



INFORMATION REPORT

TO:	Chair and Members Audit, Finance & Administration Committee
COMMITTEE DATE:	June 8, 2015
SUBJECT/REPORT NO:	Compliance follow-up to the Performance Audit Report – Employer Provided Parking Policy (CM14002(a)) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
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SUBMITTED BY: SIGNATURE:	Paul Johnson Director, Corporate Initiatives

Council Direction:

Report CM14002, which was in response to the Performance Audit Report 2013-13 - Employer Paid Parking (Value for Money Audit) (AUD13024), was approved by Council on April 23, 2014. As part of that approval, Council requested that “the City Manager and Senior Management Team be directed to report back to the Audit, Finance & Administration Committee, respecting compliance with the Employer Paid Parking Policy and its associated costs, by April 2015”. Due to the annual parking renewal process, which is effective through the last day of March each year, this report is coming forward now to address this outstanding business list item.

Information:

SMT continues to review eligibility under the Employer Provided Parking Policy and where necessary is taking action in accordance with the Policy. This includes revoking passes where required and providing passes when eligibility requirements are met.

It is important to note that new hires, collective agreements, disabilities, changes in work responsibilities etc. all impact the number of employees eligible for employer paid parking under the policy. In addition, annual increases in parking lot costs, impact the total cost of employer provided parking.

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The total cost for Employer Provided Parking in 2014 was \$656,737.71. This cost was slightly higher than the total cost in 2013. In addition to the factors listed above that impact costs some of the 2014 increase is due to the consolidation of office space and the move of employees to central downtown locations in Public Health Services. It is important to note that 51% of the total cost is related to employees with "grandfathered" status in regards to the Policy (\$333,566.26). A recent review of those listed as "grandfathered" indicates that 90% would not meet the criteria for Employer Provided Parking under the current Policy. As these employees retire, leave the organization or move to other jobs within the City and no longer require Employer Provided Parking the total cost will decrease significantly (assuming the overall numbers of staff receiving Employer Provided Parking is similar to current levels and the Policy itself does not change significantly in terms of eligibility).