



Hamilton

HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday, January 8, 2020

6:00 p.m.

Room 192, 1st Floor

City Hall

71 Main Street West, Hamilton

Present: Chair: Chris Ritsma
Vice-Chair: Sharon Gibbons
Members: Kate Berry, Cathy Sutherland, Ann McKay, Roman Caruk,
Kevin Vander Meulen and Jessica Merolli

**Absent with
Regrets:** Councillor Esther Pauls, Jeff Axisa, William Oates, Yaejin Kim, Christine
Yachouh and Joachim Brouwer

Also Present: Rachel Johnson, Project Manager, Sustainable Mobility
Daryl Bender, Project Manager, Active Transportation
Ciaran Egan, Sustainable Mobility Student

1. CEREMONIAL ACTIVITIES

None

2. APPROVAL OF AGENDA

(Caruk/Sutherland)

That the Committee reorder the agenda to start with 11. Motions

CARRIED

(Cathy/Caruk)

That the agenda of the December 4, 2019 meeting of the Hamilton Cycling
Committee be approved, as presented.

CARRIED

3. DECLARATIONS OF INTEREST

None

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

(i) December 4, 2019 (Item 4.1)

(Berry/Caruk)

That the minutes of the December 4, 2019 meeting of the Hamilton Cycling Committee be approved, as presented.

CARRIED

5. COMMUNICATIONS

(i) Citizen Resignation from the Hamilton Cycling Committee- William Oates (Item 5.1)

(Caruk/McKay)

That consideration of Item 5.1, respecting Citizen Resignation from the Hamilton Cycling Committee- William Oates, be deferred to a future meeting.

CARRIED

6. DELEGATION REQUESTS

(i) Thea Jones, Everyone Rides Initiative, Hamilton Bike Share, respecting the Everyone Rides Initiative (for February 5 meeting) (Item 6.1)

(Vander Meulen/Berry)

That the delegation request, submitted by Thea Jones, Everyone Rides Initiative, respecting the Everyone Rides Initiative be approved for the February 5 meeting.

CARRIED

7. CONSENT ITEMS

(i) Updates from Local Organizations (Item 7.1)

Cycle Hamilton - Cycle Hamilton will be delegating to Public Works Committee on January 13. Monthly meetings will start up again soon. Three positions on the Cycle Hamilton board are available.

Share the Road Cycling Coalition - no update was provided.

Dundas Rides - no update was provided.

(Merolli/Caruk)

That the update from Cycle Hamilton be received.

CARRIED

8. PUBLIC HEARINGS/DELEGATIONS

None

9. STAFF PRESENTATIONS

None

10. DISCUSSION ITEMS

(i) 2020 Workplan (Item 10.1)

A high-level overview of suggested changes to the Committee were discussed. Kate Berry will prepare a workplan for 2020.

(Gibbons/Merolli)

- (a) That an Events and Budget Working Group be formed to determine how the Committee plans events and uses their budget; and,
- (b) That Roman Caruk, Jessica Merolli, Sharon Gibbons and Ann McKay be appointed to the Events and Budget Working Group.

CARRIED

(ii) Planning and Project Updates (Item 10.2)

Staff informed the Committee that plans for bike lanes on Sanford Avenue are planned for 2024. The Cycling Committee will be kept informed.

Claremont Access multi-use path is planned for install in 2020. Hunter Street is moving ahead as scheduled for implementation.

A report on minimum grid bike infrastructure has been completed by CityLAB students. The project will continue over the winter with two other projects completed by students from Redeemer University.

(Merolli/Caruk)

That the updates from Staff be received.

CARRIED

(iii) Tracking Dooring Incidents as Collisions (Item 10.3)

The Committee plans to further explore how dooring incidents, related to cyclists, are collected and tracked.

11. MOTIONS

(i) Purchase of National Association of City Transportation Officials (NACTO) Design Guides (Item 11.1)

Chris Ritsma proposes that the Hamilton Cycling Committee purchase a copy of the Urban Bikeway Design Guide to use as a reference for standard for Hamilton cycling infrastructure projects. Cost for this is set at \$55.

(McKay/Caruk)

That the Committee spend \$67.75 (USD) on purchasing the NACTO Design Guide, Bikeway Design to be funded from the Hamilton Cycling Committee budget-special events (57285), approved as part of Item 10.2 of Public Works Committee Report 19-017 (PED19194) respecting 2020 Volunteer Committee Budget Submission – Hamilton Cycling Committee.

CARRIED

(ii) Cycling Infrastructure in New Developments (Item 11.2)

(Caruk/McKay)

That consideration of Item 11.2, respecting Cycling Infrastructure in New Developments, be deferred to a future meeting.

CARRIED

(iii) Dundas Rides Group Ride (Item 11.3)

(Gibbons/Caruk)

That consideration of Item 11.3, respecting Dundas Rides Group Ride, be deferred to a future meeting.

CARRIED

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

None

14. PRIVATE AND CONFIDENTIAL

None

15. ADJOURNMENT

(Caruk/Gibbons)

That, there being no further business, the meeting be adjourned at 7:50 p.m.

CARRIED

Respectfully submitted,

Chris Ritsma
Chair, Hamilton Cycling Committee

Rachel Johnson
Project Manager, Sustainable Mobility
Transportation Planning, Planning & Economic Development