



INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	December 9, 2019
SUBJECT/REPORT NO:	Corporate Security Office Update (PW19111) (City Wide)
WARD(S) AFFECTED:	City Wide
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SIGNATURE:	

COUNCIL DIRECTION

N/A

INFORMATION

The purpose of this Information Report is to provide an update to the General Issues Committee on the status of Corporate Security Office's (CSO) Capital request for 2020 and its development of a 10-year plan, based on recommendations emanating from a number consultant reports completed over the last several years.

Since the CSO was established in January 2018, one of the key objectives of the office is to develop a comprehensive corporate wide security program that includes a 10-year Capital Plan for the sustainability and enhancement of corporate wide security infrastructure. With this in mind, the CSO undertook to collect and review 19 previously issued security related consultant reports for 40 City properties dating from 2007 to 2018. These reports had been commissioned by several different divisions across the corporation over the years and recommendations have been actioned to varying levels based on budget availability. Notwithstanding, there remain numerous recommendations ranging from operational procedural changes to capital improvements, enhancements and upgrades that remain outstanding.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

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Many of the recommendations by the security consultants through their reports leading back to 2007, require funding sources to deliver. Some of the items require capital-based funding sources, in parallel with separate security-based projects that are initiated by various Divisions as well as priorities identified by the Corporate Security Office directly. There is one security related project based on recommendations from the Security Consultants that is funded within 2020 Tax Supported Capital Budget financing strategy. This is the City Hall 5th & 6th Floor Security Renovation project.

There are several 2020 separate security related projects (i.e. 2542041631 – Program – Facilities Security, 3542049001 – City Hall Forecourt Landscaping and 3542153803 – MSC Security Enhancements) that have also been identified on the 2020 Tax Supported Capital Budget request, however they are currently deemed unaffordable, representing \$2.4 million or 0.25% capital levy increase. The projects that are identified as unaffordable are expected to be consolidated as part of a 10-year Capital plan as a new funding request for the Corporate Security Office. This will ensure all security related projects are identified, prioritized to other projects City-wide, and streamlined in their delivery based on industry and technical standards.

The total 1090 recommendations in the 19 consultant reports have been reviewed, compiled, prioritized and are being incorporated into a 10-year security work plan that includes capital funding requirements. It should be noted that none of the outstanding recommendations are critical to life safety and that high priority items have been addressed.

The CSO will be returning to the General Issues Committee in February of 2020 with the Corporate Security Report which will provide a fulsome annual review of 2019 as well as a forward looking workplan for the 2020 security program.

The Corporate Security Report will also include a summary of the 10-year Capital Budget planning program to be considered as part of the 2021 Capital Budget process. The report will prioritize projects based on items that are required as a priority but may be distributed over multiple years. Lower priority projects have also been identified with distribution over the 10-year proposal.

As an appendix to the February 2020 Report, the proposed “City of Hamilton City-Wide Security Policy” will be presented. This high-level document will highlight;

- the Corporate Security framework;
- outline the roles and responsibilities of City employees in keeping City assets secure;
- emphasize the policies and responsibilities of various staff related to physical security in the workplace;
- highlight current legislation that provide governance to, and directly impact the delivery of the services provided by the Corporate Security Office; and

- highlight additional policies and procedures that relate to the delivery of the program.

Security Consultant Reports

Report Number	Building Name	Report Date
1818SM - Security Threat/Risk Assessment	HSR - Mountain Transit Garage	12-Sep-18
1817SM - Security Threat/Risk Assessment	Hamilton City Hall with emphasis on: Planning & Economic Development Department Offices located on the 1st Floor and 3rd Floor to 7th Floor	12-Mar-18
1708SM - Security Threat/Risk Assessment	Hamilton Cemetery Sales Office	02-Dec-16
1530SM - Security Threat/Risk Assessment	Tim Hortons Field	22-Mar-16
1529SM - Security Threat/Risk Assessment	Hamilton City Centre (Suites 400, 320/325 & 250)	17-Nov-15
1410SM - Facilities Security Review Report	Lister Block	27-Apr-15
1410SM - Site Security Review	Animal Control	17-Mar-15
1410SM - Site Security Review	Billy Sherring Park	17-Mar-15
1410SM - Site Security Review	Dundas Yard	17-Mar-15
1410SM - Site Security Review	Jones Road Yard	17-Mar-15
1410SM - Site Security Review	HSR - Mountain Transit Garage	17-Mar-15
1510SM - Security Threat/Risk Assessment	HSR - Mountain Transit Garage	17-Mar-15
1410SM - Site Security Review	Trieste Bocce Club / Walker Pool	17-Mar-15
1410SM - Site Security Review	Turner Park	17-Mar-15
1503SM - Security Threat/Risk Assessment	Traffic Operations Centre	06-Feb-15
1410SM - Site Security Review	Ancaster Square	12-Dec-14
1410SM - Site Security Review	Bernie Court Yard	12-Dec-14
1410SM - Site Security Review	Dave Andreychuk Mountain Arena & Skating Centre	12-Dec-14
1410SM - Site Security Review	Hamilton Cemetery	12-Dec-14
1410SM - Site Security Review	Multi-Agency Centres & Fire Station 5	12-Dec-14
1410SM - Site Security Review	Rosedale Pool	12-Dec-14
1410SM - Site Security Review	Sackville Hill Senior Centre	12-Dec-14
1410SM - Site Security Review	Stoney Creek Municipal Centre	12-Dec-14
1410SM - Site Security Review	Hamilton City Hall	12-Dec-14
1410SM - Site Security Review	Valley Park Recreation Centre & Arena	12-Dec-14
1421SM - Security Threat/Risk Assessment	Garner Rd. Water Pumping Station & Reservoir	12-Sep-14
1405SM - Security Threat/Risk Assessment	Hamilton Water & Wastewater Facilities	05-May-14
1315SMA - Security Threat/Risk Assessment	Chedoke Civic Golf Club	23-Sep-13
1515SMB - Security Threat/Risk Assessment	King's Forest Golf Club	23-Sep-13
1207SM - Security Threat/Risk Assessment	Woodward Water & Wastewater Plant	29-Jan-13
1207SM - Security Threat/Risk Assessment	Dundas Water Tower	04-Sep-12
1207SM - Security Threat/Risk Assessment	Ferguson Water Pumping Station	04-Sep-12

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Report Number (continued)	Building Name (continued)	Report Date
1207SM - Security Threat/Risk Assessment	Lynden Well	04-Sep-12
1207SM - Security Threat/Risk Assessment	Stone Church / Garth Water Pumping Station	04-Sep-12
1207SM - Security Threat/Risk Assessment	Hillcrest Reservoir	09-Jul-12
1121SM - Security Threat/Risk Assessment	Traffic Operations Centre	03-May-11
1111SM - Security Threat/Risk Assessment	HSR - MacNab Street Transit Terminal	17-Dec-10
1046SM - Security Threat/Risk Assessment	Clerk's Office Counter Area	02-Nov-10
1045SM - Security Threat/Risk Assessment	Mayor's Office Area	02-Nov-10
7131SM - Security Threat/Risk Assessment	HSR - Mountain Transit Garage	25-Feb-08
7106SM - Security Threat/Risk Assessment	Wentworth Operations Yard	06-Jun-07

APPENDICES AND SCHEDULES ATTACHED

N/A