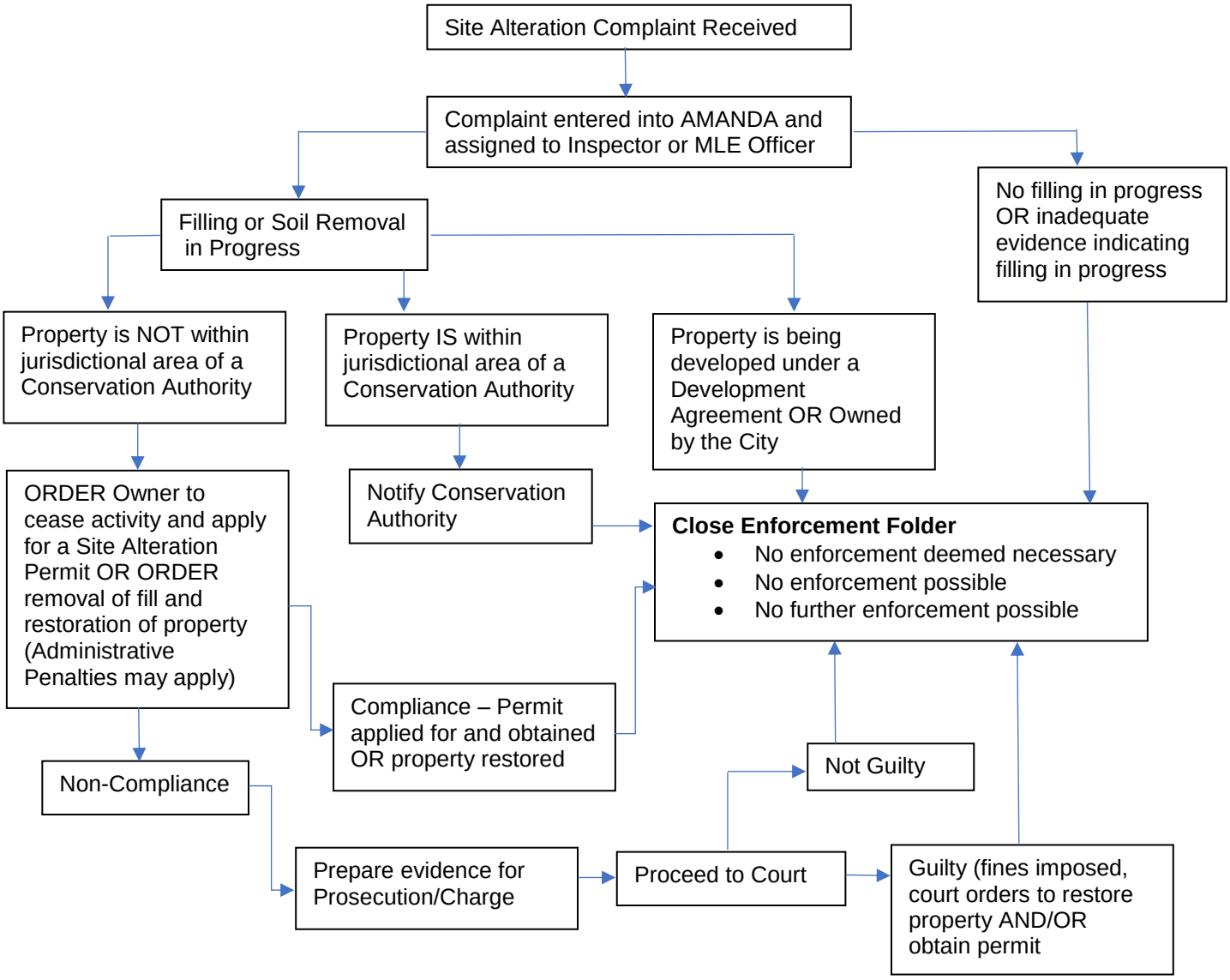SITE ALTERATION ENFORCEMENT PROCESS (NEW BY-LAW)