

	Issue	Date Action Initiated	Lead Dept/Div	Status	
2016-A	Update of the 2006 Barrier Free Design Guidelines	June 14, 2016 (Item 8.2)		That financial and administrative resources be put forward by Public Works, in consultation with CityHousing Hamilton, to update the 2006 Barrier Free Design Guidelines and that those guidelines include updated requirements for accessible housing within City owned and operated housing facilities.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2016-B	Housing Services and City of Hamilton's Barrier Free Design Guidelines	September 13, 2016 Item 4(i)		That Housing Services staff be directed to adhere to the City of Hamilton's Barrier Free Design Guidelines and consult with the Advisory Committee for Persons with Disabilities for any future housing renovations and new construction projects.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2016-C	Request for an Accessibility Audit Update from Housing Services	September 13, 2016 Item 4 (ii)		That staff be directed to prepare an update to the Advisory Committee on Persons with Disabilities,	Ongoing – Jessica Bowen to follow-up.

ACPD Outstanding Business List as of October 8, 2019

	Issue	Date Action Initiated	Lead Dept/Div	Status	
				on all accessibility audits completed to date by ACPD, including City Hall, MacNab Street Terminal, Stoney Creek Recreation Centre, Battlefield House and Park, Westmount Recreation Centre, Waterdown Civic Centre, 690 Stone Church Road West and Tim Horton's Field, with dates, outcomes and outstanding items found in each audit.	
2017-A	Locations of Accessible Washrooms in City Owned Facilities	August 8, 2017 17-007 (Item 5.2)		That staff be directed to provide an inventory of accessible public washrooms in City owned facilities, to be made available to the public	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2017-B	Smoke Free Policy for Social Housing	Dec. 12, 2017 (Added Item 9.1)	Public Health Services	That Public Health Services staff be directed to investigate the feasibility of establishing a smoke-free policy for all social housing in Hamilton	Ongoing – An update has been requested from relevant Staff. Awaiting response.

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	Issue	Date Action Initiated	Lead Dept/Div	Status	
2018-A	Snow Removal Processes and Policies	Feb.13/18 18-002 (Item 7.2)		That staff be directed to work on a solution for snow clearing and work with members of the Advisory Committee for Persons with Disabilities to develop a plan for the Winter 2018/2019.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2018-B	Review of Snow and Ice By-law No. 03-296	April 10, 2018 18-004 (Added Item 11.5)		(a) That appropriate staff be invited to come to a meeting of the Advisory Committee for Persons with Disabilities to discuss the Snow and Ice By-law No. 03-296 By-law; and (b) That a copy of the current Snow and Ice By-law No. 03-296 be distributed to members of the Advisory Committee for Persons with Disabilities for review and discussion with staff.	Ongoing – An update has been requested from relevant Staff. Awaiting response.

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2018-C	Note-taker for ACPD meetings	April 10, 2018 18-004		Staff were directed to investigate the feasibility and criteria for hiring a note-taker for the working groups of the Advisory Committee for Persons with Disabilities.	Item considered complete. To be removed. Advisory Committee for Persons with Disabilities members agreed to make an effort to perform administrative tasks on their own, and connect with Jessica Bowen to launch an accommodation process if they encounter difficulties.
2018-D	Automated Pre-Boarding Announcements on HSR Vehicles	June 12, 2018 18-006 (Added Item 9.1)		That staff be directed to take steps to ensure that system is fully operational on all HSR vehicles as is required by AODA regulations.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2018-E	Draft Proposal from DARTS respecting Stranded Wheelchairs	July 10, 2018 18-007 (Item 5.5(a))		That the Draft Proposal from DARTS respecting Stranded Wheelchairs be referred to the Wheelchair and Scooter Safety Working Group with a report back to the Advisory Committee for Persons with Disabilities.	Item considered complete. To be removed. The Wheelchair and Scooter Safety Working Group reported back to the Advisory Committee for Persons with Disabilities on July 26, 2018 via email.
2018-F	Accessibility Review of City Hall Outstanding Items	September 11, 2018 18-009 (Item 5.1)		The following accessibility improvements be made at City Hall:	Ongoing – An update has been requested from relevant Staff. Awaiting response.

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	Issue	Date Action Initiated	Lead Dept/Div	Status	
				<ul style="list-style-type: none"> • push locks in the accessible washrooms at City Hall. The current locking mechanism requires a person to have the strength and dexterity to physically turn the lock to ensure privacy. In addition, the door and locking mechanism are not in alignment with the bathroom wall requiring the individual to position themselves, reach and lean forward to secure the lock such that it places them in a precarious position and at risk of falling; • installation of a tactile (warning) strip at the top of the second-floor stairs at City Hall; • Inclusion of decals with a higher colour contrast on all glass doors at City Hall; and	

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	Issue	Date Action Initiated	Lead Dept/Div	Status	
				<ul style="list-style-type: none"> • Reflective tape on the railing from Main Street into the City Hall Forecourt 	
2019-A	Hamilton Street Railway Bus Transfers	March 12, 2019 19-002 Item 11.1		Hamilton Street Railway Bus Transfers ACPD requests City Council to direct staff to investigate the feasibility of HSR extending the duration of HSR bus transfers for persons with disabilities including consultation with ACPD on this process	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2019-B	City's Commitment to the Lives of Persons with Disabilities in the City of Hamilton	March 12, 2019 19-002 Added Item 11.2		That the Mayor and Council be invited to attend and speak to the Advisory Committee for Persons with Disabilities respecting the City's commitment to the betterment of the lives of persons with disabilities in the City of Hamilton.	Item considered complete. To be removed.
2019-C	Correspondence to a Member of Provincial Parliament respecting Listening	March 12, 2019 19-002 Added Item 13.5		That staff prepare a letter for the Chair's signature, to be sent to the General Issues Committee & Council for	Ongoing – Jessica Bowen to follow-up.

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	to Ontarians with Disabilities: Report of the Third Review of the Accessibility for Ontarians with Disabilities Act, 2005			approval.	
2019-D	Feasibility of a Document Sharing Portal	August 13, 2019 Report 19-007, Item (d)(iv)	Diversity and Inclusion Staff	That Diversity and Inclusion Staff be requested to investigate and report back to the Advisory Committee for Persons with Disabilities on the feasibility of a document sharing portal or similar technology to serve as an online workspace and centralized document repository for Working Groups of the Advisory Committee for Persons with Disabilities, enabling members to work on projects more effectively.	Ongoing – Incident 200385 logged with the IT Service Desk on September 30, 2019.
2019-E	Installation of Urban Braille along Cannon Street East at the Intersections	September 10, 2019 Report 19-008, Item 1		(a) That Public Works staff be requested to examine and report back to the Advisory	Ongoing – To be approved by the General Issues Committee (on October 2 nd) and ratified by Council (on October 9 th) before

ACPD Outstanding Business List as of October 8, 2019

	Issue	Date Action Initiated	Lead Dept/Div	Status	
	of Wellington Street North, Catherine Street North, and John Street North			Committee for Persons with Disabilities on the feasibility of installing Urban Braille on Cannon Street East at the intersections of Wellington Street North, Catherine Street North, and John Street North.	action can be initiated.