

MEETING NOTES
POLICY AND DESIGN WORKING GROUP

Monday September 16, 2019

3:00 pm

Hamilton City Hall, Room 222

Attendees: A. Denham Robinson, W. Rosart, L. Lunsted, R. McKee, B. Janssen,

Regrets: C. Priamo, C. Dimitry, K. Stacey

Also Present: M. Brunton,

**THE POLICY AND DESIGN WORKING GROUP NOTES FOR THE INFORMATION OF
THE HAMILTON MUNICIPAL HERITAGE COMMITTEE WITH RESPECT TO:**

(a) CHANGES TO THE AGENDA

R. McKee was welcomed as a new member to the Working Group.

(b) DECLARATIONS OF INTEREST

None

(c) REVIEW OF PAST MEETING NOTES

The meeting notes of July 15, 2019 will be prepared by Staff

(d) CULTURAL HERITAGE IMPACT ASSESMENT (REVISED and RE-SUBMITTED) – 1020 UPPER JAMES STREET, HAMILTON

Upon review of Heritage Planning Staff's report overview, the Working Group had no further comments or requests for revisions.

It was suggested that the Hamilton Mountain Heritage Society should be contacted and/or circulated with a copy of the report for their reference.

(e) DISCUSSION

i. Selection of Working Group Chair / Vice-Chair / Co-Chairs / Secretary and Overview of Roles & Responsibilities

After an overview of the various roles and responsibilities, the Working Group selected the following representatives:

- Chair - Will Rosart
- Vice-Chair - Bill Janssen
- Secretary - Lyn Lunsted

Positions, Roles and Responsibilities to be reviewed in July 2020.

(f) OTHER BUSINESS

i. Designation Plaquing Policy

R. McKee and W. Rosart expressed interest in the current process for designated property plaquing and the potential for HMHC's involvement through a new Working Group or Sub-committee. Staff to provide an update and overview regarding this process and policy.

ii. 91 John Street South

R. McKee inquired as to the status of work and heritage permit for this property. Staff to provide an update.

iii. 620 Upper James Street

R. McKee requested an update on this property. Staff to provide an update.

(g) ADJOURNMENT

The Policy & Design Working Group Meeting adjourned at approx. 5:00 pm.

Next meeting date: Monday October 21, 2019
Rm. 222