



Office of the Chief Administrative Officer /
Secretary Treasurer

250 Thorold Road West, 3rd Floor, Welland ON L3C 3W2
Telephone (905) 788-3135 x 251 | Facsimile (905) 788-1121
csharma@npca.ca | www.npca.ca

March 25, 2020

Mike Zegarac,
General Manager Finance and Corporate Services
City of Hamilton
71 Main Street West
Hamilton, ON
L8P 4Y5

Re: Niagara Peninsula Conservation Authority 2020 Levy

Dear Mr. Zegarac:

In 2019, the Niagara Peninsula Conservation Authority (NPCA) adopted a new methodology for 2020 operating and capital budgets, which involved increased collaboration and discussion with our municipal partners in the interests of transparency and accountability. This new framework allowed both parties to foster cooperation, understand and appreciate perspective, opportunities and challenges. We look forward to continuing in this spirit of renewed partnership as we work through the 2021 budget cycle.

On October 16, 2019, the Board of Directors for the NPCA approved the Municipal Apportionment Levy for 2020, in accordance with the Conservation Authorities Act, Ontario Regulation 370/00, Section 2 (1)(b). The apportionment of the levy to each Municipality within our watershed is calculated from assessment data provided by the Municipal Property Assessment Corporation (MPAC), and further revised based on the Conservation Authority Levies' Regulation 670/00. For 2020, the City of Hamilton's portion of NPCA's total watershed Current Value Assessment is 20.9048%.

2020 Operating Budget – Regular Levy (Consolidated): \$6,092,656

2020 Regular Levy – City of Hamilton: **\$1,273,658** (\$6,092,656 x 20.9048%)

Regular levy supports NPCA's operating expenses, which consist of:

- Salary and benefits;
- Board expenses;
- Rent and other fixed costs;
- Other operating expenses such to support operations;

2020 Special Levy – City of Hamilton: \$203,552

The Special Benefitting Levy to the City of Hamilton for 2020 breaks down as follows:

- Repairs and maintenance – Binbrook dam - \$23,315
- Capital projects - \$180,237

Approved capital projects for 2020 include IT resources (infrastructure and asset management software), equipment, and gauge stations.

Total amount of 2020 regular and special Levy for the City of Hamilton is \$1,477,210. In keeping with past practice, we are requesting the levy payment schedule outlined below. NPCA is encouraging and making efforts to move to a paperless environment. As such, we respectfully request that payment be submitted via electronic funds transfer (EFT), if possible.

Due Date	% of Levy Due	Amount
17-Apr-2020	25%	\$ 369,303
26-Jun-2020	25%	\$ 369,303
7-Aug-2020	25%	\$ 369,303
25-Sep-2020	25%	\$ 369,303
Total	100%	\$ 1,477,210

We would like to thank the City of Hamilton for their ongoing support to the work of NPCA. We look forward to working with your team and program leads to ensure a well-coordinated 2021 budget process aligned with Hamilton’s goals and priorities.

Please feel free to contact me should you require additional information and/or clarification.

Regards,



Chandra Sharma, MCIP, RPP
Chief Administrative Officer/Secretary-Treasurer

- c.c. Brenda Johnson, NPCA Chair
Bruce MacKenzie, NPCA Vice Chair
Lise Gagnon, Director, Corporate Services