



Hamilton

HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday, October 2, 2019

5:45 p.m.

Room 192, 1st Floor

City Hall

71 Main Street West, Hamilton

Present: Vice-Chair: Sharon Gibbons
Members: Cora Muis, Yaejin Kim, Cathy Sutherland,
Roman Caruk, Christine Yachouh, William Oates, Jeff
Axisa, Kevin Vander Meulen, Jessica Merolli and Chris
Ritsma

**Absent with
Regrets:** Councillor Esther Pauls, Kevin Love (Chair), Ann McKay, Kate Berry,
Joachim Brouwer and Linda Meerveld

Also Present: Rachel Johnson, Program Coordinator, Sustainable Mobility
Daryl Bender, Project Manager, Active Transportation
Gavin Hermanson, Sustainable Mobility Student
Mike Sokol, Project Manager, Traffic Signals & Systems

1. INTRODUCTIONS/ CHANGES TO THE AGENDA

(Yachouh/Merolli)

That the Hamilton Cycling Club be permitted to present at today's meeting under Presentations respecting a proposal for a criterium race in downtown Hamilton.

CARRIED

(Caruk/Oates)

That the agenda for the October 2, 2019 meeting of Hamilton Cycling Committee be approved, as amended.

CARRIED

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

(i) September 4, 2019 (Item 3.1)

(Oates/Ritsma)

That the Minutes of the September 4, 2019 meeting of the Hamilton Cycling Committee be approved, as presented.

CARRIED

4. DELEGATION REQUESTS

None

5. CONSENT ITEMS

None

6. PRESENTATIONS

(i) Queen Street and York Boulevard (Item 6.1)

City staff, Mike Sokol, from Traffic Operations and Maintenance, addressed the Committee respecting the intersection design of the cycling crossings along Queen Street South for the upcoming two-way traffic conversion.

The Committee recalled that a Citizen Committee Report was submitted to the April 1, 2019 Public Works Committee to request that impact-resistant steel safety bollards be installed between the bicycle and motor vehicle lanes on Herkimer Street and that motor vehicle operators no longer be permitted to turn from Queen Street South onto Herkimer Street during the interim period before the street is redesigned. The Citizen Committee Report was referred to City staff for a report back to the Public Works Committee in six months.

City staff, Rachel Johnson, Transportation Planning, addressed the Committee regarding the York Boulevard redesign plans, including the concrete separated two-way cycle track, enhanced cycling and pedestrian crossing and the connection to the Cannon Street cycle track.

The committee engaged in discussion about the presented designs and provided their feedback to staff on both designs.

(Caruk/Oates)

That the presentation on the cycling aspects of the Queen Street South conversion and York Boulevard reconstruction be received.

CARRIED

(ii) Hamilton Cycling Club (Item 6.2)

The Hamilton Cycling Club presented their idea for a criterium race in downtown Hamilton. They distributed a map of their proposed route and their proposed costs and expenses. The Hamilton Cycling Club may choose to submit a Festival and Event Approval Application (formerly known as the S.E.A.T. Application) for the event.

(Yachouh/Merolli)

That the presentation from the Hamilton Cycling Club be received.

CARRIED

7. DISCUSSION ITEMS

(i) Revisit URL, cyclehamilton.ca (Item 7.1)

The City of Hamilton currently owns the domain, www.cyclehamilton.ca. The organization, Cycle Hamilton, has requested to take ownership of the domain name. Staff will direct Cycle Hamilton to work with the City's Information Technology (IT) division on this transfer. Committee members spoke in favour of releasing the domain name with conditions attached.

(Sutherland/Muis)

That ownership of the website domain www.cyclehamilton.ca be transferred from the City of Hamilton to Cycle Hamilton, conditional upon Cycle Hamilton's agreement that a link to the City of Hamilton's cycling web page will be maintained, that the annual renewal fee payable to the registrar will be assumed by Cycle Hamilton, and that the website domain will be transferred back to the City of Hamilton in the event that Cycle Hamilton ceases to exist.

CARRIED

(ii) Budget and Workplan for 2020 (Item 7.2)

City staff, Rachel Johnson, Transportation Planning, spoke regarding the summary of the budgeting exercise conducted in September. The following budget was voted on and approved. The budget will be reviewed by staff and submitted to Public Works Committee.

Item	Proposed 2020 Budget
Social Media Campaign	\$500
Publicity Campaigns	\$3,000
Special Projects	\$2,000
Group Rides	\$1,000
Tourism Promotions- supporting Ontario By Bike	\$500
Supporting Community Events to Raise Awareness for Cycling	\$2,000

Special Cycling Events	\$2,000
Conferences	\$1,000
Meeting Expenses	\$1,000
TOTAL	\$13,000
Funds from levy	\$10,000
Funds from reserve	\$3,000

(Vander Muelen/Oates)

That the 2020 Cycling Committee budget be approved as presented.

CARRIED

(iii) Updates from HCyC representatives on committees (Item 7.3)

Cycle Hamilton – The monthly Cycle Hamilton meeting occurred on September 30, 2019. City staff presented on the Queen St. and York Blvd. redesign and reconstruction plans. Cycle Hamilton distributed a survey to MP candidates in Hamilton, on their opinions on cycling.

(Merolli/Oates)

That the Cycle Hamilton update be received.

CARRIED

(iv) Outreach/Events/Education (Item 7.4)

Opening of Governors Road Bike Path – The new Governors Rd. bike path will be officially opened on Friday October 18, 2019. A ride from Creighton Rd. and Governors Rd. to the schools along Governors will occur. Staff will provide more details via email.

Cyclists on the Waterfront Trail at Van Wagners – Staff explained the ongoing conflict between cyclists and pedestrians along the Waterfront trail. The Committee was given information on the possibility of a bike lane on the South side of Beach Blvd. The Committee talked about the possibility of delineating space on the trail, as well as the possibility of signage on the busier and higher conflict areas.

Time Change Bike Light Handout – The Committee agreed to handout bike lights on Monday November 4, 2019, after the time change. The handout will be arranged by Committee members.

(Oates/Merolli)

That members of the Hamilton Cycling Committee use purchased bike lights for the handout event on Monday November 4, 2019.

CARRIED

(v) Building the Network (Item 7.5)

Staff provided updates about cycling projects that are planned to be completed in 2019 and those that are being deferred until 2020. Governors Rd. has been completed. Locke St. is being completed. Hunter St. and the Claremont multi-use path are planned to be completed in 2020.

(Oates/Sutherland)

That the updates on building the network be received.

CARRIED

(vi) Other Bicycle Infrastructure Projects (Item 7.6)

Planning – William Connell Park, Landscape Architecture staff are looking to see how the park will connect to new development in the area. Beddoe Dr., comments provided by the Committee at the last meeting will be considered by Landscape Architecture staff. The Waterdown Transportation Master Plan (TMP) was discussed, the study considers Active Transportation. A public information centre (PIC) is taking place on October 10, 2019, staff will send details.

Cycling Information Boards

(Oates/Caruk)

That consideration of Cycling Information Boards, be deferred to the November 6, 2019 Cycling Committee meeting due to missing Committee members.

CARRIED

Trans-Canada Trail Grant – The Trans-Canada Trail grants were discussed with the Committee however the deadline is in a few days.

(vii) Budget (Item 7.7)

Bike Share station ad space – Staff spoke about the possibility of the Committee using funds to install advertisements in the SoBi station ad spaces. Staff will identify possible station locations. More discussion will take place at the November 6, 2019 Cycling Committee meeting.

(viii) Communication (Item 7.8)

Chris Ritsma spoke about communication between Committee members, the idea of using Slack as an on-line communication tool between members was raised.

8. NOTICES OF MOTION

None

9. MOTIONS

(i) Funding of the Bike Buddy Project (Item 9.1)

(Merolli/Axisa)

That the Committee sponsor the Bike Buddies Project in the amount of \$400, to be funded from the Hamilton Cycling Committee budget-special events (57285), approved as part of Item 5 of Public Works Committee Report 18-013 (PED18224) respecting 2019 Volunteer Committee Budget Submission – Hamilton Cycling Committee.

CARRIED

10. OTHER BUSINESS

(i) Lane Change App (Item 10.1)

City Staff spoke about a new application (app) that was brought forward by the app developers. Staff will coordinate with other City divisions regarding the feasibility of its use.

11. ADJOURNMENT

(Merolli/Yachouh)

That, there being no further business, the meeting be adjourned at 7:50 p.m.

CARRIED

Respectfully submitted,

Sharon Gibbons
Vice-Chair, Hamilton Cycling Committee

Rachel Johnson
Program Coordinator, Sustainable Mobility
Transportation Planning, Planning & Economic Development