

CITY OF HAMILTON MOTION

Council: April 10, 2019

MOVED BY COUNCILLOR S. MERULLA.....

SECONDED BY COUNCILLOR.....

Operations and Maintenance of the Central Composting Facility

WHEREAS, the current operations and maintenance contract for the City of Hamilton’s (City) Central Composting Facility (CCF) commenced in June 2006;

WHEREAS, the current operations and maintenance contract for the CCF will expire on December 31, 2020;

WHEREAS, the City’s CCF temporarily closed in June 2018 due to odour issues;

WHEREAS, the City’s CCF restarted operations in February 2019;

WHEREAS, there is a good example of bringing the operation of a City owned facility in-house in the City’s Wastewater and Water Treatment Plants; and,

WHEREAS, Committee and Council need to have all available information relating to the cost and staffing of maintaining and operating the CCF by comparing contracted and in-house service providers;

THEREFORE, BE IT RESOLVED:

- (a) That the Manager of Procurement be authorized and directed to issue a Request for Proposals for the operations and maintenance of the City’s Central Composting Facility;
- (b) That the General Manager of Public Works be authorized and directed to establish an in-house bid team to prepare and submit a bid to the Request for Proposals with the potential to transfer the operations and maintenance of the City’s Central Composting Facility from a contracted service provider to an in-house service, as outlined in the City’s Procurement Policy #22 – In-House Bid Submission;

- (c) That the General Manager of Public Works be directed to submit an Information Report to the Public Works Committee in lieu of the report contemplated in the City's Procurement Policy #22 – In-House Bid Submissions, Section 4.22 subsection (2);
- (d) That staff be directed to conduct a risk assessment of contracted operations and maintenance versus in-house operations and maintenance with respect to the City's Central Composting Facility; and,
- (e) That staff report back to the Public Works Committee with recommendations, based on the results of the risk assessment and both the in-house bid and external bids received in response to the Request for Proposals for the City's Central Composting Facility.