



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 19-004

9:30 a.m.

March 21, 2019

Council Chambers
Hamilton City Hall

Present: Councillors C. Collins (Chair), M. Wilson (Vice-Chair), B. Johnson, M. Pearson, L. Ferguson, J. Partridge, and B. Clark

Absent with

Regrets: Councillor A. VanderBeek – City Business

THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT 19-004 AND RESPECTFULLY RECOMMENDS:

1. **Report of the 2018 Remuneration and Expenses as Required under Section 284 of the *Municipal Act* (FCS19014) (City Wide) (Item 7.2)**

That Report FCS19014 respecting the Report of the 2018 Remuneration and Expenses as Required under Section 284 of the *Municipal Act*, be received.

2. **2017 Audited Financial Statements for City of Hamilton Business Improvement Areas (BIAs) (FCS19018) (City Wide) (Item 7.3)**

That Report FCS19018 respecting the 2017 Audited Financial Statements for City of Hamilton Business Improvement Areas (BIAs), be received.

3. **Organizational Health Evaluation (HUR19002) (City Wide) (Item 7.4)**

That Report HUR19002 respecting the Organizational Health Evaluation, be received.

4. **Freedom of Information Quarterly Report (October 1 to December 31) (CL18003(c)) (City Wide) (Item 7.5)**

That Report CL18003(c) respecting the Freedom of Information Quarterly Report (October 1 to December 31), be received.

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5. Employee Annual Attendance Report 2018 (HUR19003) (City Wide) (Item 9.1)

That Report HUR19003 respecting the Employee Annual Attendance Report for 2018, be received.

6. Occupational Injury and Illness Annual Report 2018 (HUR19004) (City Wide) (Item 10.1)

That Report HUR19004 respecting the Occupational Injury and Illness Annual Report for 2018, be received.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda.

1. DELEGATION REQUESTS (Item 6)

- 6.1 Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting)
- 6.2 Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting)

2. PUBLIC HEARINGS/DELEGATIONS (Item 8)

- 8.1 Vince Dipietro, Angelica Homes, respecting a rental property's water bill
- 8.1(a) Supporting documentation respecting a rental property's water bill, for 98 East 31st Street, Hamilton

Approved January 17, 2019 and will be heard on April 4, 2019 as per the delegate's request.

3. STAFF PRESENTATIONS (Item 9)

- 9.2 Occupational Injury and Illness Annual Report 2018 (HUR19004) (City Wide)

At the request of staff, Item 9.2 has been moved to Discussion Item 10.1.

The agenda for the March 21, 2019 Audit, Finance and Administration Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) February 21, 2019 (Item 4.1)

The Minutes of the February 21, 2019 meeting of the Audit, Finance and Administration Committee were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

(i) Delegation Requests (Added Items 6.1 and 6.2)

The following delegation requests were approved for today's meeting:

- (1) Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 6.1)
- (2) Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 6.2)

(e) CONSENT ITEMS (Item 7)

(i) Governance Review Sub-Committee - Clerk's Report 19-001 (Item 7.1)

Clerk's Report 19-001 for the Governance Review Sub-Committee, was received.

(f) PUBLIC HEARINGS / DELEGATIONS (Item 8)

(i) Michael Woloch, respecting hiring practices for Professional Engineers at the City of Hamilton (Approved February 21, 2019) (Item 8.2)

Michael Woloch, addressed the Committee respecting hiring practices for Professional Engineers at the City of Hamilton.

The delegation from Michael Woloch, respecting hiring practices for Professional Engineers at the City of Hamilton, was received.

(ii) Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 8.3)

Stephanie Bass was not present when called upon. A copy of the written submission on International Day for the Elimination of Racial Discrimination has been included in the official record.

The written submission from Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination, was received and referred to the Committee Against Racism.

A copy of the written submission is available on the City's website or through the Office of the City Clerk.

(iii) Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 8.4)

Shahzi Bokhari, addressed the Committee respecting the International Day for the Elimination of Racial Discrimination, with the aid of a presentation. A copy of the presentation on International Day for the Elimination of Racial Discrimination has been included in the official record.

The delegation from Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination, was received.

A copy of the presentation is available on the City's website or through the Office of the City Clerk.

(g) STAFF PRESENTATIONS (Item 9)

(i) Employee Annual Attendance Report 2018 (HUR19003) (City Wide) (Item 9.1)

Lora Fontana, addressed the Committee respecting the Employee Annual Attendance Report for 2018, with the aid of a presentation. A copy of the presentation has been included in the official record.

The presentation from staff respecting the Employee Annual Attendance Report for 2018, was received.

A copy of the presentation is available at www.hamilton.ca.

For further disposition of this matter, refer to Item 5.

(h) ADJOURNMENT (Item 15)

There being no further business, the Audit, Finance and Administration Committee adjourned at 11:39 a.m.

Respectfully submitted,

Councillor Collins, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk