

# CITY OF HAMILTON

## CIVIL MARRIAGE CEREMONY

### QUESTIONNAIRE

Please complete the following information prior to attending the Consultation.  
(PLEASE PRINT in block or capital letters)

**1. MARRIAGE LICENCE:** *Marriage Licences are valid for 90 days only.*

Licence Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

**2. APPLICANTS:** *Please bring Photo I.D. to the Consultation*

**Applicant:**

Name: \_\_\_\_\_

Photo I.D.: \_\_\_\_\_

Occupation: \_\_\_\_\_

**Joint Applicant:**

Name: \_\_\_\_\_

Photo I.D.: \_\_\_\_\_

Occupation: \_\_\_\_\_

**3. WITNESSES:** *(Witnesses to the marriage must be able to communicate in English and must be 14 years of age or older)*

**Witness 1:**

Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

**Witness 2:**

Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

City of Hamilton  
Civil Marriage Ceremony Questionnaire

**5. CEREMONY DETAILS:**

Date:\_\_\_\_\_ Time:\_\_\_\_\_ a.m. or p.m. Receipt #:\_\_\_\_\_

Location of Ceremony: Council Chamber or Meeting Room 830 (*Please circle*)

(Please note: Council Chamber can accommodate 191 people and Meeting Room 830 can accommodate 16 people)

Number of Guests:\_\_\_\_\_ Ceremony Option #:\_\_\_\_\_

Will there be personalized vows? Yes or No (*if you answered 'Yes', please bring a copy of the vows to the Consultation meeting*)

Would you like to acknowledge any family members? Yes or No, if yes, please provide their names:

\_\_\_\_\_

Will anyone be giving away the applicant(s)? Yes or No (*Please circle*)

If you answered 'Yes', Name(s):\_\_\_\_\_

Will rings be exchanged? Yes or No (*Please circle*)

Will there be an exchange of embrace? Yes or No (*Please circle*)

Will there be photographs taken during the ceremony? Yes or No (*Please circle*)

Additional Comments/Details:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. CITY OF HAMILTON POLICY REVIEW:**

Please check (✓) that you have reviewed and will comply with the following:

- ☐ No alcohol is permitted on City of Hamilton property.
- ☐ No consumption of alcohol or stimulants shall be permitted prior to or during the ceremony for the applicants and witnesses. (*the Officiant may cancel the ceremony if this rule is violated*)
- ☐ No music or flowers will be provided by the City during the ceremony.
- ☐ No religious connotation shall be contained in the ceremony.

City of Hamilton  
Civil Marriage Ceremony Questionnaire

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**No decorations or confetti, bubbles, rice, candles or incense are allowed in or outside of City Hall.**

*Personal Information contained on this form, is collected under the authority of Section 24 of the Marriage Act, R.S.O.1990, Chapter M3 and will be used for the purpose of performing a civil marriage ceremony. Questions regarding this collection should be directed to the Manager, Legislative Services/Deputy Clerk, 71 Main Street West, Hamilton, ON L8P 4Y5 or (905) 546-2424 Ext. 4304*