



5.5

Hamilton Police Services Board Deputation Request Form

(Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: _____
Firm / Organization: LGBTQ Advisory Committee
(if applicable)
E-mail Address: _____
Home Phone: _____
Fax No.: _____
Business Phone: _____
Mailing Address: _____

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

Please see the attached supporting documentation that we hope will make our request to depute clearer. We are asking to depute at the November 14, 2019 meeting of the Hamilton Police Services Board and for the Board to honour the request it denied at its last meeting.

Will you require a LCD Projector: " Yes **X** No
(Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

Not that would be applicable to this delegation, from what we know.

Please submit the completed form either in person, via fax or e-mail to:

Administrator
Hamilton Police Services Board
155 King William Street
P.O. Box 1060, LCD1
Hamilton, ON
L8N 4C1

Fax: 905-546-4720
E-Mail: lois.morin@hamilton.ca

To: Hamilton Police Services Board
From: LGBTQ Advisory Committee, City of Hamilton

Re: Request to depute to the November 2019 meeting of the Hamilton Police Services Board

Tuesday, October 15, 2019

On Thursday, October 10, 2019 the Hamilton Police Services Board denied the LGBTQ Advisory Committee's request to depute to its members during its regularly scheduled monthly meeting in November.

In the Board's comments they said that our request to depute wasn't relevant.

This was confusing to us since the Hamilton Police Services Board was directly mentioned in the attachment we included with our request.

As we understand it, it's practically unprecedented for a legitimate body like an Advisory Committee to be denied the opportunity to depute to this Board. Not only are we concerned by this but, given the public comments from members of the Board and the Chief of Police that suggest that there is a genuine willingness to listen to marginalized communities, we were disappointed that you chose not to give us an opportunity to address you.

There is no other opportunity for dialogue with the Hamilton Police Services Board outside the deputation process. We hope that you change your position on our request and grant us permission to speak at your November meeting.

As it is clear that we are required to provide further clarity in order to be offered the privilege of speaking to the Board, we have expanded on the detailed request that we have already submitted for today's meeting.

We have 2 reasons for wanting to address the Board, they are as follows:

- (1) We would like to urge you to reconsider the selection of your most recent Board appointment, to declare the position vacant, and to go through a reselection process for the position. While we realize that the ultimate authority lies with the City, we want to be able to speak to the Board about this directly. The LGBTQAC recently went through a similar process. We want to be able to share that experience with you and urge you to consider it.

(2) We would like to address the action of members of the Hamilton Police Service at the meeting that members of our Committee hosted in Council Chambers on June 18, 2019.

We therefore respectfully request that you accept and approve this request to depute at your next regularly scheduled meeting on November 14, 2019.

We hope that having more ample and clear notice about the subject of our deputation will allow you to prepare questions in advance so that there can be a discussion and dialogue with the Board rather than just a deputation from the Committee.

If any part of our request is unclear, we ask that you reach out to us, through staff or the Chair's personal email, to clarify. We assure you that the content of our deputation is completely relevant to the Hamilton Police Services Board and should be heard by its members.

We look forward to your response.

Sincerely,

Cameron Kroetsch
Chair, LGBTQ Advisory Committee
City of Hamilton



HAMILTON POLICE SERVICES BOARD

DEPUTATIONS TO THE HAMILTON POLICE SERVICES BOARD

The Hamilton Police Services Board is a seven member civilian board that oversees the Hamilton Police Service. As such, the Board must ensure the community is policed effectively and that any and all policing standards issued by the Ministry of Community Safety and Correctional Services are complied with. In essence, the Board is the trustee of the public interest regarding the provision of police services in the community.

The *Police Services Act* however restricts the Police Services Board from directing the Chief of Police with respect to specific operational decisions or with respect to the day-to-day operation of the Police Service.

The *Police Services Act* – Part V, Complaints and Disciplinary Proceedings, Public Complaints made to the Independent Police Review Director which outlines a process for the public to lodge a complaint related to the policies of or service provided by the Police Service, or about the conduct of a Police Officer. Therefore, the Police Services Board cannot receive a delegation if the subject matter relates to a complaint. Further information can be found at www.oiprd.on.ca

Subject to the above, any member of the public may, either on his or her own behalf or as a representative of an organization or group, appear at any public meeting of the Board to make a deputation.

If you wish to make a deputation to the Police Services Board, you must follow these guidelines:

- Provide written notice to the Administrator no later than seven (7) working days prior to the next regularly scheduled Board meeting.
- This notice must contain all contact information and a summary including the objective(s) of the presentation. (Please see the deputation form.)
- Delegation requests are listed on the next appropriate Board Agenda for consideration. It is not necessary for you to be present when your delegation request is being considered.
- Following the Board meeting you will be contacted by the Administrator to advise if your request was approved or denied.
- If your request is approved, you will be provided with possible dates to schedule your presentation.
- Requests from members of the public who have previously addressed the Board on a topic shall not be approved unless they can prove that they have new information to present.

- Presentations shall be limited to five (5) minutes. The Administrator shall time the delegation's presentation.
- The time involved in answering questions from Board Members shall not be included in the time limit for the presentation of submissions.
- Members of the Board shall be limited to ten (10) minutes for questions. Any discourse between members and the delegation shall be limited to members asking questions for clarification and obtaining additional relevant information only.

Criteria for deputations to the Police Services Board:

- Individual complaints are not considered at Board meetings as there is a legislated public complaints process to deal with such matters that must be followed, and the Board must not intervene in that process.
- Individual vendors will not be permitted to present to the Board as there is a City of Hamilton Policy that deals with this matter.
- Any other issue that falls within another Legislative Jurisdiction or policy shall not be permitted.



Lloyd Ferguson, Chair

May 20, 2014
Date

Notes on Process for the Police Services Board:

All timing for deputations and question period, will be managed by the Administrator of the Board with notification at the four (4) minute mark for the presenter (s). The Administrator will notify the Chair when the ten (10) minutes is completed for the question and discussion period.