



CITY OF HAMILTON
HEALTHY & SAFE COMMUNITIES
Public Health Services

TO:	Mayor and Members Board of Health
COMMITTEE DATE:	January 13, 2020
SUBJECT/REPORT NO:	Food Advisory Committee 2020 Budget Request (BOH20001) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Sandy Skrzypczyk (905) 546-2424 Ext. 3523
SUBMITTED BY:	Kevin McDonald Director, Healthy Environments Division Public Health Services
SIGNATURE:	

RECOMMENDATION

- (a) That the Food Advisory Committee 2020 base budget submission attached as Appendix "A" to Report BOH20001 in the amount of \$1,500, be approved and referred to the 2020 budget process for consideration;
- (b) That, in addition to the base funding, a one-time budget allocation for 2020 of \$1,000, funded by the Food Advisory Committee Reserve, be approved and referred to the 2020 budget process for consideration.

EXECUTIVE SUMMARY

The Food Advisory Committee requests that a total budget of \$2,500 be referred to the 2020 budget process for consideration. This budget request consists of the Food Advisory Committee's annual base budget of \$1,500 to cover basic committee expenses, plus an additional \$1,000 from the Food Advisory Committee Reserve to conduct relevant community engagement/events and research.

Alternatives for Consideration – See Page 3

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: N/A

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The Food Advisory Committee was created as a result of the City's 2014 advisory committee review process and the City's 2016 endorsement of the Hamilton Food Strategy. This committee consolidated attention toward food issues that were previously addressed on two separate advisory committees. The Food Advisory Committee can accommodate 13 to 18 members who are appointed by Council. Membership includes a range of food system expertise in farming and food businesses, food literacy, food access and waste, policy, non-profit/community-based food programs, and a non-voting Staff Liaison from Public Health, Healthy Environments Division.

Since 2016, the Food Advisory Committee has advised the Board of Health on Hamilton's Food Strategy actions and focused on community food security with a broader health-promoting food system lens. Since May 2019, when this term's membership started, they have informed and participated in two Food Strategy events and intend to continue to advise and support the implementation of Food Strategy actions in 2020.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

No policy implications or legislated requirements.

RELEVANT CONSULTATION

Corporate Finance Services were consulted regarding the process and template to use for submitting Advisory Committee budget requests, along with ensuring adequate funds were available in the Food Advisory Committee's Reserves.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

The Food Advisory Committee has put forward a base budget request of \$1,500 to cover basic expenses. To continue to effectively implement their mandate, including conducting relevant community engagement/event(s) and research, an additional \$1,000 from their Reserves is required.

The Food Advisory Committee budget request is attached as Appendix “A” to Report BOH20001.

The Food Advisory Committee’s full mandate is outlined in their Terms of Reference, attached as Appendix “B” to Report BOH20001.

ALTERNATIVES FOR CONSIDERATION

Council could choose not to refer the Food Advisory Committee budget request to the budget process for Advisory Committees.

Financial: The Food Advisory Committee would not have a budget to operate.

Staffing: N/A

Legal: N/A

Policy: Community engagement was undertaken in 2016 to develop this Committee’s mandate; discontinuing funds for the Committee could be seen as not adhering to the City’s commitment to community engagement.

Pros: Not funding the Committee may leave additional funds in the Food Advisory Committee Reserve to be used another year or allocated elsewhere.

Cons: Not funding the Committee may result in lower or inequitable engagement and potential loss of volunteer members if base funds to cover the committee’s parking reimbursement, refreshments, training/education and meeting supplies are not available. Not increasing the Committee’s budget from the Food Advisory Committee Reserve restricts their ability to fulfil their mandate in any meaningful manner to support and advise the Hamilton Food Strategy implementation. In addition, the Advisory Committee Review recommendations of reforming and amalgamating food related committees would not be followed if budget was not assigned to the Food Advisory Committee.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report BOH20001: Completed Advisory Committee Budget Template

Appendix "B" to Report BOH20001: Terms of Reference Food Advisory Committee