



Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE

MINUTES 19-011

8:00 a.m.

Tuesday, November 12, 2019

Rooms 192 & 193

Hamilton City Hall

71 Main Street West

Present: Councillor Esther Pauls (Chair)
 Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA
 Emily Burton – Ottawa Street BIA
 Cristina Geissler – Concession Street BIA
 Lisa Anderson – Dundas BIA
 Kerry Jarvi – Downtown Hamilton BIA
 Adam Law – Main West Esplanade BIA

Absent: Anne Marie Bergen – King West BIA
 Rachel Braithwaite – Barton Village BIA
 Susie Braithwaite – International Village BIA
 Jennifer Mattern – Ancaster BIA
 Heidi VanderKwaak – Locke Street BIA
 Susan Pennie – Waterdown BIA

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

1. Westdale Village Business Improvement Area Expenditure Request (Item 11.1)

(MacKinnon/Anderson)

- (a) That the expenditure request from the Westdale Village Business Improvement Area, in the amount of \$12,067.20 for Westdale LIVE!, Jazz WEST, OktoberWEST, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (b) That the expenditure request from the Westdale Village Business Improvement Area, in the amount of \$18,255.16 for the costs of streetscapes, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Jarvi/MacKinnon)

That the agenda for the November 12, 2019 Business Improvement Area Advisory Committee meeting be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) October 8, 2019 (Item 4.1)

(Burton/Geissler)

That the October 8, 2019 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

CARRIED

(d) STAFF PRESENTATIONS (Item 9)

(i) 2019 Audit Process – Verbal Update (Item 9.1)

Shelley Hesmer, Manager of Accounting Service and Isabela Herman, Intermediate Accounting Analyst addressed the Committee respecting an update on the 2019 Audit Process.

(Anderson/Burton)

That the staff update on the 2019 Audit Process, be received.

CARRIED

(ii) Parking - Verbal Update (Item 9.2)

Brian Hollingworth, Director of Transportation Planning and Parking, and Allister McIlveen, Manager of Parking Operations and Initiatives, addressed the Committee with a verbal update on parking, with the aid of a presentation.

(Jarvi/Geissler)

That the staff presentation respecting Parking, be received.

CARRIED

A copy of the presentation and video is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

(e) MOTIONS (Item 11)

**(i) Westdale Village Business Improvement Area Expenditure Request
(Item 11.1)**

(Anderson/Geissler)

That item 11.1, a motion respecting the Westdale Village Business Improvement Area Expenditure Request, be moved up the agenda to be dealt with before the Discussion Items.

CARRIED

For disposition of this matter, refer to Item 1.

Quorum was lost at 8:58 a.m, and the following items will be deferred to the December 10, 2019 meeting:

(f) DISCUSSION ITEMS (Item 10)

(i) Shop Small Saturday Event (Item 10.1)

(ii) Small Business Week Events / Workshops (Item 10.2)

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

**(i) Verbal Update from Julia Davis, Business Development and BIA
Officer (Item 13.1)**

(ii) Statements by Members (Item 13.2)

(h) ADJOURNMENT (Item 15)

Due to loss of quorum, the meeting adjourned at 8:58 a.m.

Respectfully submitted,

Councillor Esther Pauls
Chair Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk