



Hamilton

HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday, November 6, 2019

5:45 p.m.

Room 192, 1st Floor

City Hall

71 Main Street West, Hamilton

Present: Chair: Chris Ritsma
Vice-Chair: Sharon Gibbons
Members: Kate Berry, Cathy Sutherland, Ann McKay, Christine Yachouh, William Oates, Jeff Axisa, Kevin Vander Meulen and Jessica Merolli

**Absent with
Regrets:** Councillor Esther Pauls, Roman Caruk, Joachim Brouwer, Yaejin Kim and Cora Muis

Also Present: Rachel Johnson, Project Manager, Sustainable Mobility
Gavin Hermanson, Sustainable Mobility Student

1. CEREMONIAL ACTIVITIES

None

2. APPROVAL OF AGENDA

(Merolli/Ritsma)

That the agenda of the November 6, 2019 meeting of the Hamilton Cycling Committee be approved, as presented.

CARRIED

3. DECLARATIONS OF INTEREST

None

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

(i) October 2, 2019 (Item 4.1)

(Merolli/Oates)

That the minutes of the October 2, 2019 meeting of the Hamilton Cycling Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS

(i) Citizen Resignations from the Hamilton Cycling Committee (Items 5.1 and 5.2)

(Oates/Ritsma)

(a) That the resignation of Kevin Love from the Hamilton Cycling Committee, be received;

(b) That the resignation of Linda Meerveld from the Hamilton Cycling Committee, be received; and,

(c) That the Interview Sub-Committee to the Public Works Committee be requested to fill the two citizen appointee vacancies with residents from wards that are not currently represented on the Hamilton Cycling Committee.

CARRIED

(ii) Election of Hamilton Cycling Committee Chair (Item 5.3)

(Yachouh/Oates)

(a) That Chris Ritsma be appointed as Chair of the Hamilton Cycling for 2019 and 2020.

CARRIED

6. DELEGATION REQUESTS

(i) Jay Krause, Cycle Hamilton, respecting a review of 2019 cycling projects and to request information (for today's meeting) (Item 6.1)

(Sutherland/Merolli)

That the delegation request, submitted by Jay Krause, Cycle Hamilton, respecting a review of 2019 cycling projects and to request information be approved for today's meeting.

CARRIED

7. CONSENT ITEMS

None

8. PUBLIC HEARINGS/DELEGATIONS

- (i) **Jay Krause, Cycle Hamilton, respecting a review of 2019 cycling projects (Added Item 8.1)**

Jay Krause, Cycle Hamilton, addressed the Committee respecting a review of 2019 cycling projects, with the aid of a presentation. Cycle Hamilton requested that the Committee ask staff for an updated version of the 2019 cycling project list.

(Berry/McKay)

That the delegation by Jay Krause, Cycle Hamilton, respecting a review of 2019 cycling projects, be received.

CARRIED

(Merolli/Berry)

That staff provide a detailed update at the December Hamilton Cycling Committee meeting about 2019 cycling projects.

CARRIED

(Merolli/Yachouh)

That, for future meetings, staff include the Building the Network cycling infrastructure project updates document in the meeting minutes.

CARRIED

9. STAFF PRESENTATIONS

- (i) **Minimum Grid Cycling Network (Item 9.1)**

City staff, Rachel Johnson and CityLAB students addressed the Committee respecting a project they are working on about creating a minimum grid for cycling infrastructure. There is a workshop regarding the project on Tuesday, November 19th from 4:30 to 6:30 PM, at CityLAB, 58 Jackson St. W.

(Merolli/Axisa)

That the presentation, respecting a Minimum Grid Cycling Network, be received.

CARRIED

10. DISCUSSION ITEMS

- (i) **Cycling Information Board – Parks & Cemeteries (Item 10.1)**

The City of Hamilton Parks & Cemeteries section is creating 20 newly updated cycling and trails information boards in parks.

(ii) McMaster Study – Built Environment Influences on Bicycling Behaviors and Route Choice (Item 10.2)

A McMaster master's student is looking to conduct interviews as part of their research. They are looking for people who cycle in Hamilton who are interested in doing a 90-minute interview.

(iii) Updates from Local Organizations (Item 10.3)

Cycle Hamilton - Cycle Hamilton held their monthly meeting at Grupetto. Cycle Hamilton has a newly designed website. The Cycle Hamilton November social is at the Grain and Grit brewery on November 25, 2019 from 6:00-9:00 pm.

Share the Road Cycling Coalition – An update from Share the Road was presented.

Green Communities Canada - Kate Berry updated the Committee on the Green Communities Canada webinar with 8-80 cities on school road closures.

(McKay/Oates)

That the updates from Cycling Hamilton, Share the Road Cycling Coalition and Green Communities Canada be received.

CARRIED

(iv) Outreach, Events and Education (Item 10.4)

Opening of Governors Road Bike Path – The Governors Road Bike Path was officially opened on Friday October 18, 2019. The event was attended by approximately 50 people.

Time Change Light Distribution - Members of the Committee handed out bike lights to cyclists on Monday November 4, 2019 in the early evening. Over 100 sets of lights were given out this year.

(v) Mid-meeting Group (Item 10.5)

Six members of the Committee met on October 24, 2019.

The Waterfront Trail at Van Wagners was discussed. The group discussed adding slow down signs or lines to delineate space in conflict areas.

The group discussed the York Boulevard design including the interest in having greater separation between motor vehicles and cyclists, either three-foot-wide curbing or higher curbing. They discussed that concrete could be used along the entire cycle track and that the gap between Queen and Hess is unacceptable. Additional discussion included that turning radiuses be reduced to meet National Association of City

Transportation Officials (NACTO) standards, that paint be used in conflict zones and intersections, that the bus loading zones be altered to reduce conflicts, and that the crossings to the North side of York Blvd. be reviewed.

The group would like the Committee to be given ample time to be consulted on the projects.

(vi) Sam Lawrence Park Survey (Item 10.6)

The City is planning for future park upgrades to Sam Lawrence Park. There is an opportunity to provide feedback on Design Concept Alternatives.

(vii) 2019 Cycling Committee Budget (Item 10.7)

(i) Bike Share Station Advertising Space (Item 10.7(a))

(Yachouh/Sutherland)

That the Committee not to proceed with developing material for Bike Share station ads.

CARRIED

(ii) Project 529 (Item 10.7(b))

(Ritsma/Oates)

That consideration of Item 10.7(b), respecting Project 529, be deferred to a future meeting.

CARRIED

(iii) Bicycle Cage Parking at City Hall (Item 10.7(c))

One Committee member wanted the bicycle cage parking pass.

(Berry/Axisa)

That the Committee spend \$50 on a secure bicycle parking pass for the City Hall bicycle parking cage for one Committee member, to be funded from the Hamilton Cycling Committee budget-meeting expenses (57548), approved as part of Item 5 of Public Works Committee Report 18-013 (PED18224) respecting 2019 Volunteer Committee Budget Submission – Hamilton Cycling Committee.

CARRIED

(iv) Documentary Screening – Motherload (Item 10.7(d))

A documentary screening of the film Motherload for Bike Month 2020 was proposed. The cost to screen is \$260 USD.

(Berry/Axisa)

That the Committee spend \$260 (USD) on the screening of the film, Motherload, for an event to be held in 2020, to be funded from the Hamilton Cycling Committee budget-special events (57285), approved as part of Item 5 of Public Works Committee Report 18-013 (PED18224) respecting 2019 Volunteer Committee Budget Submission – Hamilton Cycling Committee.

CARRIED

(v) Dinner for December 2019 meeting (Item 10.7(e))

(Sutherland/Berry)

That the Committee spend \$500 on dinner for the December 4, 2019 meeting, to be funded from the Hamilton Cycling Committee budget-meeting expenses (57548), approved as part of Item 5 of Public Works Committee Report 18-013 (PED18224) respecting 2019 Volunteer Committee Budget Submission – Hamilton Cycling Committee.

CARRIED

(viii) 2020 Cycling Committee Budget (Item 10.8)

City staff, Rachel Johnson, Transportation Planning, spoke regarding the summary of the budgeting exercise conducted in September. The following budget was voted on and approved. The budget will be reviewed by staff and submitted to Public Works Committee.

Item	Proposed 2020 Budget
Social Media Campaign	\$500
Publicity Campaigns	\$3,000
Special Projects	\$2,000
Group Rides	\$1,000
Tourism Promotions- supporting Ontario By Bike	\$500
Supporting Community Events to Raise Awareness for Cycling	\$2,000
Special Cycling Events	\$2,000
Conferences	\$1,000
Meeting Expenses	\$1,000
TOTAL	\$13,000
Funds from levy	\$10,000
Funds from reserve	\$3,000

(Vander Muelen/Oates)

That the 2020 Cycling Committee budget be approved as presented.

CARRIED

(ix) Bike Buddies (Item 10.9)

City staff, Rachel Johnson, Transportation Planning, spoke in regards to the launch of a new bike buddies project in Hamilton. The project received funding from the Hamilton Cycling Committee.

(x) Cycling Improvements at Queen Street South and Herkimer Street – Update on Citizen Committee Report (Item 10.10)

City staff are bringing forward a report in response to the Citizen Committee Report submitted by the Hamilton Cycling Committee in April 2019. The City staff report will go to Public Works Committee on November 18, 2019.

(xi) Website Domain Transfer – Citizen Committee Report (Item 10.11)

(Yachouh/Axisa)

That City Staff proceed with sending the Citizen Committee Report regarding the www.cyclehamilton.ca domain transfer to Cycle Hamilton.

CARRIED

11. MOTIONS

None

12. NOTICES OF MOTION

(i) Purchase of National Association of City Transportation Officials (NACTO) Design Guides (Added Item 12.1)

(Ritmsa/Oates)

That the Committee discusses purchasing National Association of City Transportation Officials (NACTO) design guides at the December 4, 2019 meeting.

CARRIED

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT

(Yachouh/Sutherland)

That, there being no further business, the meeting be adjourned at 7:50 p.m.

CARRIED

Respectfully submitted,

Chris Ritsma
Chair, Hamilton Cycling Committee

Rachel Johnson
Project Manager, Sustainable Mobility
Transportation Planning, Planning & Economic Development