

**INTERNATIONAL VILLAGE
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2020 OPERATING BUDGET**

Revenues	
BIA Levy	\$170,000
Reserve Monies	\$18,000
Total Revenue	\$188,000
Expenses	
Rent	\$12,900
Telephone/fax/internet/website	\$4,000
Office Supplies <small>(cleaning supplies, postage, paper, toner, general office, etc.)</small>	\$2,500
Equipment repairs & purchases <small>(equipment maintenance, computer upgrades/repairs, photocopier)</small>	\$1,000
Bank charges, book-keeper, audit fees	\$3,500
Insurance	\$3,900
Administrative Services <small>(wages, benefits, source deductions)</small>	\$72,000
Member contact & events <small>(printing, networking events, Chamber of Commerce membership, OBIAA Conference, event supplies)</small>	\$7,700
Board Expense, travel & promotion <small>(board gifts, gifts, flowers, parking, mileage)</small>	\$2,000
Advertising	\$70,000
Beautification & maintenance <small>(graffiti removal/summer staff/garbage)</small>	\$3,500
Contingency <small>(reassessed properties that affect levy)</small>	\$5,000
Total Expenses	\$188,000