



Hamilton

## Minutes

Hamilton Veterans Committee

Tuesday June 25, 2019

Room 264, 2<sup>ND</sup> floor, City Hall

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Present: David Steckham, Ed Sculthorpe, Michael Rehill, Steven Waldron, Bob Fyfe, Don Jackson, Councillor B. Johnson

Regrets: David Baldry, Tibor Bocz, Nicole Barrett

Also Present: Meghann Haggerty, Staff Liaison to HVC, Tourism and Culture Division

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### 1. APPOINTMENT OF CHAIR AND VICE CHAIR

- Chair position to be held until late 2022/early 2023
- Chair nominations
  - i. David Steckham nominated Ed Sculthorpe
    - 1. Nomination was seconded and confirmed by committee members present.
- Vice-Chair nominations
  - i. Ed Sculthorpe nominated David Steckham but David declined.
  - ii. Don Jackson volunteered for the position and was confirmed by committee members

### 2. CHANGES TO AGENDA

### 3. DECLARATION OF INTEREST

### 4. APPROVAL OF MINUTES OF PREVIOUS MEETING

(Fyfe/Steckham)

That the Hamilton Veterans Committee Meeting Minutes, dated May 28<sup>th</sup> 2019 be approved as presented

(Carried)

## **5. BUSINESS ARISING FROM THE MINUTES**

- Clarification of order of service
  - i. During previous meeting, there was a discussion regarding the order of service; specifically, about the moment of silence and The Last Post/The Rouse.
  - ii. Michael Rehill brought in copies of the drill manual as well as order of service provided by the Royal Canadian Legion. As per the drill manual, order of service is bugle, silence, bugle but the RCL does it differently. Michael suggested that the committee consider which order to use and commit to using it consistently for all future events.
  - iii. David Steckham indicated that the committee can make adjustments and does not have to as rigid when it comes to the order.

## **6. STANDING ITEMS (includes all HVC hosted events)**

### **6.2 Decoration Day – Debrief**

- The event went well and was well attended
- The placement of the cadets around the cenotaph was a nice touch
- The cadet MC did a great job
- Cadets said they had a band which led to some confusion when the Pipe Band from Branch 58 arrived. In the end, cadets did not use their band.
- Recommendations for next year
  - Provide breakfast/snacks for the cadets in the morning. If food cannot be provided, reminders need to be sent out to cadets that they must eat before arriving at the cemetery
    - Don Jackson said he see what the Northwall Riders can do to provide food in the morning
  - More instructions on the roles of committee members during events
    - Michael Rehill volunteered to create a manual for event duties that could then be distributed to all members.
- 2020 date will be Sunday June 14

## **5.2 Dieppe Memorial – Monday August 19, 2019**

- Meghann to ensure the park area is cleaned well in advance and to check the flags
- North Wall Riders will be flying in Ken Curry
- North Wall Riders will be hosting a candle light vigil on Sunday August 18<sup>th</sup> and will try to a cleanup crew ready as well
- Committee disappointed with City staff turnout at these City sponsored events
- More updates at next meeting as it's closer to the event

## **5.3 Remembrance Day**

**Garrison Parade – Sunday November 10th**

**City Service – Monday November 11<sup>th</sup>**

- Ceremonies will be discussed at the next meeting so that procedures can go into the new manual
  - Any changes to the route need to be well in advance as it affects road closures/police availability etc.
  - In agreement that there will be no flag lowering
  - Programs to be created for both
- Meghann will contact silver cross wearers early
- The 2-sided screens were a great addition. Don Jackson looked into screens but does not have any 2-sided screens.
- Parade host duties rotate between Rileys and Argylls but they are told the format by the committee

## 7. NEW BUSINESS – HAMILTON VETERANS COMMITTEE

- Ed Sculthorpe has been selected to receive a volunteer service medal
  - Would like to see Ed properly recognized through the committee
  - Propose to send a letter to the Mayor asking for him to present Ed with the medal
- Creation of a sub-committee: Veterans Related Awards
  - Research into what awards exist and are available to the community
  - Can be presented to both individuals and organizations (such as North Wall Riders/RHLI clubs etc)
  - Michael Rehill willing to chair sub-committee, David Steckham to join.
  - Will bring preliminary research to next meeting
- Purpose of Committee
  - Beyond providing 3 memorial service events, how does the committee help veterans? Are there other ways the committee could be in service of veterans?
  - Michael Rehill to look into what other services exist within the Hamilton community in order to create a resource document
    - St. Matthews, Family Resource Centre, Johnny Bower Foundation (Bob Fyfe to look into how foundation works)
  - Need to ensure that we stay within the mandate of the committee/City
    - Housing in municipal but health is federal
    - Can't be seen to be granting funds as that's outside the mandate
  - Identify the issues first, then invite speakers to attend future meetings
    - Possible guests could include Veterans Affairs, Tom Hunter with City Housing
    - Councillor Johnson to extend invitation to Tom Hunter once committee is ready to move forward with meetings

**7. ROUNDTABLE - HVC meeting dates for 2019**

- April 23
- May 28
- June 25
- July 30
- August 27
- September 24
- October 22
- November 26
- December TBD

**8. ADJOURNMENT**

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The meeting adjourned at 6:00 p.m.

Next Meeting: **July 30<sup>th</sup>, 2019**

4:00 p.m. to 6:00 p.m.

**Room 264, 2<sup>ND</sup> floor, City Hall**