




Hamilton

INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	December 5, 2019
SUBJECT/REPORT NO:	Red Hill Family Centre Annual Licensing Inspection (HSC19067) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Deb Bago (905) 546-2424 Ext. 2862 Jessica Chase (905) 546-2424 Ext. 3590
SUBMITTED BY:	Grace Mater Director, Children's Services and Neighbourhood Development Division Healthy and Safe Communities Department
SIGNATURE:	

COUNCIL DIRECTION

Not Applicable

INFORMATION

The Red Hill Family Centre is the City of Hamilton's directly operated child care centre with a current operating capacity of 94 child care spaces.

In Ontario, all child care centres must be issued a licence by the Ministry of Education under the *Child Care and Early Years Act, 2014* (CCEYA). The Ministry of Education conducts a minimum of one unannounced inspection per year to determine if all licensing requirements have been met.

On September 18, 2019, the Ministry of Education conducted its annual licensing renewal inspection at the Red Hill Family Centre. During this visit, two non-compliances were noted by the Ministry:

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1. The licensee has not ensured that the written procedures for the administration of medications have been implemented. Specifically, written parental authorization for one on site medication does not include a schedule that sets out the times to be administered. This is a requirement of the licensee's policy.
2. The licensee has not ensured that a drug or medication is administered to a child only with written parental authorization including a schedule that sets out the times and amounts to be administered. Specifically, the medication authorization form on site for one medication required for a child does not include a schedule that sets out the signs and symptoms of a medication that has been authorized to be administered 'as needed'.

On September 19, 2019, the above compliance requirements were met and on October 1, 2019, the Ministry of Education issued an amended regular licence. No additional follow-up is required.

The Ministry of Education Program Advisor, also indicated in the general comments and recommendations section that there was clear evidence that the Red Hill Family Centre "provides children with a healthy, safe and secure environment where educators demonstrate welcoming, loving behaviours towards children, so children feel they belong".

Red Hill Family Centre staff remain committed and vigilant in ensuring that the centre continues to meet all licensing requirements.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable