

Ministry of
Municipal Affairs
and Housing

Ministère des
Affaires municipales
et du Logement



Housing Programs Branch

Direction des programmes de logement

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April 14, 2020

Mr. Edward John
Director of Housing Services
City of Hamilton
350 King Street East, Suite 110
Hamilton, ON L8N 3Y3

Dear Mr. John

**Re: 2020-21 Investment Plan Approval for the Community Homelessness
Prevention Initiative**

Thank you for submitting the CHPI Investment Plan for City of Hamilton for the 2020-21 fiscal year.

The Ministry has completed its review of the Investment Plan and I am pleased to confirm approval of the plan in accordance with a total planning allocation of \$19,645,911.00 for the 2020-21 fiscal year.

It should be noted that this CHPI allocation for City of Hamilton is for the 2020-21 fiscal year and not the additional funds provided through the Social Services Relief Fund (SSRF) communicated on April 1, 2020.

Service Managers are required to report back on their Investment Plans three times throughout the fiscal year:

- CHPI Mid-Year Report – due November 2, 2020
- CHPI Quarter 3 Report – due February 1, 2021
- CHPI Year-End Report – due May 31, 2021

Reports are to include the Service Manager's progress against their annual planning allocation and any changes to their projected use of CHPI funding under the selected service categories.


Please note that the CHPI Year-End report also includes the Year-End Performance Indicator Report and the French Language Services (FLS) Report. Only Service Managers designated under the *French Languages Services Act* are required to complete the FLS report.

Service Managers are required to submit all CHPI reports through the Ministry's Transfer Payment Ontario (TPON) system.

The Ministry will review Service Managers' Mid-Year and Quarter 3 Reports to determine if there is likely to be unspent funds in a Service Manager area. Service Managers are asked to explain variances in forecasted and actual expenditures. The Ministry reserves the right to re-allocate any unspent funds where a Service Manager may not be able to fully use their allocation within a fiscal year.

If you have any questions or require additional information, please contact your respective CHPI Account Manager at the Housing Programs Branch. Once again, thank you for your participation in the CHPI. We look forward to continuing to work with you throughout the implementation of the program.

Sincerely,

A handwritten signature in black ink, appearing to read "J Adams", written over a light blue horizontal line.

Jim Adams
Director, Housing Programs Branch

c: Ian Russell, Team Lead, MSO-Central