



INFORMATION REPORT

TO:	Chair and Committee Members Hamilton Municipal Heritage Committee
COMMITTEE DATE:	October 17, 2019
SUBJECT/REPORT NO:	2019 Staff Work Plan Update (PED19204) (City Wide)
WARD(S) AFFECTED:	City Wide
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SIGNATURE:	

At the Hamilton Municipal Heritage Committee (HMHC) meeting on June 20, 2019, the Committee requested that staff provide an updated version of the Council approved Designation Priority List, referred to as the “Staff Work Plan”.

What is the “Staff Work Plan”

The “Staff Work Plan” is a tool used by Heritage staff to track approved designation requests. In total, there are currently 89 properties included in the Staff Work Plan (refer to Appendix A Report PED19204).

Requests to include a property on the Staff Work Plan can be initiated in a variety of ways, including requests from the HMHC and its working groups, by residents, property owners, Councillors, staff, or through the City’s Built Heritage Inventory work.

Once a request is received, there is a Council-approved process for addressing requests to designate properties under Part IV of the *Ontario Heritage Act*. This process was established in 2008 and provides a consistent approach to address requests for designation of a property. Once a request for designation for future cultural heritage assessment work is approved by Council, it is then prioritized (low, medium or high risk) based on a number of factors, including the risk of demolition, redevelopment, or demolition by neglect.

At the time of the Council approved Heritage Designation process in 2008, the intent for reviewing and bringing forward properties for designation within the work program was as follow:

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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- Low priority properties would be completed within four to five years;
- Medium priority properties would be completed within two or three years; and
- High priority properties would be completed within one year.

However, with the addition of multiple properties through projects such as the Downtown Built Heritage Inventory work, these timelines are no longer achievable based on current staffing numbers, increased workload, and funding for consultants.