

**Ministry of the Solicitor General**

Public Safety Division  
Public Safety Training Division

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**Ministère du Solliciteur général**

Division de la sécurité publique  
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**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Stephen Waldie  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** **Basic Constable Training Program – Allocation Request  
for January 8 – April 1, 2020 Intake**

<b>DATE OF ISSUE:</b>	<b>October 3, 2019</b>
<b>CLASSIFICATION:</b>	<b>For Action</b>
<b>RETENTION:</b>	<b>Indefinite</b>
<b>INDEX NO.:</b>	<b>19-0073</b>
<b>PRIORITY:</b>	<b>Normal</b>

The ministry requests that all police services update and submit their requests for positions on the January 8 – April 1, 2020 intake of the Basic Constable Training Program. To update requests for seats, training bureaus or other appropriate police service contacts are asked to log into the Ontario Police College's Virtual Academy (OPCVA) at <https://www.opcva.ca/course-allocations/service/course-dates>.

**All requests must be submitted no later than 11 October, 2019.** You will receive e-mail confirmation that your request for seats has been received.

Confirmation of allocations for the January intake will be available via the OPCVA by 25 October, 2019. **Applications are due by 29 November, 2019.**

If you have any questions, please contact Justin Mills by email at [Justin.Mills@ontario.ca](mailto:Justin.Mills@ontario.ca) or phone at (519) 773-4216. If you require any assistance accessing the OPCVA, please contact the Ontario Police College's Distance learning unit via email at [OPCDL@ontario.ca](mailto:OPCDL@ontario.ca).

Sincerely,

A handwritten signature in dark ink, appearing to read "Waldie".

Stephen Waldie  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division