

From: [Soldo, Edward](#)
To: [Davenport, Alicia](#)
Cc: [Csordas, Cindy](#); [Recine, Jen](#); [Wunderlich, Nancy](#); [Field, Mike](#)
Subject: Council Follow-up from ACPD Meeting
Date: October 1, 2019 4:28:51 PM

Good Afternoon,

Regarding Council Follow-up Notice from the Advisory Committee for Persons with Disabilities (ACPD) Meeting of August 13th, 2019 – Council Follow-up dated September 27th, 2019.

Feedback #1

Reduction of background traffic noise and music throughout the video to enhance the audibility of the speaker's voice

Action #1

Cindy has reduced the background noise and music which has enhanced the speaker's audibility.

Feedback #2

Utilization of a professional voice-over recording for narration, as opposed to having the speaker narrate directly in front of the camera.

Action #2

With the background noise reduction we feel this has made the narration more clear – Jeff Cornwell did a great job, and do not feel that the voice-over is required.

Feedback #3

Addition of closed captions to the video.

Action #3

YouTube will have the closed caption option which will address this issue – a script will be provided for upload to YouTube

Feedback #4

Addition of overlay text throughout the video to highlight important information

Action #4

The closed captioning will highlight the important information through the narrators dialogue – also the website information has been added to the closing slide.

We have incorporated all changes into the video and it is ready for publication.

A big thank you to Cindy for her work on creating this awesome video!

Alicia, please stay tuned about attendance at the Built Environment Working Group of the Advisory Committee for Persons with Disabilities.

Thank you,

Edward Soldo, P.Eng.
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 City of Hamilton