



Hamilton

**Minutes**  
**Seniors Advisory Committee**  
**Friday, June 7, 2019**  
**10:00am – 12:00pm**  
**Rooms 192/193, City Hall, 71 Main Street West**

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**In Attendance:** Barry Spinner, Doug Stone, Penelope Petrie, Carolann Fernandes, Jeanne Mayo, Ann Elliott, Kamal Jain, Maureen McKeating, Vince Mercuri, Noor Nizam, Sarah Shallwani, Marian Toth, Sheryl Boblin.

**Absent with Regrets:** Dave Broom, Jim McColl, Marjorie Wahlman.

**Absent:** Aref Alshaikhahmed, John Kennard, Dahlia Petgrave

**Also in Attendance:**

Jessica Bowen, Diversity and Inclusion  
Councillor Tom Jackson  
Councillor Nrinder Nann

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**Welcome and Introductions**

J.Bowen welcomed everyone to the first SAC committee meeting of the term. Members provided introductions to the committee.

**A: Appointment of Chair and Vice Chair**

The Committee elected Penelope Petrie as Chair and Ann Elliot as Vice Chair via secret ballot.

- On June 20, 2019 the Committee was advised of the following:

“Please be advised that the vote taken by ballot at your last Committee meeting to select your Chair and Vice Chair, is in violation of the Section 244 of the Municipal Act, 2001 and Section 3.13 (11) of the Procedural By-law 18-270.

‘No vote shall be taken by ballot or by any other method of secret voting and every vote so taken is of no effect, except where permitted by statute’

In this case, the ballot votes taken at the last Committee meeting, are null and void and will have to be retaken and voted on by show of hands.”

## **1. Changes to the Agenda**

(P.Petrie/J.Mayo)

That the agenda of June 7, 2019 be approved as presented.

## **2. Presentations**

a) Jessica Bowen, Staff Liaison, Diversity and Inclusion Office

- 3.1 Senior Advisory Committee Terms of Reference
- 3.2 Senior Advisory Committee Mandate
- 3.3 Roles, Responsibilities and Expectations of New Members

J.Bowen provided a presentation which outlined meeting procedures for Volunteer Advisory Committees as well as an overview of the roles, responsibilities and expectations of new members. An overview of the City of Hamilton’s Harassment and Discrimination Prevention Policies was also shared.

## **3. Discussion Items**

- 3.1 Meeting Schedule  
Typically, SAC does not meet during the summer months. The Committee agreed to schedule a July meeting in an effort to begin Advisory Committee work.

- 3.2 2019 Budget Review

Deferred to next meeting.

3.3 Equity Toolkit  
Deferred to next meeting

3.4 2019 Workplan  
Deferred to next meeting

#### **4. Adjournment**

(P.Petrie/J.Mayo)

#### **Next Meeting**

Friday, June 7, 2019