

**MEMORANDUM TO:** Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division  
Ministry of the Solicitor General

**FROM:** Nosa Ero-Brown  
A/Assistant Deputy Minister  
Road User Safety Division  
Ministry of Transportation

**SUBJECT:** **New Standards for Reporting Collisions on Ontario's Roads  
Involving Electric Kick-Style Scooters (also known as E-  
Scooters)**

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The purpose of this memorandum is to provide clarification to the policing community across the province about the new standards for reporting collisions involving kick style e-scooters.

Effective January 1, 2020, a new regulation was made under the Highway Traffic Act (HTA), [O. Reg.389/19: Pilot Project - Electric Kick-Scooters](#) paving the way for a 5-year pilot program allowing the use of electric kick-style scooters (e-scooters) on Ontario's roads. To implement this change, a municipal by-law must be enacted before e-scooters are permitted on any roads within the municipality during the term of the pilot.

The Ministry of Transportation will be evaluating the road safety impact of the pilot program, but will require accurate and reliable data on e-scooter collisions to do this effectively. Accordingly, it is crucial that all police services adopt a standardized approach to recording collisions involving e-scooters. The same standards apply whether collisions are reported using the Motor Vehicle Collision Report ("MVCR") form (SR-LD-401) or an electronic collision data system. Please follow the collision reporting approach (i.e., form or electronic system) used by your police service and the instructions in this bulletin.

Examples of kick style e-scooters are provided in the images below:



**When a reportable collision involving an e-scooter occurs, these are the procedures to follow when completing the MVCR:**

### **What needs to be reported**

The current requirements for reporting collisions will remain unchanged. The MVCR form must be completed by police in the event of a collision on a public road, that involves at least one motor vehicle that is in motion at the time of a collision, and where the collision falls within at least one of the following scenarios:

- results in a fatality within 30 days;
- results in injury to one or more persons; and/or
- results in property damage exceeding \$2000 in total.

### **How to report collisions involving e-scooters on the MVCR form**

E-scooters are *not* considered motor vehicles and will not be added as a new vehicle type on the MVCR.

However, where an e-scooter is involved in a collision with at least one *other moving vehicle*, which must be a *motor* vehicle, the vehicle types (e.g., V1 as the motor vehicle and V2 as the e-scooter) are to be recorded accordingly:

1. Code the e-scooter as a bicycle in the *Vehicle Type* field:  
In the printed MVCR form, a bicycle corresponds to code 36 in the *Vehicle Type* field.
2. Enter “ESC” in the *Body Style* field:  
To identify that the bicycle was specifically an e-scooter, the investigating officer should write the abbreviation “ESC” under the *Body Style* field, which can be found in the vehicle description section.

Incidents involving e-scooters that do not meet the criteria of a reportable collision should be documented using your jurisdictions incident reporting procedures.

### **Importance of recording complete information on the location of e-scooter collisions**

Information on collision location recorded by the reporting officer is vital for collision data systems and to evaluate the pilot program. At a minimum, municipality/regional municipality should be identified. When completing an MVCR, please strictly follow the guidelines for reporting location that are published in the MVCR Manual (attached for reference).

I would ask that you please bring this memorandum to the attention of the appropriate members of your service. If members of the law enforcement community would like to discuss these changes, they may contact Sara Volo at 416-992-3491 or [sara.volo@ontario.ca](mailto:sara.volo@ontario.ca).

Thank you for your assistance in communicating this change.



Nosa Ero-Brown  
A/Assistant Deputy Minister  
Road User Safety Division

Attachment: MVCR Manual Section 02 (Form) Subject – Location (0208)