



**CITY OF HAMILTON
CITY MANAGER'S OFFICE
Human Resources Division**

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	December 5, 2019
SUBJECT/REPORT NO:	2020 Budget Submissions Volunteer Advisory Committee (HUR19026) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Jessica Bowen (905) 546-2424 Ext. 5164
SUBMITTED BY:	Lora Fontana Executive Director Human Resources
SIGNATURE:	

RECOMMENDATIONS

- (a) That the Volunteer Advisory Committee 2020 budget base submissions be approved as follows and referred to the 2020 budget process:
- (i) Advisory Committee on Immigrant & Refugees in the amount of \$3,500.00, attached as Appendix "A" to Report HUR19026;
 - (ii) Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee in the amount of \$3,914.00, attached as Appendix "B" to Report HUR19026;
 - (iii) Aboriginal Advisory Committee in the amount of \$3,552.00, attached as Appendix "C" to Report HUR19026;
 - (iv) Hamilton Mundialization Committee in the amount of \$5,890.00, attached as Appendix "D" to Report HUR19026;
 - (v) Hamilton Status of Women Committee in the amount of \$3,500.00, attached as Appendix "E" to Report HUR19026;
 - (vi) Committee Against Racism in the amount of \$8,900.00, attached as Appendix "F" to Report HUR19026.

- (b) That, in addition to the base funding, a one-time budget allocation for 2020 of \$2,000 to support external community partners working to promote the safety and well-being of woman identified and non-binary Hamiltonians, to be funded by the Status of Women Committee's reserve, attached as Appendix "E" to Report HUR19026, be approved and referred to the 2020 budget process for consideration.
- (c) That, in addition to the base funding, a one-time budget allocation for 2020 of \$7,000.00, for ongoing support to the Hamilton Anti-Racism Resource Centre, to be funded by the Committee Against Racism's reserve, attached as Appendix "F" to Report HUR19026 be approved and referred to the 2020 budget process for consideration.

EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Human Resources Volunteer Advisory Committee Budgets for 2020 in the amount of \$38,256.00 which is comprised of \$29,256.00 as the 2020 base budget and \$9,000.00 which is requested from individual Advisory Committee reserves are being submitted with the recommendation that they be approved. All six (6) of the base budget requests are the same amounts as the 2019 approved budgets. Two (2) Committees have requested to draw funds from their Advisory Committee Reserve to support ongoing initiatives in 2020. The total request from individual advisory committee reserves is \$9,000.00.

Alternatives for Consideration – See Page 4

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The base budget requested for 2020 for the six (6) advisory committees is the same as the budget requested and approved for 2019.

Staffing: Not Applicable

Legal: Not Applicable

HISTORICAL BACKGROUND

At their October and November 2019 meetings, the Human Resources Volunteer Advisory Committees gave consideration to their budget needs for 2020. Their base budget submissions are attached as Appendices "A" to "F" to Report HUR19026 as approved.

The budget includes both incidental costs to support the Committees, as well as additional costs for specific events, programs and initiatives. The following is a summary of the request and detailed requests are attached as Appendices “A” to “F” to Report HUR19026.

Committee Name	2019 Approved	2020 Base Request	Request from Reserve	Total 2020 Request
Advisory Committee on Immigrant & Refugees (Appendix A to Report HUR19026)	\$3,500.00	\$3,500.00	-	\$3,500.00
Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee (Appendix B to Report HUR19026)	\$3,914.00	\$3,914.00	-	\$3,914.00
Aboriginal Advisory Committee (Appendix C to Report HUR19026)	\$3,552.00	\$3,552.00	-	\$3,552.00
Hamilton Mundialization Committee (Includes Kids for Kaga) (Appendix D to Report HUR19026)	\$5,890.00	\$5,890.00	-	\$5,890.00
Hamilton Status of Women Committee (Appendix E to Report HUR19026)	\$3,500.00	\$3,500.00	\$2,000.00	\$5,500.00
Committee Against Racism (includes Lincoln Alexander Day Celebrations) (Appendix F to Report HUR19026)	\$15,900.00	\$8,900.00	\$7,000.00	\$15,900.00

In accordance with the volunteer committee budget process, the budgets are recommended for approval.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The Volunteer Advisory Committees are able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, in future years, for specific activities. This provides the Committee with an opportunity to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Some of the committees have not yet determined all of their activities for 2020. Should additional funding for any of the Advisory Committees be required in 2020 and be available in the volunteer advisory committee reserves, requests for reserve funding will be made at the appropriate time.

RELEVANT CONSULTATION

The Volunteer Advisory Committees discussed their 2020 budget needs at their October and November 2019 Committee meetings.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The recommendation will provide funding for the operations of the Volunteer Advisory Committees to enable them to continue to fulfil their terms of reference.

ALTERNATIVES FOR CONSIDERATION

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide valuable service and advice to both Council and staff of the City and bring voices to deliberations that might otherwise not be heard.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES ATTACHED

- Appendix "A" to Report HUR19026 - Advisory Committee on Immigrant & Refugees
- Appendix "B" to Report HUR19026 - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee
- Appendix "C" to Report HUR19026 - Aboriginal Advisory Committee
- Appendix "D" to Report HUR19026 - Hamilton Mundialization Committee
- Appendix "E" to Report HUR19026 - Hamilton Status of Women Committee
- Appendix "F" to Report HUR19026 - Committee Against Racism Committee