




Hamilton

CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Long Term Care

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 20, 2019
SUBJECT/REPORT NO:	Group Purchasing of Electric Beds (HSC19028) (Wards 7 and 13)
WARD(S) AFFECTED:	Wards 7 and 13
PREPARED BY:	Holly Odoardi (905) 546-2424 Ext. 1906
SUBMITTED BY:	Paul Johnson General Manager Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That Complete Purchasing Services Inc. be approved as the single source purchasing agent for group purchasing services for electric beds, replacement parts and accessories manufactured by Span Medical Products Canada Incorporated for use at Macassa and Wentworth Lodges for a period of five years; and,
- (b) That the General Manager, Healthy and Safe Communities Department or his designate be authorized to negotiate, enter into and execute any required contract and any ancillary documents required to give effect thereto with Complete Purchasing Services or Span Medical Products Canada Incorporated., in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

Macassa and Wentworth Lodges have satisfactorily been using Complete Purchasing Services Inc., a group purchasing service, to procure food and supplies for their food services departments over the past eighteen years. In addition to food and related services, more recently, the Healthy and Safe Communities Department's Lodges Building Services, Recreation Division and Children's Services and Neighbourhood Development Division - Red Hill Family Centre, also began to procure items through

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

Complete Purchasing Services Inc. This has been a cost effective and efficient arrangement for the City of Hamilton. Complete Purchasing Services Inc. has a Canada-wide purchasing power of over \$850 million dollars which benefits the Lodges in obtaining competitive pricing. Value-added services that are provided at no cost include a risk management program, electronic ordering and inventory systems, and a variety of educational resources for staff training.

Complete Purchasing Services Inc. is the endorsed purchasing group of AdvantAge Ontario, formerly Ontario Association of Non-Profit Homes and Services for Seniors and is used by 63% (136 sites) of its municipal members.

Staff recommends leveraging the Canada wide purchasing power of Complete Purchasing Services Inc. as the single source purchasing agent for procuring the electric beds, replacements parts and accessories for Macassa and Wentworth Lodges for the next five years as this would be a cost effective and efficient strategy.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Funding is available through both the Lodge Reserve and the operational budget. Complete Purchasing Inc. has waived the membership fees for the Lodges.

Staffing: There are no staffing implications associated with Report HSC19028.

Legal: All contracts and ancillary documents required to give effect thereto with Complete Purchasing Services will be in a form satisfactory to the City Solicitor

HISTORICAL BACKGROUND

In 2018, a considerable amount of work was invested to determine the electric bed frame and accessories that the Lodges would choose to invest in for the safety and quality of life for our residents. The items inclusive of high low electric beds, mattresses and accessories were researched. Staff had recommended the standardization of Span Medical electric beds to maintain consistency in bed inventory, to ensure user familiarity of all staff that work at both Lodges, and to reduce risk to both residents and staff.

Electric bed systems, inclusive of accessory items such as bed rails and mattresses, should be Span Medical Canada Incorporated manufactured. It was noted that this company had a proven track record of dedicated efforts to resolve MOHLTC driven concerns (e.g. wound care, falls management, bed entrapment, bed rails, etc.), and was a recognized leader in healthcare and safety.

In June 2018, Council approved the Standardization of Resident Electric Beds (Lodges) Report HSC18027. During the process of finalizing the RFP and going out to competitive process, it was discovered that only one company is now selling the electric bed that was approved in that Report, therefore, the Lodges are no longer able to proceed with a competitive process.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The recommendations in Report HSC19028 comply with the City of Hamilton's Procurement Policy, Policy #14 Standardization and the recommended beds comply with relevant Ministry of Health and Long-Term Care standards.

RELEVANT CONSULTATION

Staff consulted with the Procurement Section in the Corporate Services Department for which they have supported the recommendation.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Staff recommends leveraging the Canada wide purchasing power of Complete Purchasing Services Inc. (CPS) as the single source purchasing agent for procuring the electric beds, replacements parts and accessories for Macassa and Wentworth Lodges for the next five years as this would be a cost effective and efficient strategy.

The Lodges have an obligation under both health and safety legislation and the *Long-Term Care Homes Act 2007 (2010)* to ensure the safety of residents and staff. Where risk can be clearly identified, all reasonable mitigation must be applied in order to reduce liability should an injury occur as the result of an error.

The Homes are required to provide equipment to meet legislated standards. Beds and mattresses need to be compatible to reduce the risk of entrapment. Consistency of a fleet of equipment helps the Homes to maintain the equipment, establish training programs and meet compliance.

ALTERNATIVES FOR CONSIDERATION

None

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

None