



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

Commented [WU1]:
 Department Name is in Bold and Upper Case i.e. **FINANCE AND CORPORATE SERVICES DEPARTMENT**

Commented [WU2]:
 Division Name is in Bold and Initial Caps or Title Case i.e. **Information Technology Division**

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2020
SUBJECT/REPORT NO:	Waterdown Business Improvement Area (BIA) Proposed Budget & Schedule of Payment for 2020 (PED20004) (Ward 15)
WARD(S) AFFECTED:	Ward 15
PREPARED BY:	Julia Davis (905) 546-2424 Ext. 2632
SUBMITTED BY:	Glen Norton Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2020 Operating Budget for the Waterdown Business Improvement Area, attached as Appendix "A" to Report PED20004, in the amount of \$335,015 be approved;
- (b) That the levy portion of the Operating Budget for the Waterdown Business Improvement Area in the amount of \$250,000 be approved;
- (c) That the General Manager of Finance and Corporate Services by hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2020 Budget as referenced in Recommendation (b) of Report PED20004; and,
- (d) That the following schedule of payments for 2020 be approved:

January	\$125,000
June	\$125,000

Commented [WU3]:
 Use the following numbering sequence for recommendations when more than one recommendation is necessary - (a) (i) (1) (aa) - and use open and closed brackets

Do not number a recommendation (a) if there is no subsequent recommendation (b) to follow

Each recommendation must "stand alone"

Answering the following questions will assist in formulating a complete recommendation: Who? What? Where? Why? How/How much?

When you are attaching appendices to your report, use the following wording in your recommendation:

"That Appendix "A" attached to Report FCS19001 respecting (insert title) be approved."

DO NOT USE AUTOMATIC NUMBERING IN YOUR RECOMMENDATIONS

Note: Assessment appeals may be deducted from the levy payments.

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EXECUTIVE SUMMARY

This Report deals with the approval of the 2020 Budget and Schedule of Payments of the Waterdown Village Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$250,000 is completely levied by the BIA through its members. There is no cost to the City of Hamilton for any part of the Operating Budget.

Staffing: There are no staffing implications.

Legal: *Ontario Municipal Act*, 2001, Section 205, Sub-section (2), as amended, dictates that City Council must approve the Budgets of BIAs.

HISTORICAL BACKGROUND

At its Annual General Meeting on Thursday December 5, 2019, the Waterdown BIA Board of Management presented its proposed budget for 2020.

The process followed to adopt the Waterdown BIA's Budget was in accordance with *Ontario Municipal Act*, 2001, as amended, and the BIA's Procedure By-Law.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Ontario Municipal Act, 2001, Section 205, Sub-section (2), as amended, dictates that City Council must approve Budgets of BIAs.

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Not Applicable

ALTERNATIVES FOR CONSIDERATION

Not Applicable

Commented [WU4]:

The Executive Summary will highlight key issues within the report and provide a high level overview of the subject matter. It is expected that a member of Council will be able to read this section and have a good, general understanding of the report's subject matter and the major issue(s) being presented

If you are providing **any alternatives for Committee's consideration**, note **page number where the alternatives can be found** for easy access or indicate **Not Applicable**

For example: "**Alternatives for Consideration - See Page X**" or, "**Alternatives for Consideration - Not Applicable**"

Commented [WU5]:

This section pertains only to the report recommendation(s)

In the Financial/Staffing/Legal Implications Section ensure that all implications affecting the Corporation of a financial, staffing or legal nature are clearly defined

Commented [WU6]:

The Historical Background Section is intended to provide the reader with the chronology of events and issues leading to the matter being presented to Committee

Commented [WU7]:

Include any Corporate policies or legislated requirements which may be affected if Council approves the recommendation

Commented [WU8]:

Outline who you have consulted with and the results of your consultation

This relates to all internal Departments, any outside agencies or boards, as well as any public meetings held

Commented [WU9]:

In this section address evaluation of data collection, impact assessments, benchmarking including OMBI (Ontario Municipal Benchmarking Initiatives)

Include Performance Measurement/Benchmarking Data, if applicable

Commented [WU10]:

Provide Committee with options available to the recommendation (if any) should Committee not wish to approve the staff recommendation

Include Financial/Staffing/Legal implications together with the pros and cons for each alternative you are ...

SUBJECT: Waterdown Business Improvement Area (BIA) Proposed Budget & Schedule of Payment for 2020 (PED20004) (Ward 15) - Page 3 of 3

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A"-Waterdown Business Improvement Area (BIA) Proposed 2020 Operating Budget

Commented [WU11]:

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

Commented [WU12]:

Include a listing of all appendices referenced in your report labelled as follows:

Appendix "A" to Report PED19001 - Location Map

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.