



INFORMATION REPORT

TO:	Mayor and Members Board of Health
COMMITTEE DATE:	July 10, 2019
SUBJECT/REPORT NO:	2018 Annual OPHS Report and Attestation to the Province (BOH19027) (City Wide)
WARD(S) AFFECTED:	City Wide
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SIGNATURE:	

COUNCIL DIRECTION

Not Applicable.

INFORMATION

Background

As outlined in Report BOH17010(b), in addition to the new Ontario Public Health Standards (OPHS), the Ministry of Health and Long-Term Care (Ministry) has developed a Public Health Accountability Framework and organizational requirements to ensure boards of health have the necessary foundations in place to successfully carry out public health work and achieve population health outcomes. The Public Health Accountability Framework and organizational requirements are included within Chapter 3: Strengthened Accountability of the OPHS (Appendix "A" to Report BOH19027).

The Public Health Accountability Framework requires boards of health to provide a year-end summary to report on program achievements and finances, identify major changes in planned program activities, and demonstrate compliance with programmatic and financial requirements. A new template, the Annual OPHS Report and Attestation, was recently released by the Ministry. The Annual OPHS Report and Attestation

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

replaces program specific annual reports and the Program-Based Grants Annual Settlement that were previously submitted separately to the Ministry.

The new report is comprised of four sections, including:

- Narrative descriptions of the delivery of public health programs and services;
- Financial year-end actuals and annual report reconciliation;
- Program outcome indicator results; and,
- Attestation on each of the organizational requirements.

On June 28, 2019, the Annual OPHS Report and Attestation for 2018 was submitted to the Ministry under delegated authority by Council (Report FCS18009(a)). As per the Ministry's instructions, the submission also included audited financial statements and an Auditor's Attestation Report. The full 2018 Annual OPHS Report and Attestation is provided in Appendix "B" to Report BOH19027. Going forward, the expectation is that boards of health will submit an Annual OPHS Report and Attestation by April 30th of the following year.

As specified in the organizational requirements, boards of health are also required to publicly post an annual performance and financial report. This enables boards of health to demonstrate to the public how they are responding to local community needs, thereby increasing transparency and building trust and confidence among residents. Staff are currently preparing the 2018 Performance and Financial Report to the Community, which will come to the Board of Health and then be posted on the City of Hamilton website.

Organizational Requirements Compliance Assessment

As part of the 2018 Annual OPHS Report and Attestation, an assessment was conducted by staff to determine Hamilton Public Health Services' (PHS) compliance with the organizational requirements (Appendix "A" to Report BOH19027). Assessing compliance with these requirements allows boards of health to demonstrate accountability to the Ministry for the work they do, how they do it, and the results achieved. The organizational requirements fall within the four domains of:

1. Delivery of Programs and Services;
2. Fiduciary Requirements;
3. Good Governance and Management Practices; and,
4. Public Health Practice.

In 2018, Hamilton PHS implemented the action plans outlined in BOH17010(c) to further increase compliance with the organizational requirements. As a result, Hamilton PHS achieved full compliance with 54 out of the 57 organizational requirements. This demonstrates significant progress from 2017 where there were 17 areas of partial

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compliance and 1 area of non-compliance. Action plans for the remaining 3 areas of partial compliance are outlined below.

Table 1: Action Plans for the Remaining Three Areas of Partial Compliance

Requirement	Action for Compliance
Human resource policies and procedures are regularly reviewed and revised, and include the date of the last review / revision.	Review and revision of these policies will be completed by Corporate Human Resources in accordance with their timelines.
Engage in relationships with Indigenous communities in a way that is meaningful for them.	PHS participated in the development of the City-led Hamilton Urban Indigenous Strategy in 2018. This Strategy will be used to guide meaningful engagement, a key component in shaping and developing the PHS Indigenous Health Strategy.
Ensure by-laws and policies and procedures are reviewed and revised at least every two years.	Department policies will be reviewed every two years and will be up to date by the end of 2019. Finance & Administration, Information Technology, and Human Resource policies will be reviewed by the respective departments in accordance with their timelines.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report BOH19027:	Ontario Public Health Standards: Requirements for Programs, Services, and Accountability (Chapter 3)
Appendix “B” to Report BOH19027:	2018 Annual OPHS Report and Attestation