



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Chair and Members Capital Projects Work-in-Progress Sub-Committee
COMMITTEE DATE:	January 27, 2020
SUBJECT/REPORT NO:	Capital Projects Status Report (Excluding Public Works) as of September 30, 2019 (FCS19079(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Tran Trang (905) 546-2424 Ext. 4371 Duncan Robertson (905) 546-2424 Ext. 4744
SUBMITTED BY:	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
SIGNATURE:	

RECOMMENDATION(S)

That the Capital Projects Status Report (excluding Public Works), as of September 30, 2019, attached as Appendix "A" to Report FCS19079(a), be received.

EXECUTIVE SUMMARY

Report FCS19079(a) presents the status of capital projects for all departments, excluding Public Works, and is based on forecasted and committed expenditures to September 30, 2019.

Appendix "A" to Report FCS19079(a) reflects the status of each capital project as of September 30, 2019 by program within the following departments and boards: Corporate Services, City Manager's Office, CityHousing, Healthy and Safe Communities and Planning and Economic Development.

Table 1 represents the total Council approved capital budgets for specific program areas: budget, expenditures / commitments, available balance and percentage complete for each program area.

**Table 1
Expenditure Summary by Program Area
as of September 30, 2019**

	Approved Budget	Expenditures / Commitments	Available Balance	Percentage Complete (%)
Corporate Services	\$37,547,343	\$31,052,703	\$6,494,640	82.7%
City Manager's Office	\$5,544,700	\$2,802,530	\$2,742,170	50.5%
Outside Boards & Agencies	\$3,300,000	\$1,930,786	\$1,369,214	58.5%
Healthy and Safe Communities	\$131,699,819	\$99,829,950	\$31,869,869	75.8%
Planning and Economic Development	\$477,734,438	\$264,954,439	\$212,779,999	55.5%

Table 2 shows the trend over the last four years for project completion percentage by program area.

**Table 2
Percentage of Completion Comparison
as of September 30, 2019**

	2019	2018	2017	2016
Corporate Services	82.7%	40.4%	67.8%	77.2%
City Manager's Office	50.5%	61.0%	58.5%	79.0%
Outside Boards & Agencies	58.5%	87.9%	71.9%	36.0%
Healthy and Safe Communities	75.8%	62.6%	66.0%	58.9%
Planning and Economic Development	55.5%	54.9%	56.8%	52.6%

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: N/A

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The Capital Projects Status and Capital Project Closing reports are submitted to City Council three times a year as of June 30, September 30 and December 31.

On July 10, 2015, Council approved changes to the City's Capital Projects' Monitoring Policy (Report FCS14031). Previously, staff reported on the status of the Capital Work-in-Progress projects to their respective Standing Committees. The amended Policy has staff submitting the status of the Capital Work-in-Progress projects to the Capital Projects Work-in-Progress Sub-Committee.

On December 14, 2011, Council approved Report FCS11073(a) which directed staff to review the Capital Projects Status and closing process and that a process where departments report to their respective Standing Committees on the status of the Capital Work-in-Progress projects be implemented. Reports were submitted to Standing Committees three times per reporting year, as of June 30, September 30 and December 31. Regular reporting will allow Standing Committees to review the status of a fewer number of projects, in greater detail, applicable to their area of oversight. Reporting to the Standing Committee began for the June 30, 2013 reporting period.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Report FCS19079(a) meets the requirements of the Capital Projects' Monitoring Policy (Report FCS14031) including:

- That a Capital Projects Status report be submitted to Capital Projects Work-in-Progress Sub-Committee three times a year as of June 30, September 30 and December 31.

RELEVANT CONSULTATION

All relevant Capital Project managers, excluding Public Works, have been consulted on the status of their projects.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Council approved that capital projects are reviewed in accordance with the City's approved Capital Projects' Monitoring Policy (Report FCS14031). For each variance report, staff determines if projects can be closed and also monitors financial activity to ensure that Council is aware of any capital projects which deviate significantly from approved budgeted amounts.

The purpose of the Capital Projects Status Report is to provide a framework to ensure clarity, transparency and accountability over Capital Projects by placing staff accountable for mitigating cost overruns, ensuring that Capital Projects are completed in a timely matter and encouraging detailed, accurate and consistent reporting on the status and timely closure of Capital Projects.

The financial information in Report FCS19079(a) is based on expenditures and commitments to September 30, 2019.

ALTERNATIVES FOR CONSIDERATION

Not applicable.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS19079(a) – Capital Projects Status Report (Excluding Public Works) as of September 30, 2019

TT/dt