

MOTION

Hamilton Cycling Committee: March 4, 2020

MOVED BY Jessica Merolli

SECONDED BY

WHEREAS, the Hamilton Cycling Committee has allocated funds in its budget to support community-led initiatives related to the promotion of cycling;

WHEREAS, the Hamilton Cycling Committee seeks to promote cycling across the city;

WHEREAS, the Hamilton Cycling Committee is committed to a transparent and equitable procedure for approving funding requests from the community;

THEREFORE, BE IT RESOLVED:

- (a) The Committee create a formal application process for Community Cycling grants.
- (b) That the grants be valued at between \$50 and \$400, to a maximum of \$400 per year.
- (c) That the grants fund programming in the following priority areas:
 - i) Cycling for all ages and abilities
 - ii) Road Safety
 - iii) Cycling as multi-modal transportation
 - iv) Use of existing cycling infrastructure
 - v) Bike repair and maintenance
- (d) That the grants shall not be available to the following types of organizations:
 - i) Any informal/formal group or not-for-profit corporation receiving other forms of funding from the City of Hamilton for the same project
 - ii) For-profit corporations
- (e) That the grants shall not be used to cover the following expenses:
 - i) Fundraising activities
 - ii) Minor and major capital expenses
 - iii) Direct financial assistance to individuals or families
 - iv) Duplicate existing public or private programs/events
 - v) Alcohol, tobacco, or gambling expenses
- (f) The Committee require the following information from applicants wishing to access the grant:
 - i) Description of the event or initiative
 - ii) Date of the event or timeline of the initiative
 - iii) Number of expected participants
 - iv) Insurance implications of the event, if any.
 - v) List of invitees from City Council or Staff.
 - vi) Detailed Budget

vii) Description of what elements of the event/initiative the grant will fund.

- (g) That the deadline for applications to the grant for the 2020 fiscal year be rolling.
- (h) That information related to the grant be added to the Hamilton Cycling Committee webpage.
- (i) That an electronic standardized form be created for applicants to complete.
- (j) The Budget Working group is responsible for reviewing and recommending grant applications to the Committee as a whole.