

**INTERNATIONAL VILLAGE  
BUSINESS IMPROVEMENT AREA (BIA)  
PROPOSED 2020 OPERATING BUDGET**

<b>Revenues</b>	
BIA Levy	\$170,000
Reserve Monies	\$18,000
<b>Total Revenue</b>	<b>\$188,000</b>
<b>Expenses</b>	
Rent	\$12,900
Telephone/fax/internet/website	\$4,000
Office Supplies (cleaning supplies, postage, paper, toner, general office, etc.)	\$2,500
Equipment repairs & purchases (equipment maintenance, computer upgrades/repairs, photocopier)	\$1,000
Bank charges, book-keeper, audit fees	\$3,500
Insurance	\$3,900
Administrative Services (wages, benefits, source deductions)	\$72,000
Member contact & events (printing, networking events, Chamber of Commerce membership, OBIAA Conference, event supplies)	\$7,700
Board Expense, travel & promotion (board gifts, gifts, flowers, parking, mileage)	\$2,000
Advertising	\$70,000
Beautification & maintenance (graffiti removal/summer staff/garbage)	\$3,500
Contingency (reassessed properties that affect levy)	\$5,000
<b>Total Expenses</b>	<b>\$188,000</b>