

Ministry of the Attorney General

Court Services Division
Office of the Assistant Deputy
Attorney General

McMurtry-Scott Building
720 Bay Street, 2nd Floor
Toronto ON M7A 2S9
Tel.: 416 326-2611
Fax.: 416 326-2652

Ministère du Procureur général

Division des services aux tribunaux
Bureau de la Sous-procureure générale
adjointe

Édifice McMurtry-Scott
720, rue Bay, 2^e étage
Toronto ON M7A 2S9
Tél. : 416 326-2611
Téléc. : 416 326-2652

Our Reference #: A-2020-66

MEMORANDUM TO: Richard Stubbings
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division
Ministry of the Solicitor General

FROM: Sheila Bristo
Assistant Deputy Attorney General
Court Services Division

DATE: April 24, 2020

SUBJECT: **Bill C-75 / Appearance Notice (Form 9), Undertaking (Form 10) and Other Forms**

Appearance Notice (Form 9)

Further to an All Chiefs Memo issued December 16, 2019 and as a result of amendments to the *Criminal Code* made by Bill C-75, this update is to confirm that an initial shipment of the Form 9 (Appearance Notice) was delivered to all court locations the week of January 20, 2020, and a larger shipment of the Form 9 in “booklet” format was delivered to all court locations between February 10 and February 12, 2020. For the Toronto region, the Form 9 shipment was delivered to the Toronto Police Services at 9 Hanna Avenue.

Undertaking (Form 10)

The Court Services Division is facilitating the production of the Undertaking (Form 10) in a new pre-printed format (similar to the Appearance Notice “booklet”). This entails the design and creation of a new form product and the engagement of specialized services outside of the Court Services Division in order to facilitate the production. The Court Services Division will advise through a further Memorandum when the new form product is available.

In accordance with amendments resulting from Bill C-75, an updated version of the printable Undertaking (Form 10) was made available to police services on December 18, 2019 on the Criminal Forms Extranet. This printable version continues to be accessible on the Criminal Forms Extranet.

Other Forms

As a reminder to police services, in accordance with Bill C-75 amendments to the *Criminal Code* effective December 18, 2019, the Court Services Division updated the following forms:

- Information (Common Information) (Form 2)
- Summons (Form 6)
- Warrant for Arrest (Form 7) (and related Endorsement of Warrant (Form 28))
- Warrant for Committal (Form 8)
- Release Order (Form 11) *New form*
- Surety Declaration (Form 12) *New form*
- Recognizance (Form 32)

These forms (and versions of these forms) were made available on December 18, 2019, via standard methods of police access to forms, such as the [Criminal Forms Extranet](#).

A detailed list of the new and revised forms may be found by accessing the “Site Updates” link on the Criminal Forms Extranet home page.

Thank you for your attention to this matter.

Sincerely,

Original signed by

Sheila Bristo
Assistant Deputy Attorney General
Court Services Division