

HMHC Education and Communication Working Group

Meeting Notes

Wednesday October 2nd, 2019 (6:00pm)
Hamilton City Hall, Room 222

Present: Alissa Denham-Robinson (Chair), Janice Brown, Robin McKee, Graham Carroll

Regrets: Tim Ritchie, Chuck Dimitry, Kathy Stacey,

Also present: N/a

RECOMMENDATIONS:

N/A

1. Previous Meeting Notes

Approved by general consensus, the notes prepared by Chair A.Denham-Robinson.

2. Publications & Print Projects:

1. Word Search Puzzles (Project On-going)

- a. The Working Group generally reviewed the email update provided by C.Dimitry

2. Existing Poster Program

- a. Doors of Hamilton posters were provided to J.Brown as promotional items for the Durand AGM. Posters were labelled with the HMHC logo and “complements of the Hamilton Municipal Heritage Committee”
- b. A.Denham-Robinson to follow-up with staff regarding inventories (including postcards) and the sales contract with Hamilton Tourism (20% consignment)

3. Public Outreach and Events:

1. Flamborough Archives & Heritage Society Book Fair

Taking place on Saturday October 19, 2019 at St. James United Church, 306 Parkside Drive, Waterdown (9:30am – 2:30pm). Volunteers include: J.Brown,

D.Beland, G.Carroll and A.Robinson. A.Robinson to coordinate with staff to receive supplies and banners.

2. HMHC Heritage Recognition Awards Celebration 2019-20 - Review of Draft Project Plan (J.Brown)

- a. J.Brown provided an overview of a Revised Draft Project Plan prepared for the HMHC Heritage Awards Celebration. Working Group to review and continue to provide in-put.
- b. A.Denham-Robinson provided a list of micro items/tasks for coordination.

3. Heritage Workshop - Review of Draft Project Proposal (J.Brown)

- a. Topic: Heritage Conservation presented by Alan Stacey.
- b. Proposed Date: Heritage Week 2020. Wednesday February 19, 2020
- c. Time: To be determined (evening).
- d. Venue: (K.Stacey) Westinghouse HQ. The owners has offered the space free of charge. The space would accommodate 100+ people.
- e. Food & Refreshments: To be confirmed. J.Brown noted that Durand coffee has offered coffee and squares at-cost (\$115).
- f. Staff to provide in-put into sponsorship, budgets, advertising, invitation and RSVP's.
- g. A recommendation for the event, to be prepared and forwarded on to HMHC's October/November meeting.

4. Policy & Administration:

N/a

5. New Business:

N/a

6. Next Meeting: Date to be determined (6pm – 8pm)
Hamilton City Hall Rm. 222

*Post Meeting Coordination - Next Meeting scheduled for:
Wednesday January 8, 2020 (6pm – 8pm)
Hamilton City Hall Rm. 222*