

**CITY WIDE
IMPLICATIONS**

CITY OF HAMILTON

FINANCE AND CORPORATE SERVICES
Office of the City Clerk

Report to: Mayor and Members Committee of the Whole	Submitted by: Councillor F. D'Amico, Chairman, Transportation, Operations & Environment/ Planning and Development Volunteer Co-ordinating Committee
Date: July 30, 2002	Prepared by: Ida Bedioui 546-4605

**SUBJECT: Transportation, Operations and Environment/Planning and
Development Volunteer Co-ordinating Committee
(Report 02-001)(City Wide)**

RECOMMENDATION:

**a) Terms of Reference for the Citizen Committees within the umbrella of the
Transportation, Operations and Environment/Planning and Development
Volunteer Co-ordinating Committee**

That the Terms of Reference for the following Citizen Committees within the umbrella of the Transportation, Operations and Environment/Planning and Development Volunteer Co-ordinating Committee, (attached hereto as Appendix A to F), be approved;

- i) Hamilton Cycling Committee
- ii) Dundas and Flamborough Environmental Advisory Committee
- iii) Keep Hamilton Clean Committee/Stoney Creek Citizens Leading for Environmental Action in Reducing, Reusing and Recycling Committee (CLEAR³)
- iv) Ainslie Wood Westdale Secondary Plan Executive Committee and Team (ASPECT)
- v) Agricultural and Rural Affairs Advisory Committee
- vi) Central Hamilton Advisory Committee (CHAC)

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Development Volunteer Co-ordinating Committee
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**b) Ainslie Wood Westdale Secondary Plan Executive Committee and Team
(ASPECT) – Appointment of Members**

That the following be appointed as members of the Ainslie Wood Westdale Secondary Plan Executive Committee and Team (ASPECT) for a term to expire November 30, 2003:

Name	Organization	Member Status
Rick Grigg, Chairperson	McMaster Area Task Force Implementation Committee - MATRIC	Primary
Phyllis Tresidder	Ainslie Wood Westdale Community Association - AWWCA	Primary
Michael Bordin	Ainslie Wood Westdale Community Association - AWWCA	Alternate
Linda Axford	McMaster University - Planner	Primary
Andrea Farquar	McMaster University - Public Relations	Alternate
Councillor Marvin Caplan	Councillor, Ward 1	Primary
Dale Brown	Executive Assistant, Ward 1 Councillor	Alternate
Shelagh Snider	Westdale B.I.A.	Primary
John Garbe	Westdale B.I.A.	Alternate
David Simpson	Westdale B.I.A.	
Mary Pocius	Westdale B.I.A.	
Stephanie Michelle	McMaster Area Task Force Implementation Committee - MATRIC	Primary

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Name	Organization	Member Status
Barry Bender	McMaster Area Task Force Implementation Committee - MATRIC	Primary
Dale Parayeski	MATRIC (PACCR)	Primary
Adam Spence	McMaster Students Union, VP Education – MSU	Primary
Evan Mackintosh	McMaster Students Union, President – MSU	Alternate
Peter Topalovic	Society of Off Campus Students – SOCS	Primary
Jim Campbell	Columbia International College	Priimary
Richard Court, Director of Engineering and Develop.	McMaster Medical Centre - MUMC	Primary
2 representatiaves – TBA	Industry (e.g., AllanCandy)	Primary
2 representataives – TBA	Landlords	Primary

c) Ancaster Village Core Advisory Committee – Appointment of Members

That the following citizens be appointed as members of the Ancaster Village Core Advisory Committee for a term to expire November 30, 2003:

Art Bowes (Chairman)
Peter Walton
Frank Venema
Allan Beattie
Frances Cheyne
Brad Kuhn
Walter Buchko
Mark Del Cantero
Geoff Walker
Scott Rastin
Gerry Fabri
Tony Cipolla
Councillor Murray Ferguson (as per the terms of reference)

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**d) Agriculture and Rural Affairs Volunteer Committee – Appointment of
Members**

That the following citizens be appointed as members of the Agriculture and Rural
Affairs Volunteer Committee for a term to expire November 30, 2003:

Roy Shuker (Chair)
Robert Pasuta
Philip Krakar
Dale Smith
Ralph Kikkert
Marjorie Tregunno
Jamie Wood
Barbara Oldfield
Kathy Smith
Robert Murphy
Nancy Mills
Melvin Switzer
Carl Loewith

Note: As per the terms and conditions, two of the four Councillors from
Wards 11 (Dave Mitchell), 12 (Murray Ferguson), 14 (Dave Braden),
and 15 (Margaret McCarthy) will attend the meetings of the Agriculture
and Rural Affairs Volunteer Committee as non-voting members on a
rotating basis.

Councillor F. D'Amico, Chairman

EXECUTIVE SUMMARY:

Not applicable.

BACKGROUND:

The Transportation, Operations and Environment/Planning and Development Volunteer
Co-ordinating Committee (TOEPDVCC) was established by resolution of Council and is
inclusive of the following citizen committees:

- Hamilton Cycling Committee
- Dundas and Flamborough Environmental Advisory Committee

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- Keep Hamilton Clean Committee/Stoney Creek Citizens Leading for Environmental Action in Reducing, Reusing and Recycling Committee (CLEAR³)
- Ainslie Wood Westdale Secondary Plan Executive Committee and Team (ASPECT)
- Agricultural and Rural Affairs Advisory Committee
- Central Hamilton Advisory Committee (CHAC)
- Ancaster Village Core Advisory Committee.

TOEPD is composed of eleven members of Council and the Chairs, or their designates, of each of the Citizen Committees. This Committee met on June 11, 2002 to review the Terms of Reference for all Volunteer Co-ordinating Committees, in addition to reviewing and approving the Terms of Reference for each of the Citizen Committees (attached hereto as Appendix A to F). The Terms of Reference for the Ancaster Village Core Advisory Committee require some minor amendments, and will be brought back to the Committee of the Whole for approval at a later date. Minutes of the TOEPD meeting of June 11, 2002 are retained in the Office of the City Clerk, and can be made available upon request.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Not applicable.

POLICIES AFFECTING PROPOSAL:

Not applicable.

Agricultural Advisory Committee

Terms of Reference

Mandate:

1. To serve as a community forum for the exchange of information and provide advice to the City of Hamilton on all agricultural and rural affairs matters.
2. To represent the interests of Hamilton's agricultural industry, farm families and non-farm rural residents before City Council.
3. To review and provide input to Council and City Departments on studies, plans, by-laws and proposed projects that have an impact on agricultural or natural resource businesses and the rural citizens who derive their livelihood from such businesses.
4. To serve as the Tree Committee, as set forth in the Hamilton-Wentworth Woodland Conservation By-law, to make recommendations to Council on Minor Exception tree cutting applications.
5. To serve as an advisory committee on nutrient management issues.
6. At the request of Council, to provide a forum for the review and resolution of rural land use and farm management disputes.
7. At the request of Council, to provide input and assistance to rural land stewardship programs or projects which are proposed by the City, other agencies and community groups.

Reporting Relationship:

The Agricultural Advisory Committee will report quarterly to Council through its membership on the "Planning Affairs" Advisory Committee panel.

The Agricultural Advisory Committee will report to Council through the General Manager of Planning and Development on matters specifically referred to it by Council or in its role at the Tree Committee.

Membership & Terms:

The Agricultural Advisory Committee shall be comprised of:

- Three (3) members appointed by the Hamilton-Wentworth Federation of Agriculture;
- One (1) member appointed by the Hamilton Christian Farmers Association;
- One (1) member appointed by the Hamilton-Wentworth Women's Institute;
- One (1) member appointed by the Agricultural Societies;
- Two (2) Members appointed by the Soil and Crop Improvement Association;
- Four (4) "At Large" members appointed by Council
- Two (2) councilors (non-voting) appointed by Council from Wards 11, 12, 14 or 15

Except for the first appointments commencing in January 2002, "at large" and ward councilor members shall be appointed for a three year term. No member of the Agricultural Advisory Committee shall be re-appointed for a continuous term that exceeds Nine (9) years.

At the first meeting following the appointment of members or the first meeting following a municipal election. the persons appointed shall select from amongst the membership of the Agricultural Advisory Committee, one person to serve as Chair, one person to serve as Vice Chair and one person to serve as Secretary.

The Chair of the Agricultural Advisory Committee shall be a member of the "Planning Affairs" Advisory Committee panel. Alternatively, the Chair may appoint the Vice Chair, any other member of the Agricultural Advisory Committee, to serve in his/her place as a member of such "Planning Affairs" Advisory Committee panel.

Committee Support:

1. The Agricultural Advisory Committee shall be provided with appropriate meeting space in facilities owned and managed by the City of Hamilton for regularly scheduled meetings.
2. The Agricultural Advisory Committee shall be granted an annual budget sufficient to cover agenda and minute preparation, normal duplicating costs and mailing costs to be disbursed to the Secretary of the Committee in support of its regularly scheduled meetings.
3. The Agricultural Advisory Committee may request the General Manager of a City Department to have members of City staff attend their regularly scheduled meetings to answer questions or make presentations that the Committee and the General Manager consider to be relevant to the Committee's mandate.