

## **WENTWORTH LODGE HERITAGE TRUST FUND SUB-COMMITTEE**

### **TERMS OF REFERENCE**

#### **Mission**

The Wentworth Lodge Heritage Trust Fund Sub-committee is a decision-making body responsible for the Wentworth Lodge Heritage Trust Fund. This includes investments and expenditures.

#### **Philosophy**

The Wentworth Lodge Heritage Trust Fund Sub-committee believes that the Residents of Wentworth Lodge should derive maximum benefit from the monies donated to the Lodge.

#### **Mandate**

The Wentworth Lodge Heritage Trust Fund Sub-committee is empowered by City Council and is responsible to City Council for its activities. It reports to the Emergency and Community Services Committee of the City of Hamilton.

#### **Goals**

1. To manage the investment of the fund to ensure maximum returns
2. Where fiscally possible, to respond to needs at Wentworth Lodge, that cannot be met through the normal operating and capital budgets.
3. To evaluate and make decisions concerning fund raising opportunities if they are presented.

#### **Membership**

The Wentworth Lodge Heritage Trust Fund Sub-committee will be appointed by City Council and consist of:

- Ward 13 Councillor
- One Resident member
- One Alternate Resident member
- One appointee from the Family Council
- One appointee from the Dundas Senior Citizens' Club

Staff Resources:

Community Services

Corporate Services (Finance Division and City Clerk's Division)

**Term of Office**

The members of the Wentworth Lodge Heritage Trust Fund Sub-committee will be appointed by City Council with each new term of Council and will expire with the term of Council.

**Meeting Times**

Contingent on available funds, the Sub-committee will meet at least twice a year, in Spring and Fall, with additional meetings at the call of the Chair.