



Audit and Accountability Fund: Expression of Interest

To apply to the Audit and Accountability Fund:

- 1.) Complete all required fields of this Expression of Interest.
- 2.) Ensure that the completed Expression of Interest has been attested to by the appropriate municipal staff.
- 3.) Include an outline of your project timeline and costs (procurement documents, a project charter, a project work plan, or any other document as appropriate).
- 4.) Email this Expression of Interest and any additional supporting materials to municipal.programs@ontario.ca by **June 30, 2019**.

Attestation

I have reviewed this expression of interest and the supporting material and can verify that it is accurate to the best of my knowledge and understanding.

Signature

Date (DD/MM/YYYY)

Legal Name of Municipality City of Hamilton	
Name of Signatory Mike Zegarac	Position Title General Manager Finance&Corporate Servs

Applicant Information

Mailing Address 71 Main Street West, Hamilton Ontario L8P 4Y5	
Name of Primary Contact Tom Hewitson	Position Title Manager, Current Budgets & Fiscal Plan'g
Email Address Tom.Hewitson@hamilton.ca	Telephone Number 905-546-2424 x. 4159

- I acknowledge that it is a program requirement that the proposed third-party review project result in a publicly posted report by November 30, 2019.

What is the anticipated cost of your proposed third-party review project? **Note:** only the cost of a third-party service provider should be included. Attach a document to support the timeline and costs of your project. It is estimated that the proposed review will be less than \$250,000.

Have you included a resolution of council demonstrating support for the proposed third-party review project? **Note:** this is not a program eligibility requirement.

- Yes (If yes, please attach a copy to this Expression of Interest form)
- No

Review Project Description

1.) Provide a brief description of your proposed third-party review project.

City departments engage external consultants and contractors to undertake a variety of projects. Proposed third-party Review will analyze financial and performance related data on the City's use of external consultants and contractors. The Review will examine feasible and innovative service delivery options where external consultants and contractors are utilized extensively. The Review will focus on the overall service performance in relation to approved service standards.

2.) Provide a summary of the objectives of your proposed third-party review project.

Proposed Review will evaluate the reliance on external consultants and contractors, assess knowledge transfer to City staff, identify service delivery alternatives and efficiency opportunities.

3.) Provide a summary of expected outcomes of your proposed third-party review project.

A focus of the Review will be to identify sustainable long-term service delivery efficiencies and associated cost savings.