

City of Hamilton and Hamilton-Wentworth District School Board
Joint Property Asset Committee (JPAC)
Minutes

Meeting Date & Location	Tuesday, October 9th, 2018 – HWDSB: EC-301 at the Ed Centre (20 Education Court)				
Present	COH: Janet Warner, Chris Herstek, Andrea McDonald, Steve Sevor, Kara Bunn HWDSB: Pat Hudyma, Ellen Warling, Dave Anderson, Nadeen Shehaiber	Chair 1	Janet Warner	Start:	9:30am
		Minutes	Ola Hachey	Adjourn:	10:05am
Absent	Robyn Ellis,				
Copy to	Mary Gagliardi, Craig Murdoch, Binu Korah				

Standing Agenda Items

No	Item	Discussion / Action
SA1	Review of Previous Minutes	<ul style="list-style-type: none"> June 4th, 2018 MTG Minutes- Accepted as presented
SA2	Outstanding Action Items	<p>A1 Beverly School site (Community Hub)</p> <ul style="list-style-type: none"> Refer to PAC remove from JPAC <p>A7 Dr. Davey/Beasley Park Revitalization</p> <ul style="list-style-type: none"> ACTION ITEM (95% complete) A21 Greensville School Site/Spencer Valley (Lukas) (Community Hub) REFER TO PAC <p>A22 Riddell Public School–Outdoor Basket Ball Park</p> <ul style="list-style-type: none"> ON HOLD till 2020 (Explore area rating dollars for consideration) Old basketball courts COH will support existing upgrades. 40 city owned courts not identified in budget 2020 proposal No guarantee for further funds for HWDSB Council approval required <p>A25 Request for path at Tiffany Hill, Ancaster – ON HOLD</p> <ul style="list-style-type: none"> Request for a pathway to the future City park. <p>A27 Adelaide Hoodless Elementary tree planting</p> <ul style="list-style-type: none"> Project Complete <p>A32 Upcoming Projects List for Planning – REMOVE ACTION ITEM– Working with Jason Thorne</p> <p>A8 Earl Kitchener – REMOVE ACTION ITEM – 50k contributed reno's complete 2017, Councilor provided funding for naturalizing play area. Inspection required for play structure Not Applicable</p> <p>A29 Sir Winston Churchill Rec Centre - Boiler replacement? no impact to recreation centre, project supervisor is keeping recreation centre staff in the loop</p>

No	Item	Discussion / Action
SA3	HWDSB Liaison Committee	No quorum reached at meeting in September defer to spring meeting 2019
SA4	Planning / HWDSB Development Applications (Joe Gravina)	Remove
SA6	RIVERDALE – 157 Lake Ave. Potential Housing Project	<ul style="list-style-type: none"> • <i>Remains in camera (confidential). Project submitted for Capital Budget approval</i>
SA7	Pinky Lewis	<ul style="list-style-type: none"> • Phase 1 construction (change room, mechanical & pool equipment upgrades) remains ongoing • Phase 1 SP anticipated Q1 2019 (Mid-February) • COH PM & COH Rec staff have stayed in communication with the Principal at neighbouring elementary school (Cathy Weaver) regarding equipment deliveries/roof craning • Phase 2 Feasibility study (gymnasium expansion) remains ongoing • Phase 2 design/construction TBD by Facility Management team
SA8	Parkdale School Playground	<ul style="list-style-type: none"> • City proposal to replace existing play structure & safety surface - \$175,000 funded through S. Merulla Ward 4 Area Rating Reserve *Approved PW Report 18-002 • HWDSB Land, COH Park • New play structure completed Sept. 2018
SA9	A.M. Cunningham Playground	<ul style="list-style-type: none"> • City Councillor S. Merulla replacing existing play structure and install a sun shelter. • New play structure and sun shelter completed Sept. 2018

New Business Agenda Items

NB1	(ELLEN) fields/diamonds back to the Board	City transitioning HWDSB's fields/diamonds back to the Board for future permitting <ul style="list-style-type: none"> • UPDATE – work in progress • We will be reviewing the agreements that we have in place for maintenance of fields, if the City of Hamilton does not have an agreement in place for a field we will need to review and get approval to enter into any further agreements. With the city not permitting the field we may run into issues with maintenance and communication which need further discussion as part of the PAC discussions. (Kara) • Currently the City maintains and permits fields. • Suggest HWDSB permit and COH continue to maintain
NB2	(ELLEN) Dr. Davey	Child Care exterior play space <ul style="list-style-type: none"> • Ongoing options for exterior play space • Require Ministry approval
NB3	(PAT) Collegiate School site	Adjacent City property (former ball-diamonds) fence area clean-up <ul style="list-style-type: none"> • Work completed end of June 2018 (item to be removed from agenda) • Former COH baseball diamond maintenance requested; a corridor/alley between adjacent private property cause for concern • Suggested possible surplus of land to HWDSB; Note: must maintain public park land requirements in the area

NB4	(PAT) James MacDonald	<p>Adjacent City property bush/tree clean-up area</p> <ul style="list-style-type: none"> • Work completed end of June 2018 • COH cut down a patch of bushes/small tree, HWDSB safety concerns with stumps
NB5	(STEVE) Sport Field Cancellations	<ul style="list-style-type: none"> • Cancellation of board programs e.g. closure of sports fields (process of cancellations shut down of programing that are weather related • Committee requires clarification of the closure and provide a cancellation policy • Provide a list of events upcoming for proper cancellation prior to events • City communicates to Athletic Dept re: closures by 12 noon
NB6	(KARA) Westdale Capital Replacement	<ul style="list-style-type: none"> • Crack filling (minor esthetic repair) complete by last week of June 2019 • Prior repairs were completed in 2013 • Kara to communicate to School Athletic Committee
NB7	(KARA) Linden Park	<ul style="list-style-type: none"> • Playground removal (city owned) • City is responsible until closing date of property
NB8	(JANET) Sir Winston Churchill	<ul style="list-style-type: none"> • Discussion about separating services • New water meter • Boilers (COH) services are not being separated and project is a re and re of the boilers and pumps.

Next meeting: January 7, 2019