make well-informed decisions.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

There are no policy implications or legislated requirements associated with the recommendations in this report.

RELEVANT CONSULTATION

Waste Planning staff confirmed with the City Clerks office in the Corporate Services Department that residents can request to delegate at a Committee of Council such as PWC or at a volunteer/advisory committee such as WMAC. When a request comes in to delegate at PWC, the Clerks office can refer the delegation to WMAC.

ANALYSIS AND RATIONALE FOR RECOMMENDATIONS

The rationale for these recommendations is that it allows for the vetting of proposals prior to them being presented to the PWC. This vetting would allow staff and members of the WMAC to question proposals and request further information from proponents prior to information being presented to the PWC. If the recommendations are approved, WMAC

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will not solely determine whether proposals are accepted or implemented. Rather, proposals with potential benefit will be referred to staff to report to the PWC which may, if beneficial, include the delegate presenting their proposal to PWC. The outcome of the proposal will be ultimately decided by Council through PWC.

ALTERNATIVES FOR CONSIDERATION

There are no alternatives for consideration.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Built Environment and Infrastructure

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APPENDICES AND SCHEDULES ATTACHED

Appendix “A” – Council Follow-Up Notice re: Proposals for Waste Management